

## SKAGIT COUNTY COMMISSIONERS' AGENDA

All meetings will be held remotely. You may attend meetings by computer, tablet or smartphone: <https://us06web.zoom.us/j/87180001980?pwd=eEVGUGkxZ3NkQkhYSnhBMEo2RTQrdzo9> or by telephone: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573

### **I. MONDAY, FEBRUARY 28, 2022:**

- a) 8:45 a.m. - 9:45 a.m. Briefing - Planning and Development Services, Parks, Recreation and Fair and Facilities Management
- b) 9:45 a.m. - 10:15 a.m. Public Works Bi-Weekly Briefing
- c) 10:30 a.m. - 11:30 a.m. Work Session - American Rescue Plan Act (ARPA)
- d) \*1:00 p.m. Pledge of Allegiance
- e) \*1:00 p.m. - 1:30 p.m. Town of Hamilton Councilmember Interview and Possible Appointment
- f) \*1:30 p.m. - 2:10 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- g) 2:10 p.m. - 2:30 p.m. Legislative Briefing from Gordon Thomas Honeywell Governmental Affairs
- h) 3:00 p.m. - 4:00 p.m. Executive Session (None scheduled as of the Date of this Notice)

### **II. TUESDAY, MARCH 1, 2022:**

- a) \*8:30 a.m. Pledge of Allegiance
- b) \*8:30 a.m. - 9:30 a.m. Public Works - Grace Kane, Director:
  - 1. Presentation - Lorenzan Creek Project
  - 2. Presentation - Drone
- c) \*9:30 a.m. - 10:30 a.m. Skagit County WSU Extension Quarterly Update
- d) \*10:30 a.m. - 11:30 a.m. Planning and Development Services - Hal Hart, Director:
  - 1. Public Hearing - Shoreline Master Program
- e) \*11:30 a.m. - 11:45 a.m. Board of County Commissioners:
  - 1. County and Individual Success Stories
  - 2. Public Comment Period
  - 3. Miscellaneous Announcements
- f) 1:00 p.m. - 2:00 p.m. Work Session with Public Works

### **III. THURSDAY, MARCH 3, 2022:**

- a) 10:00 a.m. - 11:30 a.m. Skagit 911 Communications Committee - LLPA Meeting hosted by Skagit 911

### **MONDAY, FEBRUARY 28, 2022: *BID OPENING (Clerk of the Board and Public Health Staff)***

- \*2:45 p.m. (or soon thereafter) Skagit County Meals on Wheels Dual Oven/Microwave Meal Trays, and Equipment to Seal Home-Delivered Meals

**NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION**

Sessions marked with an asterisk \* will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at [www.skagitcounty.net/skagit21](http://www.skagitcounty.net/skagit21). Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at [www.skagitcounty.net/Skagit21](http://www.skagitcounty.net/Skagit21).

**1. CONSENT AGENDA FOR Monday, February 28, 2022 (items 1 through 20):**

**a) COMMISSIONERS:**

1. Record of the Proceedings for Tuesday, February 22, 2022.
2. Resolution to appoint Jennifer Bunke to the Central Skagit Rural Partial-County Library District Board of Trustees to a five (5) year term. Ms. Bunke's term shall expire on March 25, 2027.

**b) ADMINISTRATIVE SERVICES:**

3. Personal Services Agreement with the Economic Development Alliance of Skagit County (EDASC) to take all the necessary steps to launch a tourism promotion effort for Skagit County pursuant to and consistent with the Tourism Promotion Authority Act RCW 35.101, Skagit County Code Chapter 3.17, and executed Interlocal Agreement establishing the Skagit County Tourism Promotion Area. The work will include extending the existing tourism marketing efforts of the county and its cities and to attract more tourists to Skagit County, aimed at bolstering lodging business occupancy, support job stability and growth, increase restaurant and retail demand, and increase patronage at arts, cultural and sporting venues in a competitive marketplace. The Agreement is ratified to commence on January 1, 2022, and continue until March 31, 2022. Compensation is based on a monthly fee schedule and shall not exceed \$90,000.

**c) BUDGET AND FINANCE:**

4. Interlocal Cooperative Agreement with the Economic Development Alliance of Skagit County (EDASC) to award \$75,000 of Economic Development/Public Facilities Projects grant funds to support Latinx Business and Entrepreneurial Assistance. The Agreement commenced on July 13, 2020, per Resolution No. R20200120, and shall continue until July 31, 2023.

**d) FACILITIES MANAGEMENT:**

5. Standard Form of Agreement with Valdez Construction to supply all labor, materials, equipment, and supervision for a prevailing wage project to remodel the East County Community Resource Center (former library), located at 45770 Main Street in Concrete, into usable office spaces. Compensation shall not exceed \$222,782.04 including applicable taxes. The Agreement shall commence on the date of execution and continue until December 31, 2022.
6. Vendor Services Agreement with Cascade Roofing Company to supply all labor, demolition, materials, equipment, and supervision for a prevailing wage roof repair on the Skagit County Bayview Storage Shed, located at 11332 Second Street in Mount Vernon. Compensation shall not exceed \$2,715 including applicable taxes. The Agreement shall commence on the date of execution and continue until December 31, 2022.
7. Amendment No. 1 to Personal Services Agreement No. C20200121 with Guardian Security Systems, Inc., to perform annual tests of an engineered smoke control system at the Skagit County Community Justice Center and the Juvenile Detention facility. This Amendment extends the term of the Agreement from March 31, 2022, to March 31, 2023. Compensation remains the same and shall not exceed \$20,000. All other terms and conditions of the original Agreement shall remain in effect.

**e) HUMAN RESOURCES:**

8. Personal Services Agreement with Christopher P. Tobey, Ph.D, ABPP to provide psychological evaluation services and consultation at the request of the Director of Human Resources and direct services to employees as issues arise. Compensation shall not exceed \$4,500. The Agreement is ratified to commence on January 1, 2022, and continue until December 31, 2022.

**f) PARKS, RECREATION AND FAIR:**

9. Personal Services Agreement with Reid Middleton, Inc. to coordinate with the County to schedule a site condition assessment visit of the Swinomish Boat Launch. Reid Middleton will also review the existing designs of the debris deflectors and boarding floats ahead of the site visit. Compensation is based on a fee schedule and shall not exceed \$14,000. The Agreement shall commence on the date of execution and continue until December 31, 2022.

**g) PUBLIC HEALTH:**

10. Amendment No. 2 to Recovery Support Services Contract No. C20200744 with Washington State Health Care Authority (HCA Contract No. K4848) to implement and manage a program to provide State Opioid Response (SOR) services to eligible individuals including a recovery care manager, recovery coach, or certified peer counselor. This Amendment decreases funding to Skagit County by \$18,989 for a new total compensation

amount not to exceed \$541,011. This Amendment shall commence on the date of execution and continue until September 29, 2022. All other terms and conditions of the Agreement and prior Amendment shall remain in effect.

11. Amendment No. 1 to Clinical Training Affiliation Agreement (Multi-Program) with Washington State University (WSU) WSU Contract No. CCN002226, Skagit County Agreement No. C20210550, to provide high-quality clinical learning experiences for WSU students enrolled in its College of Pharmacy, Pharmaceutical Sciences, College of Nursing, its Speech and Hearing Sciences Program, and its Nutrition and Exercise Physiology Program. This Amendment removes the non-applicable Colleges of Medicine, Pharmacy and Pharmaceutical Sciences, and Nursing Program at all sites. There is no financial consideration associated with this Agreement. The term remains the same and shall continue until November 15, 2026. All other terms and conditions of the original Agreement shall remain in effect.
12. Grant Award from the United Way of Skagit County to partially fund the maintenance and hosting of the Skagit County Trends Website. Eastern Washington University's Institute for Public Policy and Economic Analysis (IPPEA) will maintain and host the website with indicators that include: population, agriculture, culture & tourism, economic vitality, education, environment, health, housing, public safety, and transportation. Compensation to Skagit County shall not exceed \$2,000. The Agreement is ratified to commence on January 1, 2022, and continue until December 31, 2022.
13. Resolution approving the submission of an application to the National Association of County and City Health Officials (NACCHO) for a 2022 Medical Reserve Corps (MRC) Respond, Innovate, Sustain and Equip (RISE) Award and designating Public Health Director Jennifer Johnson as the authorized representative to act in all official matters in connection with this application.
14. Amendment No. 1 to Interlocal Agreement with the State of Washington Department of Children, Youth, and Families, DCYF Contract No. 22-1170, Skagit County Agreement No. C20210459, to provide high quality home visiting services to vulnerable families for the purpose of improving outcomes of participants and strengthening coordination of services. This Amendment adds additional maintenance and rescue funding and adjusts the Statement of Work. Compensation to Skagit County is increased from \$404,022.60 to an amount not to exceed \$441,117.60. The term remains the same and shall continue until June 30, 2022. All other terms and conditions of the original Agreement shall remain in effect.
15. Subaward Agreement with Mount Baker Planned Parenthood Mount Vernon Health Center to purchase a vaccine refrigerator, and to provide COVID-19 and other medically appropriate vaccinations to consenting adult patients and minor patients with parental consent. Compensation is based on a reimbursement schedule and shall not exceed \$6,571.87 which is funded by The American Rescue Plan Act (ARPA). The Agreement is ratified to commence on February 1, 2022, and continue until March 31, 2022.

h) PUBLIC WORKS:

16. Amendment No. 6 to Local Agency A & E Professional Services Cost Plus Fixed Fee Consultant Agreement No. C20170376, Project No. #ESMVGUE-1 with Glosten to provide design services for the replacement vessel for the Anacortes/Guemes Island route and support Skagit County through vessel procurement and construction. This Amendment extends the completion date to May 31, 2023, updates the direct cost salary rates and the indirect cost rates for Glosten, updates the sub-contractor direct cost salary rates and the indirect rates for Confluence Environmental Company and PND Engineers. Compensation remains at an amount not to exceed \$2,461,030.61. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.
17. Supplemental Agreement No. 1 to Local Agency A&E Professional Services Negotiated Hourly Rate Consultant Agreement No. C20200055 with KPFF Inc. to provide professional services necessary to complete cultural resources assessment, permitting, and final design for the correction of the culvert and associated fishway at Cedardale Road over Fisher Creek, for the Cedardale Road (Fisher Creek Culvert) Project #ES70550-5 and RCO #19-1581P. This Supplemental Agreement extends the completion date from February 28, 2022, to December 31, 2023, updates the scope of work, direct salary rates, indirect cost rates for KPFF, and updates the scope of work and fee for sub-consultant Northwest Hydraulics Consultant, Inc. This Supplement Agreement also increases compensation from \$272,355.75 to an amount not to exceed \$313,013.05. All other terms and conditions of the original Agreement shall remain in effect.
18. Supplemental Agreement No. 1 to Local Agency A&E Professional Services Negotiated Hourly Rate Consultant Agreement No. C20200056 with KPFF Inc. to provide professional services necessary to complete cultural resources assessment, permitting, and final design for the correction of the culvert and associated fishway at Starbird Road over Fisher Creek, for the Starbird Road (Fisher Creek Culvert) Project #ES82000-3 and RCO #19-1638P. This Supplemental Agreement extends the completion date from February 28, 2022, to December 31, 2023, updates the scope of work, direct salary rates, indirect cost rates for KPFF, and updates

the scope of work and fee for sub-consultant Northwest Hydraulics Consultant, Inc. This Supplement Agreement also increases compensation from \$177,684.29 to an amount not to exceed \$218,357.77. All other terms and conditions of the original Agreement shall remain in effect.

19. Amendment No. 1 to Personal Services Agreement No. C20210526 with Watershed Science and Engineering, Inc. to provide engineering services to develop a preliminary design to restore Lake Creek between Lake McMurray and an abandoned railroad berm (Lake Creek Channel & Culvert Design). This Amendment updates the rates of pay under Exhibit B Compensation. Compensation remains at an amount not to exceed \$125,000. The term remains the same and shall continue until December 31, 2022. All other terms and conditions of the original Agreement shall remain in effect.
20. Interlocal Cooperative Agreement with Public Utility District (PUD) No. 1 of Skagit County to perform vehicle maintenance work on and provide supplies for vehicles owned by PUD. The County will be reimbursed at the actual cost incurred plus an additional nine percent (9%) for administrative costs. The Agreement is ratified to commence on January 1, 2022, and continue until December 31, 2026.

**2. MISCELLANEOUS AGENDA (items 1 through 3):**

a) PLANNING AND DEVELOPMENT SERVICES:

1. Grant Deed of Conservation Easement with Wendell Stakkestad (Grantor) and Skagit County (Grantee) for Short Plat No. PL-21-0642. The proposed land division complies with Skagit County Code 14.16.860, Agricultural Land Preservation, will create a one (1) acre residential lot containing the existing residential structure (Lot 1 as outlined in Exhibit B of the Conservation Easement document). The remaining acreage, 31.55 acres, will be placed in the conservation easement (Lot 2 as outlined in Exhibit B of the Conservation Easement document). The total gross acreage of this land division, which includes the .10 acres of road right-of-way dedicated to Skagit County is 32.65 acres. The property is commonly known as Assessor Parcel Numbers P34377, P34370 and P34373.

b) PUBLIC HEALTH:

2. Subaward Agreement with Opportunity Council for the provision of Tenant Based Rental Assistance (TBRA) in Whatcom County with Federal HOME Funding through the Skagit HOME Consortium. Compensation shall not exceed \$117,909.37. The Agreement is ratified to commence on January 1, 2022, and shall continue until December 31, 2023.
3. Subaward Agreement with Community Action of Skagit County for the provision of Tenant Based Rental Assistance (TBRA) with Federal HOME Funding through the Skagit HOME Consortium. Compensation shall not exceed \$152,588.59. The Agreement is ratified to commence on January 1, 2022, and shall continue until December 31, 2023.