

SKAGIT COUNTY COMMISSIONERS' AGENDA

I. MONDAY, MARCH 12, 2018:

- a) *8:30 a.m. – 10:00 a.m. Briefing - County Commissioners/County Administrator with Public Works and Planning and Development Services
- b) 10:00 a.m. – 10:30 a.m. Presentation/Public Hearing/Possible Action: To Consider Public Testimony Regarding a Proposed Ordinance Amending Skagit County Code 2.04 Regarding Hours of Business and Use of County Properties
- c) 10:30 a.m. – 11:00 a.m. Certification of 2017 Fixed Asset Inventory
- d) 1:30 p.m. – 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- e) 2:30 p.m. – 2:45 p.m. Emergency Medical Services – Jeff Sargent, Director:
 - 1. Presentation/Possible Action: Resolution Calling for Public Hearing Regarding the Placement of Ballot Measure: Skagit County – Proposition No. 1, Continuation of Emergency Medical Services Levy (Skagit County EMS System) on the August 7, 2018, Primary Election and if Necessary the November 6, 2018, General Election
- f) *3:00 p.m. – 4:30 p.m. Executive Session (None Scheduled as of the Date of this Notice)

II. TUESDAY, MARCH 13, 2018:

- a) 8:30 a.m. – 9:30 a.m. Public Works – Dan Berentson, Director:
 - 1. Public Hearing/Possible Action: To Consider Public Testimony Regarding the Franchise Application of the Colony Mountain Community Club, dba Colony Mountain Water Association, to Install, Construct, Operate, Repair, Relocate, Maintain and Remove Facilities for the Purpose of a Water Utility System on, under, along and across Certain Roads and Rights-of-Way in the Defined Franchise Area
 - 2. Update: Burlington Northern Overpass Project
 - 3. Update: Ferry Project
- b) 9:30 a.m. – 9:45 a.m. Public Health – Jennifer Johnson, Director:
 - 1. Public Hearing/Possible Action: To Consider Public Testimony Regarding Proposals for the Community Development Block Grant (CDBG) Public Service Grant Program for Housing Needs that would Benefit Low and Moderate Income Persons
- c) 10:30 a.m. – 11:30 a.m. Public Health – Jennifer Johnson, Director:
 - 1. Presentation: Behavioral Health Continuum
 - 2. Presentation: Recovery Housing
- d) 11:30 a.m. – 11:45 a.m. Board of County Commissioners:
 - 1. County and Individual Success Stories
 - 2. Public Comment Period
 - 3. Miscellaneous Announcements
- e) *1:30 p.m. – 2:45 p.m. Public Health Work Session

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III. WEDNESDAY, MARCH 14, 2018:

- a) *1:00 p.m. – 2:00 p.m. 911 Board of Directors Meeting

IV. THURSDAY, MARCH 15, 2018:

- a) 11:00 a.m. – 12:00 p.m. Special Meeting: Presentation by Katherine Kertzman, President and CEO of Seattle Southside Regional Tourism Authority - TPA Best Practices
- b) *12:00 p.m. – 1:00 p.m. Economic Development Alliance of Skagit County TPA Luncheon
- c) *6:00 p.m. Cape Horn Properties Community Meeting RE: Floodway (Concrete School Commons, 7830 Superior Avenue, Concrete)

V. FRIDAY, MARCH 16, 2018:

- a) *10:00 a.m. – 2:00 p.m. Skagit Transit Board Retreat (Northwest Educational Service District Administration, 1601 R Avenue, Anacortes)

FUTURE BID OPENING:

Monday, March 19, 2018, 2:30 p.m. County Legal Printing for 2018 through 2019

FUTURE PUBLIC HEARING:

Tuesday, April 10, 2018, at 8:30 a.m. To Consider Public Testimony Regarding revising Chapter 6.56 of Skagit County Code to outline the terms, policies, procedures and responsibilities of the Skagit County Noxious Weed Control Board

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE

Except for the items marked with an asterisk *, these sessions will be telecast live on Comcast Channel 21 and re-broadcast on Wave broadband - Channel 3, Thursdays at 12:00 noon and at 7:00 p.m.; Anacortes AT&T Cable - Channel 10, Fridays at 2:00 p.m. and at 7:00 p.m.; and Comcast Channel 21 daily at 12:00 noon and 6:00 p.m.

IV. CONSENT AGENDA FOR MONDAY, MARCH 12, 2018 (items 1 through 31):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, February 26, 2018.
2. Record of the Proceedings for Tuesday, February 27, 2018.
3. Record of the Proceedings for Wednesday, February 28, 2018.
4. Resolution to re-appoint Jim English to the Skagit County Ferry Advisory Committee for Washington State. Mr. English shall serve a four-year term which will expire on March 10, 2022.
5. Resolution to appoint members to the Emergency Management Advisory Board (EMAB) per Skagit County Code 9.28.040.
6. Resolution to appoint Robert Hancock to the La Conner Regional Library Board of Trustees for the remainder of Brad York's five year term, effective March 1, 2018, and ending November 1, 2020.

b) ADMINISTRATIVE SERVICES:

7. Interlocal Cooperative Agreement with Washington State University for the provision of Cooperative Extension Services. Compensation shall not exceed \$334,184. The Agreement is ratified to commence on January 1, 2018, and shall continue until December 31, 2018.

c) BUDGET AND FINANCE:

8. Funding Agreement with the Skagit Valley Festival of Family Farms which awards \$20,000 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20170248. The Agreement commenced on January 1, 2018, and shall continue until December 31, 2018.
9. Funding Agreement with Skagit Racing Association which awards \$5,000 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20170248. The Agreement commenced on January 1, 2018, and shall continue until December 31, 2018.
10. Resolution calling for a public hearing to amend the 2018 Skagit County budget. The public hearing is scheduled to take place on Tuesday, March 27, 2018, at 9:30 a.m. or as soon as possible thereafter in the Commissioners Hearing Room.

d) EMERGENCY MEDICAL SERVICES:

11. Amendment No. 8 to Personal Services Agreement No. C20140640 with City of Anacortes for the provision of trauma and verified ambulance services 24 hours per day/7 days per week. This Amendment updates the monthly compensation amount from \$70,331.04 to \$73,770 in Exhibit "B" Compensation to reflect the increase agreed to for 2018. The term remains the same, ending December 31, 2018. All other terms and conditions of the original Agreement and subsequent Amendments remain in effect.

e) FACILITIES MANAGEMENT:

12. Personal Services Agreement with Dude Solutions, Inc. to provide utilities use history and tracking through EnergyManager software. Compensation shall not exceed \$8,040 for the initial year. For following years, compensation will be based on the amount of the annual software subscription fees. This Agreement shall commence on the date and execution and will continue until terminated.

f) HUMAN RESOURCES:

13. Labor Agreement between Skagit County and Skagit County Public Defenders Local 176-PD, Council #2, AFSCME. The Agreement is effective January 1, 2017, through December 31, 2019.

g) INFORMATION SERVICES:

14. Amendment No. 1 to Personal Services Agreement No. C20170530 with Prime West Systems to provide hardware and software support services for Skagit County Information Services. This Amendment changes the contractors name change from Prime West Systems to Allixo Technologies due do a company merger, and, increases the hourly rate by \$10 which will total \$89 per hour. This Amendment is ratified to be effective January 1, 2018 and will continue until December 31, 2018. Total compensation remains the same and shall not exceed \$80,000. All other terms and conditions of the original Agreement shall remain in effect.

15. Resolution declaring a sole source purchase for an additional fire mobile client license with the Spillman Public Safety System for use by Fire Protection District No. 14.
16. Amendment No. 26 to Contract No. 00484 with Spillman Technologies, Inc. to provide and install one (1) additional fire mobile client license for use by Fire Protection District No. 14. Compensation shall not exceed an additional \$776, which includes sales tax for a new estimated compensation amount not to exceed approximately \$918,167, plus associated taxes and maintenance costs. All other terms and conditions of the original Agreement and subsequent Amendments shall remain in effect.

h) PARKS AND RECREATION:

17. Utility Easement with Puget Sound Energy, Inc. for the placement of an underground electrical line across an Abandoned Railroad Right of Way on Parcel No. P42768. This easement conveys to Puget Sound Energy a nonexclusive perpetual easement for installing and maintaining electrical utility systems. This easement is permanent and shall be recorded with the Skagit County Auditor. No monetary consideration is being paid.
18. Personal Services Agreement with Graham-Bunting & Associates to provide wetland related regulatory services and critical area site assessment for P25048 and P25050 for use as athletic fields and associated facilities. Compensation shall not exceed \$9,000 and is based on an hourly rate schedule. The Agreement shall commence on the date of execution and continue until December 31, 2019.

i) PUBLIC HEALTH:

19. Interlocal Agreement with Skagit Regional Health for the provision of tuberculosis services in the community including chest x-rays. Compensation shall not exceed \$20,000 and is based on a fee schedule. The Agreement is ratified to commence on January 1, 2018, and shall continue through December 31, 2019.
20. Consolidated Contract with the Washington State Department of Health (DOH CONTRACT # CLH18259) to facilitate the delivery of public health services in Skagit County. Compensation to Skagit County will not exceed \$242,974 and is based on an allocation schedule. The Agreement is ratified to commence on January 1, 2018, and shall continue through December 31, 2020.
21. Washington Statewide Pharmacy-Local Health Jurisdiction Memorandum of Understanding for the utilization of existing pharmacy infrastructure to assist in addressing health and medical needs of an affected population during a Public Health Incident, Emergency, or Disaster using coordinated and standardized emergency protocols.

j) PUBLIC WORKS:

22. Interlocal Cooperative Agreement with the Housing Authority of Skagit County (HASC) to facilitate the construction of road and sewer improvements along Lafayette Road as agreed to in C20160375. The estimated amount of Compensation to Skagit County totals \$293,739 which includes the estimated costs for the design, construction, and connection of sewer facilities and a payment in the amount of \$145,000 to contribute towards construction of the road improvement portion of the project. The Agreement shall commence on the date of execution and continue through completion of the project, or until December 31, 2018.
23. Resolution for the approval of maps, plans and specifications and calling for bids for the Lafayette Road Improvements (Raspberry Ridge) Project #61400-1. The bid opening is scheduled to take place Monday, April 2, 2018, at 2:30 p.m. or as soon as possible thereafter in the Commissioners' Hearing Room.
24. Funding Board Project Grant Agreement with the Washington State Salmon Recovery Funding Board and the Recreation and Conservation Office for the Martin Ranch Road Culvert Fish Passage Project. This Grant Agreement awards \$221,000 to Skagit County. Skagit County will provide a 15% match in the amount of \$39,000. Total compensation for the Fish Passage Project shall not exceed \$260,000. The Agreement is ratified to commence on January 19, 2018, and shall continue until October 31, 2019.
25. Amendment No. 2 to Vendor Services Agreement No. C20170273 with Overhead Door Company of Bellingham for inspection and repair of roll-up doors at the Skagit County Recycling and Transfer Station. This Amendment increases compensation by \$2,500 for repairs needed. Total compensation shall not exceed \$24,500. The term remains the same, ending on June 11, 2018. All other terms and conditions of the original Agreement and subsequent Amendment shall remain in effect.

26. Amendment No. 2 to Grant Agreement No. C20150166 with the Washington State Department of Ecology (DOE), Agreement No. WQC-2015-SkCoPW-00034, to contribute funding for the restoration and enhancement of Trumpeter and Nookachamps Creeks. This Amendment updates the distribution of funding between tasks and the scope of work. The term remains the same, ending November 30, 2018. All other terms and conditions remain the same, including total compensation: DOE will contribute \$248,663 in funding with Skagit County providing a match of \$82,887.67.
27. Funding Board Project Grant Agreement with the Washington State Salmon Recovery Funding Board and the Recreation and Conservation Office for the South Fork Delta Channel Final Design. This Grant Agreement awards \$200,000 to Skagit County and total cost of the project shall not exceed \$200,000. The Agreement is ratified to commence on January 19, 2018, and shall continue until January 19, 2019.
28. Personal Services Agreement with Lithtex NW to provide copying, printing, and bulk mailing services for Natural Resources Division projects and programs. Compensation shall not exceed \$20,000. The Agreement shall commence on the date of execution and continue until December 31, 2019.
29. Amendment No. 1 to Vendor Services Agreement No. C20170209 with At Work to provide landscaping and maintenance for divisions in Public Works to include the Guemes Island Ferry Terminal, Operations, and Solid Waste. This Amendment extends the term by one year and increases compensation by \$18,534. Total compensation for the two year period shall not exceed \$37,068. The term shall continue through April 24, 2019. All other terms and conditions of the original Agreement shall remain in effect.

k) SHERIFF:

30. Amendment No. 1 to Vendor Services Agreement No. C20170464 with Tulip Valley Supply to provide chemicals for laundry and general cleaning at the Skagit County Community Justice Center. This Amendment reflects the contractors name change from Tulip Valley Supply to Txley Corporation. Compensation remains the same and shall not exceed \$15,000. This Amendment is ratified to be effective February 1, 2018. All other terms and conditions of the original Agreement shall remain in effect.
31. Letter of Award from the Washington State Parks and Recreation Commission regarding acceptance of a Recreational Boating Safety (RBS) Federal Financial Assistance Grant to assist with local marine law enforcement and boating safety program. Compensation to Skagit County shall not exceed \$16,279.62. Skagit County will provide funding in the amount of \$29,007.36. Total compensation shall not exceed \$45,286.98. The Agreement shall commence on March 1, 2018, and continue until September 30, 2018.

V. MISCELLANEOUS AGENDA (items 1 through 2):

a) PUBLIC HEALTH:

1. Personal Services Agreement with Western Economic Services, LLC for the purpose of completing an Analysis of Impediments to Fair Housing Choice on behalf of Skagit County and the Skagit HOME Consortium. Compensation shall not exceed \$24,790 and is based on an hourly rate schedule. The Agreement is ratified to commence on January 26, 2018, and shall continue until August 1, 2018.
2. Subrecipient Agreement with Community Action of Skagit County to carry out projects under the Washington State Community Development Block Grant (CDBG) Program for the Skagit CDBG Microenterprise Assistance for On-Farm Infrastructure Project in compliance with all applicable local, state and federal laws, regulations and policies. Compensation to Community Action shall not exceed \$600,000 and is based on the budget listed in Attachment #2. The Agreement is ratified to commence on January 1, 2018, and shall continue through December 31, 2018.