

SKAGIT COUNTY COMMISSIONERS' AGENDA

I. MONDAY, APRIL 2, 2018:

- a) *8:30 a.m. - 9:30 a.m. Briefing - County Commissioners/County Administrator with Planning and Development Services and Public Health and Emergency Medical Services Departments
- b) *9:45 a.m. - 10:15 a.m. Bi-Weekly Briefing with Public Works
- c) 1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- d) *2:30 p.m. - 4:30 p.m. Executive Session (None Scheduled as of the Date of this Notice)

II. TUESDAY, APRIL 3, 2018:

- a) 9:00 a.m. - 10:00 a.m. Closed Record Appeal No. PL18-0077 Submitted by Ian W. Jefferds of Penn Cove Shellfish LLC Regarding the Hearing Examiner's Decision, Dated February 6, 2018
- b) 10:00 a.m. - 10:30 a.m. Presentation from the League of Women Voters of Skagit County and the Skagit Dispute Resolution Center Regarding Civil Discourse Activities
- c) 10:30 a.m. - 10:45 a.m. Consideration of the Hearing Examiner's Recommendation for Approval for the Following Open Space Applications:
 - 1. Resolution Concerning the Inclusion of 2.3 Acres into Current Use Open Space Land by Kimberly Back, Kent Moore, Gilbert Moore and Judith Moore CU/OS #26-2017
 - 2. Resolution Concerning the Inclusion of 17.3 Acres into Current Use Open Space Land by Michael Shapiro and Susan Sundin CU/OS #27-2017
 - 3. Resolution Concerning a Transfer of 16.47 Acres from Current Use Farm and Agriculture to Current Use Open Space Land by William Christensen CU/OS #28-2017
 - 4. Resolution Concerning a Transfer of 39.6 Acres from Current Use Farm and Agriculture to Current Use Open Space Land by William Budd and Barbara Denovan CU/OS #29-2017
- d) 11:00 a.m. - 11:30 a.m. Proclamation Recognizing May 3, 2018, as National Day of Prayer
- e) 11:30 a.m. - 11:45 a.m. Board of County Commissioners:
 - 1. County and Individual Success Stories
 - 2. Public Comment Period
 - 3. Miscellaneous Announcements

MONDAY, APRIL 2, 2018:

2:30 p.m. (or soon thereafter)

BID OPENING (Clerk of the Board and Public Works Staff)

Lafayette Road Improvements (Raspberry Ridge) Project #61400-1

Continued OVER...

FUTURE BID OPENING:

- Monday, April 16, 2018, 2:30 p.m. Samish Island Road Slide Repair Project #30910-3
- Monday, April 16, 2018, 2:45 p.m. 2018 HMA Overlay Project #ESHMA18-1

FUTURE PUBLIC HEARING:

- Tuesday, April 10, 2018, 8:30 a.m. To Consider Public Testimony Regarding Revising Chapter 6.56 of Skagit County Code to Outline the Terms, Policies, Procedures and Responsibility of the Skagit County Noxious Weed Control Board
- Monday, April 16, 2018, 10:30 a.m. To Consider Public Testimony Regarding the Placement of Ballot Measure: Skagit County – Proposition No. 1, Continuation of Emergency Medical Services Levy (Skagit County EMS System) on the August 7, 2018, Primary Election and if Necessary the November 6, 2018, General Election
- Tuesday, April 17, 2018, 9:00 a.m. To Consider Public Testimony Regarding a Vessel Replacement Surcharge, Rescind Resolution No. R20150261, and Establish a New Skagit County Ferry Fare Schedule
- Tuesday, April 17, 2018, 10:30 a.m. To Consider Public Testimony Regarding the HOME Investments Partnership Program on Housing and Community Development Needs
- Tuesday, April 24, 2018, 8:30 a.m. To Consider Public Testimony Regarding the Consideration of Vacating a Portion of County Right-of-Way known as Galbreath Road, County Road #63190

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE

Except for the items marked with an asterisk *, these sessions will be telecast live on Comcast Channel 21 and re-broadcast on Wave broadband - Channel 3, Thursdays at 12:00 noon and at 7:00 p.m.; Anacortes AT&T Cable - Channel 10, Fridays at 2:00 p.m. and at 7:00 p.m.; and Comcast Channel 21 daily at 12:00 noon and 6:00 p.m.

IV. CONSENT AGENDA FOR MONDAY, APRIL 2, 2018 (items 1 through 19):

a) COMMISSIONERS:

1. Resolution to appoint Keith Morrison to the Conservation Futures Program Advisory Board to fill the vacant Board At-Large position. Mr. Morrison's term expires on December 31, 2021.
2. Resolution to award the bid for 2018 - 2019 Skagit County legal printing to Skagit Publishing for \$10.76 per column inch.

b) AUDITOR:

3. Resolution to establish a stand-alone account at Key Bank to be used by the Auditor's Office for the sole purpose of writing checks to cover the cash received on a daily basis through the DRIVES System provided by the Washington State Department of Licensing (DOL). DOL Procedure VEH.7 Section D requires that all money collected through DRIVES in the DOL account be deposited by the close of the next business day.

c) FACILITIES MANAGEMENT:

4. Amendment No. 1 to Interlocal Agreement No. C20160157 between North Sound Behavioral Health Organization, LLC and Skagit County for use of County-owned building located at 201 Lila Lane in Burlington. This Amendment extends the term of the lease from March 30, 2018, to December 31, 2018. Monthly rent to Skagit County remains at an amount not to exceed \$5,020.83. All other terms and conditions of the original Agreement shall remain unchanged and in effect.

d) INFORMATION SERVICES:

5. Amendment No. 2 to License-Hosted Case Management Service License Agreement No. C20140277 with Probatum Technologies, Inc. for software license and support of the Probatum Case Manager system operated by the Skagit County's Adult Probation Department. This Amendment will provide Skagit County with a transition plan to convert from the on premise Version 6 Platform to Version 7 which will be hosted in Probatum's cloud environment. Total estimated compensation is increased from \$13,400 to \$17,000, which includes the records retention backup of \$200 for each request, not including taxes. All other terms and conditions of the original Agreement shall remain the same and in effect.

e) PROSECUTING ATTORNEY:

6. Multiple Tenant Commercial Lease Agreement with SaviBank for premises located at 208 East Blackburn, Suite 203 in Mount Vernon for use by the Skagit County Family Support Division. Monthly rent shall not exceed \$2,563.48 and the 12-month lease amount shall not exceed \$30,761 plus monthly triple net expenses. The lease is renewal after the 12-month period.

f) PUBLIC HEALTH:

7. Grant Award by United Way of Skagit County to fund the Materni-Teas and Bringing Baby Home programs. Compensation to Skagit County shall not exceed \$3,500. The Agreement is ratified to commence on February 13, 2018, and continue until June 30, 2018.
8. Personal Services Agreement with Community Action of Skagit County to provide motel vouchers for homeless households with children under the age of 18 who are enrolled in Housing Case Management Services. Skagit County shall reimburse Community Action of Skagit County for motel vouchers issued as described in Exhibit "A" Scope of Work for a total amount not to exceed \$10,000 and is funded by low-income housing funds, homeless housing funds and 1/10th of 1% chemical dependency or mental health treatment sales tax. The Agreement is ratified to commence on April 1, 2018, and continue until April 30, 2018.
9. Personal Services Agreement with Skagit Valley Hospitality Association dba Friendship House to manage and operate Low-Barrier Emergency Winter Shelter (Shelter) and Motel Voucher through April 29, 2018. Shelter will be provided at the Mount Vernon Seventh Day Adventist Church located at 4520 East College Way in Mount Vernon. Compensation shall not exceed \$30,000 and is funded by low-income housing funds. This one-month contract is due to the City of Mount Vernon granting a 30-day emergency shelter permit extension. The Agreement is ratified to commence on April 1, 2018, and continue until April 30, 2018.
10. Interlocal Cooperative Agreement with Washington State University - Skagit County Extension (WSU) pursuant to the authority granted by Chapter 39.34 RCW, Interlocal Cooperation Act. The intent of this Interlocal Agreement is to provide Skagit County families with the Strengthening Families Program (SFP). SFP is delivered in local communities for groups of 7-12 families at a time over 7-11 weeks. Compensation

is based on a cost reimbursement basis and shall not exceed \$120,000 which is funded by 1/10th of 1% chemical dependency or mental health treatment sales tax and Behavioral Health Organization funds. The Agreement is ratified to commence on April 1, 2018, and continue until June 30, 2019.

11. Skagit County Volunteer and Student Placement Agreement with Tammy Hargett to provide a volunteer opportunity to participate in public service by providing assistance to the Public Health Department. Ms. Hargett may be reimbursed for expenses and nominal fees when authorized as outlined in the Agreement. The Agreement shall commence on August 16, 2018, and continue until November 30, 2018.
12. Amendment No. 1 to Personal Services Agreement No. C20180028 with NAMI Skagit to provide education and outreach to eligible individuals living with mental illness. This Amendment increases compensation from \$15,000 to \$21,650, due to the expansion of the educational program offered. Compensation is funded through Millage funds and is based on a reimbursement for service fee schedule as outlined in Exhibit "B". All other terms and conditions remain the same including the termination date of December 31, 2018.
13. Amendment No. 1 to Consolidated Contract with the Washington State Department of Health (DOH CONTRACT # CLH18259), Skagit County Contract No. C20180132, to facilitate the delivery of public health services in Skagit County. This Amendment revises Exhibit "A", Statements of Work; increases compensation to Skagit County from \$107,125 to \$350,099, and replaces Exhibit "C-1", Federal Awards. All other terms and conditions of the original Agreement shall remain the same including the termination date of December 31, 2020.

g) PUBLIC WORKS:

14. Resolution requesting qualifications for professional engineering and right-of-way services for the Josh Wilson Road - Phase 1 Project #ES33000-9. The closing date for submittal of statements of qualifications is April 25, 2018, at 4:00 p.m.
15. Vendor Services Agreement with Miles Sand & Gravel to provide gravel and concrete products as listed in Exhibit "A" for chip sealing and other activities to maintain County roads and right-of-ways. Compensation shall not exceed \$250,000 and is based on a fee schedule. The Agreement shall commence on the date of execution and shall continue until March 31, 2019.
16. Vendor Services Agreement with Casey's Quarry to provide gravel and rock products as listed in Exhibit "A" to maintain County roads and right-of-ways. Compensation shall not exceed \$50,000 and is based on a fee schedule. The Agreement shall commence on the date of execution and shall continue until March 31, 2019.
17. Vendor Services Agreement with Skagit Aggregates LLC to provide gravel as listed in Exhibit "A" for chip sealing and other activities to maintain County roads and right-of-ways. Compensation shall not exceed \$50,000 and is based on a fee schedule. The Agreement shall commence on the date of execution and shall continue until March 31, 2019.
18. Vendor Services Agreement with ISCO Industries, Inc. (Snap-Tite Division) to provide road maintenance materials for culvert lining as listed in Exhibit "A". Compensation is based on a fee schedule and shall not exceed \$200,000. The Agreement shall commence on the date of execution and continues until March 31, 2019.

h) SHERIFF:

19. Personal Services Agreement with Travis Brown to provide all labor and equipment necessary to transport and remove animals from 12354 Bay View Cemetery Road in Mount Vernon per Emergency Resolution No. R20180034 as requested by the Skagit County Sheriff's Animal Control Officer. Compensation shall not exceed \$3,000 and is based on a rate schedule. The Agreement is ratified to commence on January 23, 2018, and continue until January 31, 2018.