

SKAGIT COUNTY COMMISSIONERS' AGENDA

I. MONDAY, MARCH 16, 2020:

- a) *8:45 a.m. - 9:45 a.m. Briefing - County Commissioners/County Administrator and Various Departments
- b) *9:45 a.m. - 10:15 a.m. Growth Management Technical Advisory Committee Meetings Briefing from Planning and Development Services and Public Health
- c) 1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- d) *2:30 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

II. TUESDAY, MARCH 17, 2020:

- a) 11:30 a.m. - 11:45 a.m. Board of County Commissioners:
 - 1. County and Individual Success Stories
 - 2. Public Comment Period
 - 3. Miscellaneous Announcements
- b) *1:00 p.m. COVID-19 Conference Call Briefing from the National Association of Counties (NACo)

III. WEDNESDAY, MARCH 18, 2020:

- a) *7:30 a.m. Boys & Girls Clubs of Skagit County Annual Breakfast (Virtual Event)
- b) *10:00 a.m. COVID-19 Conference Call Briefing from the White House
- c) *1:00 p.m. - 2:00 p.m. Public Transportation Benefit Area (PTBA) SKAT (Webinar)
- d) *2:00 p.m. - 2:30 p.m. Conference Call: Presentation of Report by Sullivan Road Insurance RE: Inmate Healthcare Options

IV. THURSDAY, MARCH 19, 2020:

- a) *1:00 p.m. - 2:00 p.m. National Association of Counties (NACo) West Region Monthly Conference Call
- b) *2:00 p.m. - 3:00 p.m. National Association of Counties (NACo) National Call for a Federal Legislative Update on County Federal Policy Priorities Regarding COVID-19 Response Efforts

V. FRIDAY, MARCH 20, 2020:

- a) *1:30 p.m. - 2:30 p.m. Webinar COVID-19 Update from Washington State Association of Counties (WSAC)

MONDAY, MARCH 16, 2020:

BID OPENING (Clerk of the Board and Public Works Staff)

2:30 p.m. (or soon thereafter)

County Legal Printing for 2020 through 2021

2:45 p.m. (or soon thereafter)

Public Works Vehicle Upfitting, including but not limited to Sheriff Vehicles and Public Works Vehicles

Continued OVER....

FUTURE PUBLIC HEARING:

Tuesday, March 24, 2020, 11:00 a.m. To Consider Testimony Regarding Amending the 2020 Skagit County Budget

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE

Except for the items marked with an asterisk *, these sessions will be telecast live on Comcast Channel 21 and re-broadcast on Wave broadband - Channel 3, Thursdays at 12:00 noon and at 7:00 p.m.; Anacortes AT&T Cable - Channel 10, Fridays at 2:00 p.m. and at 7:00 p.m.; and Comcast Channel 21 daily at 12:00 noon and 6:00 p.m.

IV. CONSENT AGENDA FOR MONDAY, MARCH 16, 2020 (items 1 through 34):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, March 9, 2020.
2. Record of the Proceedings for Tuesday, March 10, 2020.
3. Record of the Proceedings for Tuesday, February 25, 2020.
4. Resolution authorizing the appointment of members to the Skagit County Treatment Sales Tax Allocation Advisory Committee (one-tenth of one percent tax for chemical dependency or mental health treatment services) through December 31, 2021.

b) FACILITIES MANAGEMENT:

5. Personal Services Agreement with Culligan Northwest for bottled water service in the Courthouse, Administration Building, and Courthouse Annex. Compensation shall not exceed \$12,500 and is based on the rate of \$5.50 per bottle of water. The Agreement shall commence on April 1, 2020, and continue until March 31, 2023.
6. Vendor Services Agreement with CPI Plumbing and Heating, Inc. to provide drain cleaning services at Juvenile Detention and at the Community Justice Center. Compensation shall not exceed \$9,500 and is based on a rate schedule. The Agreement shall commence on April 13, 2020, and continue for three years.
7. Amendment No. 1 to Personal Services Agreement No. C20190464 with Whatcom Environmental Services, Inc. to provide hazardous material surveys and testing in County buildings at various locations. This Amendment adds additional testing services to the scope of work to include testing for lead and asbestos. Compensation is increased by \$10,000. Total compensation shall not exceed \$15,000 and is based on an hourly rate schedule. The term remains the same and shall continue until October 31, 2021. All other terms and conditions of the original Agreement shall remain in effect.
8. Interlocal Cooperative Agreement with the City of Mount Vernon for an easement on Parcel numbers P54148, P54149 and P54150 on the southeast corner of Kincaid and 3rd Street. Compensation from the City of Mount Vernon shall not exceed \$5,735.70. Once compensation has been received, the Easement shall be executed. This Interlocal shall commence on the date of mutual execution and continue for one year, or until the Easement has been conveyed to the City by the County.

c) INFORMATION SERVICES:

9. Interlocal Agreement with Skagit Valley Hospital Hospice for production of an audio-visual production for Hospice. Compensation to Skagit County shall not exceed \$6,000 and is based on an hourly rate. The Agreement shall commence on the date of execution and continue until December 31, 2020.
10. Interlocal Technology Service Agreement with Skagit Council of Governments (SCOG) to provide technology support services. Charges for products and services provided by the County will be based on actual costs incurred by the County and shall not exceed \$25,000 per year. The Agreement shall commence on the date of execution and continue until December 31, 2023.
11. Amendment No. 39 to Contract No. 00484 with Spillman Technologies, Inc. for the installation of one (1) additional Fire Mobile Client License for a local Fire District. Compensation is increased by \$706.55 plus annual maintenance fees that shall be aligned with Skagit County's primary maintenance in September of each year. New estimated compensation amount shall not exceed \$1,034,270.32 plus associated taxes and maintenance costs. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.
12. Statement of Work with CDW Government, LLC for the implementation and design for dual edge routers to connect to the State for the Inter-Governmental Network. Compensation shall not exceed \$15,000. The Agreement shall commence on the date of execution and continue until December 31, 2020.

d) PARKS, RECREATION AND FAIR:

13. Resolution to eliminate the \$2,000 Parks and Recreation Petty Cash Fund and the \$6,000 Fair Petty Cash Fund due to the need no longer being present, and returning them to the Treasurer's Office.
14. Vendor Services Agreement with Advantage Sports/Soccer City, Inc. to provide tee-shirts and other apparel with screening and printing for all 2020-2021 recreation programs. Compensation shall not exceed \$17,000 plus applicable taxes and is based on a fee schedule. The Agreement shall commence on the date of execution and continue for one year.
15. Vendor Services Agreement with Concept Construction LLC to reconstruct the remnant trails and service roads at Northern State Recreation Area that were once part of the trail network on the farmstead parcel.

Compensation shall not exceed \$9,750 and is based on an hourly rate. The Agreement shall commence on the date of execution and continue until March 16, 2021.

e) PLANNING AND DEVELOPMENT SERVICES:

16. Personal Services Agreement with HDR Engineering, Inc. to assist staff by providing on-call planning services. Compensation shall not exceed \$100,000 and is based on a rate schedule. The Agreement is ratified to commence on March 10, 2020, and shall continue until December 31, 2020.

f) PUBLIC HEALTH:

17. Contract Application with the Washington State Department of Licensing for access to the Contracted Plate Search service to research the owner of vehicles illegally dumped in Skagit County as well as to issue fines and create Junk Vehicle Affidavits. Skagit County will pay a \$0.04 fee per record search. The Agreement shall commence on the date of execution and continue until terminated.

18. Personal Services Agreement with Bronlea Mishler, d/b/a Bronlea M Consulting to assist Public Health in response to the COVID-19 emergency and develop responses and outreach materials to be shared through various outlets such as the Public Health website, local media, social media, community partners, etc. Compensation shall not exceed \$10,000 and is based on an hourly rate schedule. The Agreement is ratified to commence on March 2, 2020, and shall continue until December 31, 2020.

19. Personal Services Agreement with Eric Chambers for the provision of professional planning and grant application writing services as grant opportunities arise. Compensation shall not exceed \$15,000 and is based on an hourly rate schedule. The Agreement shall commence on the date of execution and continue until December 31, 2020.

20. Personal Services Agreement with Catholic Community Services to provide case management and recovery support services to individuals enrolled in Skagit County Family Treatment Court. Compensation shall not exceed \$10,000 and is based on a fee schedule. The Agreement shall commence on the date of execution and continue until December 31, 2020.

21. Interagency Agreement with North Sound Behavioral Health Administrative Services Organization, LLC (North Sound BH-ASO) Contract #NORTH SOUND BH-ASO-SKAGIT COUNTY-INTERLOCAL-20 to provide coordination and subcontracting services for programs and services including the Dedicated Marijuana Account Program, Housing and Recovery Through Peer Services (HARPS), and the Jail Services Program. Compensation shall not exceed \$71,064.33. The Agreement is ratified to commence on January 1, 2020, and shall continue until June 30, 2020.

22. Amendment No. 1 to Personal Services Agreement No. C20190538 with Community Action of Skagit County for the provision of motel vouchers for homeless households with children under the age of 18 who are enrolled in House Case Management Services. This Amendment increases compensation by \$15,000 due to the higher number of vouchers provided to families. Total compensation shall not exceed \$45,000 and is funded through the 1/10th of 1% chemical dependency or mental health treatment sales tax. The term remains the same and shall continue until March 31, 2020. All other terms and conditions of the original Agreement shall remain in effect.

g) PUBLIC WORKS:

23. Resolution authorizing the closure of Fir Island Road #40200 at Milepost 0.120 (west of Pioneer Hwy) to through traffic on or about March 24, 2020 through March 26, 2020 in order for Burlington Northern Santa Fe Railway Company (BNSF) to reconstruct a rail crossing.

24. Interlocal Cooperative Agreement with Skagit Conservation District to authorize Skagit County to work with the District on a reimbursable basis for assistance to be provided by the District to the County in meeting Title III funding priorities through the implementation of a county-wide Community Wildfire Protection Plan, and Firewise Communities/USA Program. Skagit County shall reimburse the District in an amount not to exceed \$20,000 for work and services performed. The Agreement is ratified to commence on January 1, 2020, and continue through December 31, 2021.

25. Amendment No 1 to Vendor Services Agreement No. C20200028 with Bryan Cox, dba Northwest Diving & Marine Services for a visual inspection of the M/V Guemes Ferry drive pods to confirm the mooring line had been removed completely (by County crews) and to confirm that there was no visible damage resulting from the line that became entangled in the propeller on December 12, 2019. This Amendment increases compensation by \$4,184.95 to pay for work completed by the contractor. Total compensation shall not exceed \$6,330.70. All other terms and conditions of the original Agreement shall remain in effect.

26. Amendment No. 1 to Shorelands Northwest Straits Grant Agreement No. SEANWS-2019-SkCoPW-00003, Skagit County Contract No. C20190432, with the State of Washington Department of Ecology to support the Skagit County Marine Resources Committee (MRC) operations and projects including: Fidalgo Bay Day, Pinto Abalone Recovery, and Bowman Bay Nearshore Restoration. This Amendment increases compensation by \$89,000 for the inclusion of two additional tasks: Salish Sea Stewards and Kids on the Beach. Total compensation shall not exceed \$184,000. The term remains the same and shall continue until September 30, 2021. All other terms and conditions of the original Agreement shall remain in effect.
27. Personal Services Agreement with Skagit Conservation Education Alliance (SCEA) to assist with the protection and improvement of water quality in saltwater shellfish growing areas, consistent with the goals of the County's Shellfish Protection District and in accordance with RCW 90.72. Compensation to SCEA shall not exceed \$28,900 and is based on a fee schedule. The Agreement is ratified to commence on January 1, 2020, and shall continue until December 31, 2020.
28. Amendment No. 1 to RCO (Recreation and Conservation Office) Project Agreement with Washington State Recreation and Conservation Office through the Salmon Recovery Funding Board for the grant award to Skagit County in the amount of \$564,892 for the Cedar Grove Fish Passage Improvement Project # 18-1490R, Skagit County Contract No. C20190357. This Amendment increases the amount of the grant awarded to Skagit County by \$19,969 for a total not to exceed \$584,861. All other terms and conditions of the original Agreement shall remain in effect including the term that ends on July 1, 2022.
29. RCO (Recreation and Conservation Office) Project Agreement with Washington State Recreation and Conservation Office through the Salmon Recovery Funding Board for the grant award to Skagit County in the amount of \$328,951 for the Sauk Tributary Culvert Replacement Final Design Project # 18-1491P. Skagit County will provide 15% of the cost in the amount of \$58,059 for a total project cost of \$387,010. This grant will allow for the complete design work for the replacement and improvement of two fish passage barrier culverts that will result in additional fish habitat. The Agreement is ratified to the project start date of July 1, 2019, and ends on April 25, 2021.
30. Farmland Legacy Program Grant Deed of Conservation Easement between Christy Garlinghouse, who also appears of record as Chris L. Garlinghouse, who acquired title as Christy L. Everett and Carol J. Ball, Trustee of the Walter and Carol Ball Living Trust, Grantors, and Skagit County, Grantee. The Conservation Easement protects 11 acres of agricultural land on Parcel Numbers P21880, P21932 and P21933 and eliminates 3 residential development rights for the compensation of \$145,000. The Conservation Values include protection of agricultural productivity and the protection of prime and important agricultural soils. The Agreement commences on mutual execution and continues in perpetuity.
31. Farmland Legacy Program Grant Deed of Conservation Easement between Grow Food, a Washington non-profit corporation, doing business as Viva Farms, Grantor, and Skagit County, Grantee. The Conservation Easement protects 45 acres of agricultural land on Parcel Numbers P21429, P21458 and P21463 and eliminates 1 residential development right for the compensation of \$100,000. The Conservation Values include protection of agricultural productivity and the protection of prime and important agricultural soils. The Agreement commences on mutual execution and continues in perpetuity.
32. Interlocal Cooperative Agreement with Skagit Conservation District to provide public education, outreach, participation, and involvement in the National Pollutant Discharge Elimination System (NPDES) Phase II permit compliance. Compensation shall not exceed \$20,746 and is based on a task schedule. The Agreement is ratified to commence on January 1, 2020, and shall continue until December 31, 2020.

h) SHERIFF:

33. Resolution to approve the purchase of the LE Sim Range Pro Training System in the amount of \$41,435.50 from Laser Shot Simulations for the Sheriff's Office pursuant to RCW 36.32.245 and RCW 39.32.090.
34. Amendment No. 4 to Organized Crime Drug Enforcement Task Forces (OCDETF) Investigation/Strategic Initiative Number PA-WAW-0340 for fiscal year 2020, Skagit County Contract No. C20190571, for the purpose of receiving reimbursement for costs incurred by the Skagit County Sheriff's Office in providing resources to joint operations/task forces. This Amendment increases compensation by \$3,272.10 for the obligation of additional funding resources towards joint operations/task forces. Total reimbursement to Skagit County shall not exceed \$15,000. The term remains the same and shall continue until September 30, 2020. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.