

## **SKAGIT COUNTY COMMISSIONERS' AGENDA**

### **I. MONDAY, APRIL 20, 2015:**

- a) \*9:00 a.m. – 10:00 a.m. Briefing – County Commissioners/County Administrator with Public Works; Planning and Development Services; Public Health and Community Services; Emergency Medical Services Departments
- b) 1:30 p.m. – 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- c) \*2:30 p.m. – 3:30 p.m. Executive Session (Litigation –RCW 42.30.110(1)(i))
- d) \*3:30 p.m. – 4:30 p.m. Executive Session (None Scheduled as of the Date of this Notice)

### **II. TUESDAY, APRIL 21, 2015:**

- a) 8:30 a.m. – 9:30 a.m. Public Works- Dan Berentson, Director:
  - 1. Presentation: Approach and Progress on Code Changes Required by the National Pollutant Discharge Elimination System (NPDES) Permit Phase II
  - 2. Miscellaneous
- b) 10:00 a.m. – 10:30 a.m. Presentation: Skagit Libraries Update on Children's Programming
- c) 11:00 a.m. – 11:30 a.m. Presentation: Northwest Career & Technical Academy Program Update by Linda Wise Miller, Executive Director
- d) 11:30 a.m. – 11:45 a.m. Board of County Commissioners:
  - 1. County and Individual Success Stories
  - 2. Public Comment Period
  - 3. Miscellaneous Announcements

### **III. WEDNESDAY, APRIL 22, 2015:**

- a) \*8:00 a.m. Breakfast with Elected Officials (Calico Cupboard, 121B Freeway Drive, Mount Vernon)
- b) \*1:00 p.m. Sea Mar Community Health Center Open House (Sea Mar Community Health Center, 7438 South D Avenue, Suite A, Concrete)
- c) \*5:30 p.m. East County Community Meeting (Concrete Community Center, 45821 Railroad Avenue, Concrete)

### **IV. THURSDAY, APRIL 23, 2015:**

- a) \*11:15 a.m. LIVE United Rally (Swinomish Casino & Lodge, 12885 Casino Drive, Anacortes)
- b) \*1:30 p.m. Skagit/Island Regional Transportation Planning Organization (SIRTPO) Policy Board Meeting (Oak Harbor Public Library, 1000 South East Regatta Drive, Oak Harbor)

### **MONDAY, APRIL 20, 2015: BID OPENING (Public Works Staff and Clerk of Board)**

- 2:45 p.m. (or as soon thereafter) Purchase of Approximately 120 Pieces of Large Woody Debris for Use in Stormwater and Restoration Projects

***Continued OVER...***

**V. FRIDAY, APRIL 24, 2015:**

- a) \*3:00 p.m. 25<sup>th</sup> Academy Graduation Ceremony of the Skagit Valley Parks Law Enforcement Academy (McIntyre Hall, 2501 East College Way, Mount Vernon)

**FUTURE BID OPENING:**

Monday, April 27, 2015, 2:30 p.m. Re-Roof the Skagit County Administration Building, located at 700 South Second Street, Mount Vernon *(note, this bid opening was rescheduled from Monday, April 20, 2015)*

**FUTURE PUBLIC HEARING:**

Monday, May 4, 2015, 10:30 a.m. To Consider Testimony Regarding Interim Ordinance No. O20150001 on Marijuana Facilities

Tuesday, May 5, 2015, 8:30 a.m. To Consider Testimony Regarding the 2015 HOME Investment Partnerships Program (HOME Program) Funding

**NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION**

**MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE**

Except for the items marked with an asterisk \*, these sessions will be telecast live on Comcast Channel 21 and re-broadcast on Wave broadband - Channel 3, Thursdays at 12:00 noon and at 7:00 p.m.; Anacortes AT&T Cable - Channel 10, Fridays at 2:00 p.m. and at 7:00 p.m.; and Comcast Channel 21 daily at 12:00 noon and 6:00 p.m.

**IV. CONSENT AGENDA FOR MONDAY, APRIL 20, 2015 (items 1 through 22):**

a) COMMISSIONERS:

1. Record of the proceedings for Tuesday, March 17, 2015.
2. Record of the proceedings for Monday, April 13, 2015.
3. Record of the proceedings for Tuesday, April 14, 2015.

b) ADMINISTRATIVE SERVICES:

4. Resolution to close the revolving fund for claim settlement established by Resolution No. 12408 and increased by Resolution No. R20100320.

c) AUDITOR:

5. Ordinance amending Skagit County Code Chapter 1.20 "Voting Precincts" to adjust boundary lines of Skagit County voting precincts in the Cities of Mount Vernon, Burlington, and Unincorporated Skagit County.

d) BUDGET AND FINANCE:

6. Resolution to correct Resolution No. R20140348 which erroneously awarded 2015 Hotel/Motel tax funding to Skagit Speedway.

e) COMMUNITY SERVICES:

7. Resolution authorizing a sole source provider for oven/microwave meal trays distributed by Oliver Packaging & Equipment Company for the Senior Nutrition Meal Program.
8. Amendment No. 1 to Personal Services Agreement No. C20150091 with Washington Initiative for Supported Employment (W.I.S.E.) to provide technical assistance services to individuals with disabilities and their families, employment providers, and Skagit County's Developmental Disabilities Program. The purpose of this Amendment is to add a facilitated cross-agency training day to the spring agenda. This Amendment increases compensation by an additional \$2,100 for a new compensation amount not to exceed \$7,900. All other terms and conditions of the original Agreement shall remain in effect including the termination date of June 30, 2015.
9. Memorandum of Understanding with Cascade Job Corps Center to provide for a student for volunteer work experience for six (6) weeks in the Senior Nutrition Program at the Sedro-Woolley Senior Center and the Burlington Senior Center kitchens. The Agreement shall commence on the date of execution and continue until June 2015. There is no cost associated with this Agreement.

f) CORONER:

10. Vendor Services Agreement with Valley Memorials Inc., dba Hawthorne Funeral Home to have a person available twenty-four (24) hours a day, seven (7) days a week to receive the deceased at the funeral facility or provide the Coroner's office with a key and alarm codes to the funeral facility. The Agreement shall commence on the date of execution and continue until December 31, 2015. Compensation shall not exceed \$5,000.

g) EMERGENCY MEDICAL SERVICES:

11. Amendment No. 1 to Personal Services Agreement No. C20140617 with Aero Skagit for the provision of trauma and verified ambulance services twenty-four (24) hours a day, seven (7) days a week. This Amendment increases compensation by approximately \$20,000 in order to compensate provider for additional items listed in new paragraph 3 of Exhibit "B", compensation associated with the costs of implementing and maintaining of the electronic Patient Care Report (ePCR) data collection system. The term of the Agreement remains the same, ending on December 31, 2018. Compensation shall not exceed \$681,554.96.

h) GEOGRAPHIC INFORMATION SERVICES:

12. Interlocal Cooperative Agreement with the City of Sedro-Woolley to establish a cost sharing partnership for pictometry imagery and software. The Agreement shall commence on the date of execution and continue for two years. Compensation to Skagit County shall not exceed a total of \$8,600.

i) PARKS, RECREATION, AND FAIR:

13. Personal Services Agreement with Great American Entertainment Company LLC to provide four (4) daily animal races at the Skagit County Fair taking place August 12, through August 15, 2015. Compensation shall not exceed \$5,000.

j) PROSECUTING ATTORNEY:

14. Resolution delegating authority to the County Administrator to approve changes to the standard Personal Services Agreements and other contract templates.

k) PUBLIC WORKS:

15. Resolution appointing the 2015 Solid Waste Advisory Committee (SWAC) membership.
16. Resolution regarding the Final Order to Vacate a portion of County right-of-way located within the Plat of Similk Beach.
17. Resolution awarding the bid for mowing of Skagit County Drainage Facilities Project #WA402000-570 to JTI Commercial Services for an amount not to exceed \$22,622.25.
18. Street Waste Facility Use Agreement with North Hill Resources, Inc. to provide access to the Skagit County Waste Facility to dispose of waste generated from cleaning streets and stormwater drainage systems. The Agreement shall commence on the date of execution and continue until April 20, 2017. North Hill Resources, Inc. shall pay fees based on Resolution No. R20130358, Resolution Regarding Solid Waste Disposal Rates.
19. Interlocal Cooperative Agreement with the City of Mount Vernon concerning the long-term maintenance of South LaVenture Road between Blackburn Road and Blodgett Road. Due to portions of the road being owned by the County and the City and in order to eliminate duplication of maintenance efforts, the maintenance activities will be performed by either the City or County's staff. The cost of divided maintenance activity shall be relatively equal for both parties. The Agreement shall commence on the date of execution and continue until December 31, 2035.
20. Vendor Services Agreement with Industrial Mowing and Spraying to provide mowing services at various roads in Skagit County. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$9,950.

l) TREASURER:

21. Resolution regarding the cancellation of uncollectible personal property taxes, due to the federal court decision, Great Wolf Lodge v. Thurston County. Total tribal land write-off amount is \$22,356.14.
22. Resolution authorizing the cancellation of uncollectible personal property taxes in the amount of \$60,912.32.

**V. RATIFICATION AGENDA (items 23 through 30):**

m) COMMUNITY SERVICES:

23. Resolution authorizing the ratification of a Vendor Services Agreement with Oliver Packaging & Company to provide dual oven/microwave meal trays for home-delivered meals. Review of the Agreement provisions and receipt of the contract delayed finalization.

24. Vendor Services Agreement Oliver Packaging & Equipment Company to provide dual oven/microwave meal trays for home-delivered meals. The Agreement commenced on January 1, 2015, and continues until December 31, 2015. Compensation shall not exceed \$30,940.

n) FACILITIES MANAGEMENT:

25. Resolution authorizing the ratification of a Personal Services Agreement with Harmsen & Associates Inc. to provide easement documents; underground utility locations; prepare Boundary Line Adjustment (BLA); Master Application; and necessary documents for the purpose of a Boundary Line Adjustment and a lot consideration for the Truck City Jail Site located at 3216 Old Highway 99 in Mount Vernon. There was not sufficient time to execute the Interlocal Agreement before expenses needed to be incurred.
26. Personal Services Agreement with Harmsen & Associates Inc. to provide easement documents; underground utility locations; prepare Boundary Line Adjustment (BLA) documents; Master Application; and necessary documents for the purpose of a Boundary Line Adjustment and a lot consideration for the Truck City Jail Site located at 3216 Old Highway 99 in Mount Vernon. The Agreement commenced on January 1, 2015, and continue until December 31, 2015. Compensation shall not exceed \$6,000 plus any applicable sales and use tax.

o) SHERIFF:

27. Resolution authorizing acceptance of an award of funds from a Federal Financial Assistance Grant Application between the Washington State Parks and Recreation Commissioners and Skagit County to assist local marine law enforcement recreational boating safety programs.
28. Washington State Parks & Recreation Commission 2015 Marine Patrol Federal Financial Assistance Grant Award Letter for Recreational Boating Safety Programs. The grant period commenced on April 1, 2015, and continues until September 30, 2015. Compensation to Skagit County shall not exceed \$25,106.
29. Resolution authorizing the ratification of Amendment No. A to Interagency Agreement No. C20140335 with State of Washington Department of Commerce (WSDOC Amendment No. F14-31440-014) through the Community Services and Housing Division, Office of Crime Victims Advocacy, to allow Skagit County to participate in the Multi-Jurisdictional Gang-Drug Task Force Program. The Amendment was delayed because WSDOC only recently received approval to distribute the grant budget line totals.
30. Amendment No. A to Interagency Agreement No. C20140335 with State of Washington Department of Commerce (WSDOC Amendment No. F14-31440-014) through the Community Services and Housing Division, Office of Crime Victims Advocacy, to allow Skagit County to participate in the Multi-Jurisdictional Gang-Drug Task Force Program. The purpose of this Amendment is to redistribute the grant budget expenses, the compensation amount to Skagit County remains unchanged at \$149,697. All other terms and conditions of the original Agreement remain in effect including the termination date of July 31, 2015.