

SKAGIT COUNTY COMMISSIONERS' AGENDA

In-person public attendance at meetings has resumed. Remote access will continue through Zoom. To join remotely use this link: <https://bit.ly/SkagitBoCCMtg> or call: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573. Public comments prior to final action per RCW 42.30.20(4) must relate to the specific agenda item.

I. MONDAY, APRIL 1, 2024:

- a) 8:00 a.m. - 12:30 p.m. Federal Emergency Management Agency (FEMA) National Incident Management System (NIMS) Incident Command System (ICS) ICS-402 Overview for Senior Officials (Executives, Elected, & Appointed) (Richeson Training Room, 2911 East College Way, Suite B, Mount Vernon)
- b) 12:00 p.m. - 1:00 p.m. Washington State Association of Counties Virtual Assembly hosted by WSAC
- c) *1:30 p.m. Pledge of Allegiance
- d) *1:30 p.m. - 2:30 p.m. Board of Health Meeting
- e) *3:00 p.m. - 3:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:
 - 1. Public Comment (Specifically related to the agenda item)
- f) *4:00 p.m. - 5:00 p.m. Discussion - Agritourism Administrative Official Interpretation

II. TUESDAY, APRIL 2, 2024:

FIRST WEEK - NO REGULAR AGENDA SCHEDULED

III. WEDNESDAY, APRIL 3, 2024:

- a) 12:00 p.m. - 1:30 p.m. Skagit Council of Governments (SCOG) Comprehensive Economic Development Strategy (CEDs) Community Stakeholder Group (Burlington Council Chambers, 833 South Spruce Street, Burlington)

IV. THURSDAY, APRIL 4, 2024:

- a) 2:00 p.m. - 3:00 p.m. Work Session Regarding North Star
- b) 3:00 p.m. - 4:00 p.m. Commissioners Briefing

V. FRIDAY, APRIL 5, 2024:

- a) 10:00 a.m. - 11:00 a.m. Executive Session (Data Security Breach Disclosure under RCW 19.255.010 and 42.56.590)
 - 1. Call Public Meeting to Order
 - 2. Executive Session
 - 3. Reconvene Public Meeting for the sole purpose of Adjournment

MONDAY, APRIL 1, 2024:

BID OPENING (Clerk of the Board and Public Works Staff)

*3:30 p.m. (or soon thereafter)

Purchase of 100 Pieces of Large Woody Debris (Logs with Attached Rootwads) for Use in in-water Habitat Projects

Continued OVER...

FUTURE BID OPENINGS:

Monday, April 8, 2024, 1:00 p.m. South Blanchard Culvert Replacement Project #WA402241
Monday, April 15, 2024, 11:00 a.m. Cisco Wireless Hardware and Software Network Components
Tuesday, April 30, 2024, 10:30 a.m. Skagit County Crisis Stabilization Center

FUTURE PUBLIC HEARING:

Tuesday, April 23, 2024, 11:45 a.m. To Consider Testimony Regarding the HOME Investments Partnerships Program
2024 Annual Action Plan

REQUEST FOR QUALIFICATIONS (RFQ):

Thursday, April 18, 2024, 3:30 p.m. Architectural Services to Design Physical Barriers in the Skagit County
Community Justice Center (Jail)

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE

Sessions marked with an asterisk * will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at www.skagitcounty.net/skagit21. Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at www.skagitcounty.net/Skagit21.

1. CONSENT AGENDA FOR MONDAY, APRIL 1, 2024 (items 1 through 19):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, March 25, 2024.
2. Record of the Proceedings for Tuesday, March 26, 2024.
3. Record of the Proceedings for Thursday, March 28, 2024.
4. Record of the Proceedings for Friday, March 29, 2024.
5. Resolution to award the bid for 2024 - 2025 for Skagit County legal printing to Skagit Publishing for \$10.76 per column inch. The bid opening was held on Monday, March 4, 2024 at 11:45 a.m. in the Skagit County Commissioners' Hearing Room.

b) ASSIGNED COUNSEL:

6. Personal Services Agreement with Kimberly Carrington, Attorney at Law, to provide indigent defense representation to defendants referred by Superior Court, Juvenile Court and District Court who have been deemed conflict of interest cases for the Skagit County Public Defender's Office. Compensation is based on a rate schedule and shall not exceed \$100,000. The Agreement is ratified to commence on January 1, 2024 and continue until December 31, 2024.
7. Personal Services Agreement with Kimberly Carrington, Attorney at Law, to provide indigent defense representation for Civil Guardianship cases to defendants referred by Superior Court, Juvenile Court and District Court who have been deemed conflict of interest cases for the Skagit County Public Defender's Office. Cases include those under the Uniform Guardianship Act RCW 11.130.200. Compensation is based on a rate schedule and shall not exceed \$100,000. The Agreement is ratified to commence on January 1, 2024 and continue until December 31, 2024.
8. Personal Services Agreement with Atreya Law Office to provide indigent defense representation for Civil Guardianship cases to defendants referred by Superior Court, Juvenile Court and District Court who have been deemed conflict of interest cases for the Skagit County Public Defender's Office. Cases include those under the Uniform Guardianship Act RCW 11.130.200. Compensation is based on a rate schedule and shall not exceed \$75,000. The Agreement shall commence on April 1, 2024 and continue until December 31, 2024.

c) AUDITOR:

9. Interagency Data Sharing Agreement with the Washington State Auditor's Office regarding the exchange of confidential information and data related to audit results, financial activity, operation and compliance with contractual, state and federal programs, security of computer systems, performance and accountability for agency programs as applicable to the audit(s) performed. The Agreement shall commence on April 1, 2024 and continue until March 31, 2027.

d) HUMAN RESOURCES:

10. Dental Care Service Contract with Delta Dental of Washington to provide dental health insurance coverage to Skagit County employees and their families. Compensation is based on a monthly administrative fee of \$10.90 per enrolled employee. The Agreement is ratified to commence on January 1, 2024 and continue until December 31, 2024.

e) INFORMATION SERVICES:

11. Amendment No. 1 to Agreement No. C20230075 with Pictometry International Corp. dba EagleView for the purchase and licensing of Pictometry aerial imagery products. There will be three (3) aerial photography flights that will occur in 2023, 2025, and 2027. The project is funded by nine (9) agencies and Skagit County. Future flights are dependent on funding from partner agencies. This Amendment incorporates the procurement of the CONNECT ImageService CA (Custom Access) service to provide access via a secure web mapping service to existing orthomosaics maps. Total compensation remains the same and shall not exceed \$492,840. The term remains the same and shall continue until December 31, 2028. All other terms and conditions of the original Agreement shall remain in effect.
12. Resolution to call for bids for a Host Hardware and Software System Replacement Project. The bid opening is scheduled to take place on Monday, April 22, 2024, at 3:00 p.m. or as soon thereafter as possible in the Skagit County Commissioners Hearing Room located at 1800 Continental Place in Mount Vernon. Attendance will be in-person or remote by computer, tablet, or smartphone: <https://bit.ly/SkagitBoCCMtg> or by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573.

f) PUBLIC HEALTH:

13. Personal Services Agreement with Maureen Pettitt to assist Skagit County Public Health to evaluate the implementation and collective impacts of the Help Me Grow Skagit system which emerged from the Population Health Trust's First 1,000 Days call to action. Compensation is based on a reimbursement for services rate schedule and shall not exceed \$16,500. The Agreement shall commence on the date of execution and continue until June 30, 2024.
14. Amendment No. 1 to Personal Services Agreement No. C20230523 with Lifeline Connections to provide case management and recovery support services to individuals enrolled in Skagit County Adult Felony Drug Court. This Amendment increases compensation from \$349,738 to an amount not to exceed \$376,698 to provide additional case management and recovery support services. The term remains the same and shall continue until June 30, 2024. All other terms and conditions of the original Agreement shall remain in effect.

g) PUBLIC WORKS:

15. Resolution for approval of contract provisions, plans, and calling for bids for the 2024 HMA Overlay Project #ESHMA24-1. The bid opening is scheduled to take place on Monday, April 22, 2024, at 2:45 p.m. or as soon thereafter as possible in the Skagit County Commissioners Hearing Room located at 1800 Continental Place in Mount Vernon. Attendance will be in-person or remote by computer, tablet, or smartphone: <https://bit.ly/SkagitBoCCMtg> or by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573.
16. Vendor Services Agreement with Dakota Creek Industries, Inc. to provide labor and materials for the emergency repair of the main engine foundation and outdrive mounting plates, to include final machinery alignment, nondestructive testing (NDT) and inspection of M/V Guemes Island Ferry in accordance with the Declaration of Emergency for the Repair (Skagit County Resolution No. R20240012, dated January 22, 2024). Compensation shall not exceed \$68,285.64. The Agreement is ratified to commence on December 30, 2023 and continue for one (1) year.
17. Vendor Services Agreement with Island Express Charters to haul a Utility Terrain Vehicle (UTV) and District 1 crew members to Sinclair Island to perform necessary road maintenance. Compensation is based on a per passenger fare of \$43 each way and a freight charge of \$100 each way. Total compensation shall not exceed \$1,000. The Agreement shall commence on the date of execution and continue for one (1) year.

h) SHERIFF:

18. Use Agreement with the Port of Skagit and the North Cascades Regional SWAT for the use of buildings at the SWIFT Center for the purpose of conducting training operations on or about Port property during calendar year 2024. There is no compensation associated with this Agreement. The Agreement is ratified to commence on March 12, 2024 and continue until December 31, 2024.
19. Agreement with Public Safety Testing, Inc. to conduct a promotional testing selection process for the position of Sergeant. Compensation shall not exceed \$7,150 plus travel and related expenses. The Agreement is ratified to commence on October 13, 2023 and continue until March 31, 2024.

2. MISCELLANEOUS AGENDA (item 1):

a) PUBLIC HEALTH:

1. Subaward Agreement with Opportunity Council to provide Tenant Based Rental Assistance (TBRA) in Whatcom County with Federal HOME Funding through the Skagit HOME Consortium. Compensation shall not exceed \$59,765. The Agreement shall commence on June 1, 2024 and continue until December 31, 2025.