

SKAGIT COUNTY COMMISSIONERS' AGENDA

Washington State Governor Inslee issued Proclamation 20-28 which among other things, temporarily prohibits in-person public attendance at meetings subject to the Open Public Meetings Act (OPMA). See information provided below about how to join a meeting remotely.

I. MONDAY, MARCH 8, 2021:

- a) 8:45 a.m. - 9:45 a.m. Briefing - County Administrator, Planning and Development Services, Human Resources/Risk Management, Central Services: Information Services, Geographic Information Services and Records Management Departments (Listen to the meeting by calling: 1 (872) 240-3412 Access Code: 649 174 133 or join by computer: <https://global.gotomeeting.com/join/649174133>)
- b) 9:45 a.m. - 10:15 a.m. Bi-Weekly Briefing with Public Works (Listen to the meeting by calling: 1 (872) 240-3412 Access Code: 649 174 133 or join by computer: <https://global.gotomeeting.com/join/649174133>)
- c) *10:30 a.m. - 11:00 a.m. Presentation and Update by City of Mount Vernon Mayor Jill Boudreau: Kincaid Street Parking Lot Agreement with the City of Mount Vernon (Watch the meeting live on Skagit21 Television, streamed online at www.skagitcounty.net/Skagit21 or listen to the meeting by calling: 1 (408) 650-3123 Access Code: 632 327 501 or join by computer: <https://global.gotomeeting.com/join/632327501>)
- d) 12:00 p.m. - 1:00 p.m. Commissioners may attend Washington State Association of Counties (WSAC) Virtual Assembly hosted by WSAC
- e) *1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items (Watch the meeting live on Skagit21 Television, streamed online at www.skagitcounty.net/Skagit21 or listen to the meeting by calling: 1 (408) 650-3123 Access Code: 632 327 501 or join by computer: <https://global.gotomeeting.com/join/632327501>)
- f) 2:00 p.m. - 3:00 p.m. Executive Session (Potential Litigation - RCW 42.30.110(1)(i)) (Listen to the meeting by calling: 1 (224) 501-3412 Access Code: 520 321 453 or join by computer: <https://global.gotomeeting.com/join/520321453>):
 - 1. Call Public Meeting to Order/Roll Call
 - 2. Executive Session (Potential Litigation - RCW 42.30.110(1)(i)) (Approximately 1 hour)
 - 3. Reconvene Public Meeting/Adjournment

II. TUESDAY, MARCH 9, 2021:

- a) *10:30 a.m. - 11:00 a.m. Skagit County Historical Museum Presentation: Year in Review (Watch the meeting live on Skagit21 Television, streamed online at www.skagitcounty.net/Skagit21 or listen to the meeting by calling: 1 (408) 650-3123 Access Code: 632 327 501 or join by computer: <https://global.gotomeeting.com/join/632327501>)
- b) *11:30 a.m. - 11:45 a.m. Board of County Commissioners (Watch the meeting live on Skagit21 Television, streamed online at www.skagitcounty.net/Skagit21 or listen to the meeting by calling: 1 (408) 650-3123 Access Code: 632 327 501 or join by computer: <https://global.gotomeeting.com/join/632327501>):
 - 1. County and Individual Success Stories
 - 2. Public Comment Period
 - 3. Miscellaneous Announcements
- c) 12:00 p.m. - 1:00 p.m. Work Session with Elected Officials and Department Heads (Listen to the meeting by calling: 1-(929) 229-5406 Phone Conference ID: 292 903 739# or join by computer: [Click here to join the Microsoft Teams meeting](#))

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- d) 3:00 p.m. - 4:00 p.m. Executive Session (Potential Litigation - RCW 42.30.110(1)(i)) (Listen to the meeting by calling: 1 (224) 501-3412 Access Code: 520 321 453 or join by computer: <https://global.gotomeeting.com/join/520321453>):
1. Call Public Meeting to Order/Roll Call
 2. Executive Session (Potential Litigation - RCW 42.30.110(1)(i)) (Approximately 1 hour)
 3. Reconvene Public Meeting/Adjournment
- e) 4:00 p.m. - 4:45 p.m. Executive Session (Potential Litigation - RCW 42.30.110(1)(i)) (Listen to the meeting by calling: 1 (224) 501-3412 Access Code: 520 321 453 or join by computer: <https://global.gotomeeting.com/join/520321453>):
1. Call Public Meeting to Order/Roll Call
 2. Executive Session (Potential Litigation - RCW 42.30.110(1)(i)) (Approximately 45 minutes)
 3. Reconvene Public Meeting/Adjournment
- f) *6:00 p.m. Joint Meeting with the Skagit County Planning Commission (Watch the meeting live on Skagit21 Television, streamed online at www.skagitcounty.net/Skagit21 Listen to the meeting by calling: 1 (929) 229-5406 Phone Conference ID: 227 131 62# or join by computer: [Click here to join the Microsoft Teams meeting](#))

III. WEDNESDAY, MARCH 10, 2021:

- a) 1:00 p.m. Skagit 911 Special Board of Directors Virtual Meeting hosted by Skagit 911

IV. THURSDAY, MARCH 11, 2021:

- a) 5:00 p.m. Commissioners may attend the 2021 Economic Forecast Night hosted by the Economic Development Alliance of Skagit County (EDASC)
- b) 6:00 p.m. Commissioners may attend the Shoreline Master Program Update Public Meeting 3 (Listen to the meeting by calling 1 (929) 229-5406 Phone Conference ID: 409 534 808# or join by computer: [Click here to join the Microsoft Teams meeting](#))

V. FRIDAY, MARCH 12, 2021:

- a) 8:30 a.m. - 9:00 a.m. Briefing with Innovative Environments (Listen to the meeting by calling: 1 (872) 240-3412 Access Code: 649 174 133 or join by computer: <https://global.gotomeeting.com/join/649174133>)
- b) *9:00 a.m. - 10:30 a.m. Community Justice Center Policy Discussion Group Meeting (Watch the meeting live on Skagit21 Television, streamed online at www.skagitcounty.net/Skagit21 or listen to the meeting by calling: 1 (408) 650-3123 Access Code: 632 327 501 or join by computer: <https://global.gotomeeting.com/join/632327501>)
- c) 2:15 p.m. - 3:00 p.m. Work Session with Gordon Thomas Honeywell Governmental Affairs (Listen to the meeting by calling 1 (571) 317-3122 Access Code: 271 182 277 or join by computer: <https://global.gotomeeting.com/join/271182277>)

FUTURE BID OPENING:

Monday, March 15, 2021, 2:30 p.m. County Legal Printing for 2021 through 2022

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

Sessions marked with an asterisk * will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at www.skagitcounty.net/skagit21. Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at www.skagitcounty.net/Skagit21.

IV. CONSENT AGENDA FOR MONDAY, MARCH 8, 2021 (items 1 through 20):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, March 1, 2021.
2. Record of the Proceedings for Tuesday, March 2, 2021.
3. Resolution to appoint Corey R. Johnson to fill the vacated position 2 on the Skagit County Dike District No. 19 Board of Commissioners until the next special district general election.

b) BUDGET AND FINANCE:

4. Resolution establishing Skagit County's Cost Assessment Policy for 2020.
5. Resolution to call for a public hearing to consider testimony regarding amending the 2021 Skagit County Budget. The public hearing is scheduled to take place on Tuesday, March 23, 2021, at 11:15 a.m. or as soon thereafter as possible. Attendance will be remote by computer, tablet or smartphone: <https://global.gotomeeting.com/join/632327501> or by telephone: 1 (408) 650-3123 Access Code: 632 327 501.

c) FACILITIES MANAGEMENT:

6. Personal Services Agreement with Coffman Engineers, Inc., to provide a structural, mechanical, electrical, and fire protection feasibility study on the replacement of an emergency generator fuel tank at the Public Safety Building, located at 600 South 3rd Street in Mount Vernon. Compensation is based on a rate and reimbursement for expenses schedule and shall not exceed \$16,000. The Agreement shall commence on the date of execution and continue until December 31, 2021.

d) PARKS, RECREATION AND FAIR:

7. Amendment No. 1 to Vendor Services Agreement No. C20200102 with Advantage Sports/Soccer City, Inc. to provide tee-shirts and other apparel with screening and printing for all 2020-2021 recreation programs. This Amendment extends the term of the Agreement from March 16, 2021, to March 16, 2022. Compensation is based on a fee schedule and remains at an amount not to exceed \$17,000, plus applicable taxes. All other terms and conditions of the original Agreement shall remain in effect.
8. Amendment No. 1 to Interlocal Cooperative Agreement No. C20200619 with Public Utility District No. 1 of Skagit County (PUD) for the placement of water line(s) within the Centennial Trail right-of-way. This Amendment updates the terms of the Agreement to include the County paying \$131,853.34 by April 30, 2021, for direct engineering design, environmental permitting, cultural resource investigations, and wetland impacts associated with the PUD waterline project. In addition, the County shall reimburse PUD for progress payments made toward the construction costs in an amount not to exceed \$598,017.83, as outlined in Exhibit B. Compensation shall not exceed \$729,871.17. The termination date remains the same and shall continue until December 31, 2024. All other terms and conditions of the original Agreement shall remain in effect.

e) PUBLIC HEALTH:

9. Interlocal Agreement with the City of Burlington to operate a Senior Services Program and to employ a staff of qualified and professional personnel to develop, direct and coordinate a comprehensive system for the delivery of services to seniors. The City shall pay the County an amount not to exceed \$13,327 for the services provided in this Agreement. The Agreement is ratified to commence on January 1, 2021, and continue until December 31, 2021.
10. Interlocal Agreement with the City of Sedro-Woolley to operate a Senior Services Program and to employ a staff of qualified and professional personnel to develop, direct and coordinate a comprehensive system for the delivery of services to seniors. The City shall pay the County an amount not to exceed \$21,369 for the services provided in this Agreement. The Agreement is ratified to commence on January 1, 2021, and continue until December 31, 2021.
11. Personal Services Agreement with Pioneer Human Services to provide jail transition services to adult inmates with mental illness to facilitate safe transition from Skagit County Community Justice Center into community-based services. Pioneer Human Services will provide 1 (one) fulltime case manager, a Masters level mental health professional. Compensation is based on a reimbursement for services schedule and shall not exceed \$45,000. The Agreement is ratified to commence on January 1, 2021, and continue until June 30, 2021.
12. Amendment No. 1 to Agreement with Northwest Regional Council (NWRC), Northwest Washington Area Agency on Aging, NWRC Contract No. 205018-NUTR, (Skagit County Agreement No. C20210064), to provide congregate and home-delivered meals through Senior Nutrition Services. This Amendment identifies and

incorporates the Coronavirus Aid, Relief, and Economic Security (CARES) Act Grant funds into the NWRC Grant funds being awarded to Skagit County Public Health. The amount of the new funding is \$44,007 for a new compensation amount to Skagit County not to exceed \$352,444. The Amendment is ratified to commence on January 1, 2021, and the termination date of the Agreement remains as December 31, 2021. All other terms and conditions of the original Agreement shall remain in effect.

13. Personal Services Agreement with National Cinemedia, LLC (NCM) to allow for behavioral health promotion through digital marketing. The Agreement shall commence on April 1, 2021, and continue until June 30, 2021. Compensation is based on a fee schedule and shall not exceed \$3,000.

f) PUBLIC WORKS:

14. Resolution to award the bid for the purpose of One (1) New Latest Model Transport Emulsion Trailer to PacWest Machinery for an amount not to exceed \$96,400.
15. Resolution to declare an emergency for the repair and/or replacement of the Guemes Island Ferry hydraulic steering system, which malfunctioned on February 28, 2021, and caused the vessel to be taken out of service until a repair could take place.
16. Resolution to approve maps, plans, and specifications and call for bids for the Public Works Landscape Maintenance Project. The bid opening is scheduled to take place on Monday, March 29, 2021, at 2:30 p.m., or as soon thereafter as possible, in the Skagit County Commissioners' Hearing Room. Attendance will be remote by computer, tablet or smartphone: <https://global.gotomeeting.com/join/220727813> or by telephone: 1 (646) 749-3122 Access Code: 220 727 813.
17. Resolution to award the bid and appropriate funds for the Josh Wilson Road - Phase I Project #ES33000-9, Federal Aid #STPR-7318(001) to Interwest Construction, Inc. for an amount not to exceed \$3,879,000.
18. Vendor Services Agreement with Arrow Launch Service, Inc. to provide temporary passenger-only ferry service between Anacortes and Guemes Island, Washington during the M/V Guemes' scheduled haul-out and maintenance. Compensation is based on a fee schedule and shall not exceed \$130,000 for the entire term of the Agreement. The Agreement shall commence on April 1, 2021, and continue until April 1, 2023.
19. Personal Services Agreement with Philip Dovich, U.S. Marine Chemists & Engineering to provide professional services and training classes: Marine Chemist Gas-Free Inspections and Safety Training. Compensation is based on a fee schedule and shall not exceed \$75,000 for the entire term of the Agreement. The Agreement shall commence on the date of execution and continue until December 31, 2022.
20. Amendment No. 5 to Local Agency A & E Professional Services Cost Plus Fixed Fee Consultant Agreement No. C20170376 with Glosten to provide design services for the replacement vessel for the Anacortes/Guemes Island route and support Skagit County through vessel procurement and construction. This Amendment updates the Scope of Work for Glosten to incorporate an updated task list and project schedule for phase 2 per Exhibit A-4. Compensation is increased from \$1,952,155.53 to an amount not to exceed \$2,461,030.61. This Amendment also extends the term of the Agreement from December 31, 2021, to December 31, 2022.

V. MISCELLANEOUS AGENDA (items 1):

a) PLANNING AND DEVELOPMENT SERVICES:

1. Grant Deed of Conservation Easement with Daniel W. Coselman and Gretchen A. Thomas (Grantor) and Skagit County (Grantee) for Short Plat No. PL20-0183. The proposed land division is in compliance with Skagit County Code 14.16.860, Agricultural Land Preservation will create one (1) acre residential lot containing the existing house (Lot 1 as outlined in Exhibit B in conservation easement). The remainder of the acreage, 17.95 acres, will be placed in the conservation easement (Lot 2 on Exhibit B on conservation easement). The total gross acreage of this land division, including .45 acres of road right-of-way dedicated to the County is 19.4 acres. The property is commonly known as Assessor parcel numbers P36718 and P36729.