

## **SKAGIT COUNTY COMMISSIONERS' AGENDA**

### **I. SATURDAY, MARCH 14, 2015:**

- a) \*5:00 p.m. 13<sup>th</sup> Annual Skagit Preschool and Resource Center (SPARC) SPARC Your Engines Dinner and Auction (St. Joseph Center, 215 North 15<sup>th</sup> Street, Mount Vernon)

### **II. MONDAY, MARCH 16, 2015:**

- a) \*9:00 a.m. – 10:00 a.m. Briefing – County Commissioners/County Administrator with Public Works; Planning and Development Services; Public Health and Community Services; and Emergency Medical Services Departments
- b) 1:30 p.m. – 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- c) \*2:30 p.m. – 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

### **III. TUESDAY, MARCH 17, 2015:**

- a) 8:30 a.m. – 9:30 a.m. Public Works – Dan Berentson, Director:
  - 1. 2014 Drainage Utility Report
  - 2. Barnaby Slough Feasibility Study Update
  - 3. Miscellaneous
- b) 10:00 a.m. – 10:15 a.m. Board of County Commissioners:
  - 1. Discussion/Possible Action: Resolution Pertaining to Closed Record Appeal PL15-0071, Submitted by Equilon Enterprises LLC dba Shell Oil Products USA of Hearing Examiner's Decision Regarding Shoreline Development Permit and a Shoreline Variance Permit and the Related SEPA Appeal Nos. PL13-0468 and PL14-0396
- c) 10:30 a.m. – 11:15 a.m. Public Health and Community Services – Jennifer Johnson, Director:
  - 1. Public Hearing to Consider Testimony on a Final Report on an Affordable Housing Planning-Only Process Funded by a Community Development Block Grant (CDBG)
  - 2. Miscellaneous
- d) 11:30 a.m. – 11:45 a.m. Board of County Commissioners:
  - 1. County and Individual Success Stories
  - 2. Public Comment Period
  - 3. Miscellaneous Announcements
- e) \*5:30 p.m. Skagit County Planning Commission Comprehensive Plan's Transportation Element Open House and Public Workshop

### **IV. WEDNESDAY, MARCH 18, 2015:**

- a) \*1:00 p.m. Public Transportation Benefit Area – Board of Director's Meeting (City of Burlington Council Chambers ~ 833 South Spruce Street, Burlington)
- b) \*1:30 p.m. Skagit Council of Governments - Transportation Policy Board Meeting (City of Burlington Council Chambers ~ 833 South Spruce Street, Burlington)

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*SKAGIT COUNTY COMMISSIONERS' AGENDA*  
*PAGE TWO*

- c) \*2:30 p.m. Skagit Council of Governments – Board Meeting (City of Burlington Council Chambers ~ 833 South Spruce Street, Burlington)
- d) \*2:45 p.m. Growth Management Act Steering Committee Meeting (City of Burlington Council Chambers ~ 833 South Spruce Street, Burlington)
- e) \*3:30 p.m. Skagit County Solid Waste Governance Board Meeting (City of Burlington Council Chambers ~ 833 South Spruce Street, Burlington)

**V. THURSDAY, MARCH 19, 2015:**

- a) \*11:00 a.m. – 12:00 p.m. Community Action of Skagit County Board Meeting (320 Pacific Place, Mount Vernon)
- b) \*6:00 p.m. Home Trust of Skagit Annual Meeting (Mount Vernon Senior Center ~ 1401 Cleveland Street, Mount Vernon)

**FUTURE BID OPENING:**

- Monday, March 23, 2015, 2:30 p.m. Skagit County Clear Lake Beach Restroom Project
- Monday, March 23, 2015, 2:45 p.m. Eagle Pit Crushing Contract #RF20-EAG-D

**FUTURE PUBLIC HEARING:**

- Tuesday, March 24, 2015, 8:30 a.m. To Consider Testimony Regarding the 2015 HOME Investment Partnerships Program (HOME Program) Funding
- Tuesday, March 24, 2015, 10:30 a.m. To Consider Testimony Regarding an Application for a Public Service Grant Component of the Community Development Block Grant (CDBG) for Community Development and Housing Needs for Low to Moderate Income Persons in Skagit County
- Tuesday, May 5, 2015, 8:30 a.m. To Consider Testimony Regarding the 2015 HOME Investment Partnerships Program (HOME Program) Funding

**NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION**

**MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE**

Except for the items marked with an asterisk \*, these sessions will be telecast live on Comcast Channel 21 and re-broadcast on Wave broadband - Channel 3, Thursdays at 12:00 noon and at 7:00 p.m.; Anacortes AT&T Cable - Channel 10, Fridays at 2:00 p.m. and at 7:00 p.m.; and Comcast Channel 21 daily at 12:00 noon and 6:00 p.m.

#### **IV. CONSENT AGENDA FOR MONDAY, MARCH 16, 2015 (items 1 through 14):**

a) COMMISSIONERS:

1. Record of the proceedings for Monday, March 9, 2015.
2. Record of the proceedings for Tuesday, March 10, 2015.

b) COMMUNITY SERVICES:

3. Interlocal Cooperative Agreement with the Western Washington University (WWU), Recreation Program, Department of Physical Education, Health and Recreation to provide support of an integrated camp experience for up to twenty (20) teens and adults with developmental disabilities through the WWU Camp Team (Together Everyone Achieves More) program. The Agreement shall commence on April 1, 2015, and continue until August 31, 2015. Compensation shall not exceed \$1,000 and is funded by the Developmental Disabilities Millage funds.
4. Personal Services Agreement with Compass Health to provide time limited financial assistance to individuals and families who are homeless and in need of short term assistance to either acquire and/or sustain housing. The Agreement shall commence on the date of execution and continue until December 31, 2015. Compensation shall not exceed \$10,500 and is funded through Interagency Agreement No. C20150044 with North Sound Mental Health Administration (NSMHA) #NSMHA-SKAGIT-ADMIN-15.
5. Personal Services Agreement with Catholic Community Services to provide time limited financial assistance to individuals and families who are homeless and in need of short term assistance to either acquire and/or sustain housing. The Agreement shall commence on the date of execution and continue until December 31, 2015. Compensation shall not exceed \$10,500 and is funded through Interagency Agreement No. C20150044 with North Sound Mental Health Administration (NSMHA) #NSMHA-SKAGIT-ADMIN-15.

c) HUMAN RESOURCES:

6. Memorandum of Agreement, amending Labor Agreement No. C20070687, between the Board of County Commissioners and the Professional and Technical Employees (PTE) Local 17 to increase step 8 by 1.5% in the PTE wage scale to reflect a total of 3.5% step increase which aligns this step with other bargaining units and the general wage tables; provide a 2% wage adjustment effective January 1, 2015; agree to open the contract to discuss health benefit changes to be effective January 1, 2017; define floating holidays as 8 hours; updating "immediate family" definition to match County policy; increase bilingual pay to \$100 to be consistent with County policy and other bargaining units; add section A.2.8.c "Emergency Call Back Pay"; and extend the Agreement for two years to be effective through December 31, 2016.
7. Memorandum of Agreement, amending Labor Agreement No. C20030389, between the Board of County Commissioners and the Attorneys of the of County Public Defender's Office AFSCME Local 176-PD, to provide a 2% wage adjustment effective January 1, 2015; provide a 2% wage adjustment effective January 1, 2016; agree to open the contract to discuss health benefits to be effective January 1, 2017; define floating holidays as 8 hours; and extend the Agreement for two years to be effective through December 31, 2016.

d) INFORMATION SERVICES:

8. Amendment No. 7 to Financial Services Agreement No. C20020449 with Cayenta, a division of Harris Computer Software Systems Corporation to upgrade the Cayenta Financial and Personnel Management Applications to version 7.6. The purpose of this Amendment is to document the changes regarding anticipated invoicing dates for milestones set out in the project; there is no change to the scope of work. This Amendment shall be effective on the date of execution and continue until December 31, 2015. Compensation remains at an amount not to exceed \$438,483. All other terms and conditions of the original Agreement and subsequent Amendments shall remain in effect.
9. Personal Services Agreement with Code Publishing to codify ordinances as approved by the Skagit County Board of Commissioners for inclusion in the Skagit County Code and to provide web-based internet hosting of the Skagit County Code. The Agreement shall commence on the date of execution and continue until December 31, 2017. Compensation shall not exceed \$5,000 and is based on a fee schedule.

e) PLANNING AND DEVELOPMENT SERVICES:

10. Amendment No. 3 to Personal Services Agreement No. C20120229 with Forterra for expert technical assistance and policy guidance for the consideration of a Skagit Transfer of Development Rights (TDR)/ Purchase of Development Rights (PDR) program. The purpose of this Amendment is to include additional funds for technical assistance for Task 6 as the County develops and considers TDR and Density Credit/PDR policies and regulations. This Amendment increases compensation by an additional \$10,000 for a new compensation amount not to exceed \$47,735.

f) PUBLIC WORKS:

11. Local Agency Professional Services Agreement with Brown and Caldwell, Inc. to support the management and administration of flood, stormwater, and drainage projects. The Agreement shall commence on the date of execution and continue until December 31, 2016. Compensation shall not exceed \$200,000.
12. Interlocal Cooperative Agreement with Drainage District #15 to perform work, provide materials, and provide the use of County equipment operated by a County operator for roadway maintenance activities on a reimbursable basis for the District. The Agreement shall commence on the date of execution and continue until December 31, 2019.
13. Vendor Services Agreement with ZF Marine Propulsion Systems Miramar, LLC to provide parts and services for the M/V Guemes Ferry transmission. The Agreement shall commence on the date of execution continue for two years. Compensation shall not exceed \$34,000.

g) RISK MANAGEMENT:

14. Personal Services Agreement with Philip Dovich, U.S. Marine Chemists & Engineering to perform mandated U.S. Coastguard HAZwoper (Hazardous Waste Operations and Emergency Response) training for confined space entry and other safety and health consultant services as requested by the Risk Management Department. The Agreement shall commence on the date of execution and continue until December 31, 2015. Compensation shall not exceed \$15,000 and is based on a fee schedule.

**V. RATIFICATION AGENDA (items 15 through 18):**

h) OFFICE OF JUVENILE COURT:

15. Resolution authorizing the ratification of a Personal Services Agreement with Volunteers of America to be the designated organizational unit administering the Victim Offender Meeting Program which is funded by the Edward Byrne Memorial Grant. A signed Agreement was not received in time to fully executive the Agreement before January 1, 2015.
16. Personal Services Agreement with Volunteers of America to be the designated organizational unit administering the Victim Offender Meeting Program. The Agreement commenced on January 1, 2015, and continues until December 31, 2016. Compensation shall not exceed \$12,442.61 and is funded by the Edward Byrne Memorial Grant.

i) PUBLIC WORKS:

17. Resolution authorizing the ratification of a Personal Services Agreement with the Skagit Conservation Education Alliance to complete the water quality education program outlined in the "Scope of Work", including review of the Watershed Action Plans, participation in various community events, and providing outreach on the availability of portable toilets for recreationists in the Samish Basin. The Agreement was not executed prior to January 1, 2015, due review of the contract "Scope of Work".
18. Personal Services Agreement with Skagit Conservation Education Alliance to complete the water quality education program outlined in the "Scope of Work", including review of the Watershed Action Plans, participation in various community events, and providing outreach on the availability of portable toilets for recreationists in the Samish Basin. The Agreement commenced on January 1, 2015, and continues until December 31, 2015. Compensation shall not exceed \$29,100.