

## **SKAGIT COUNTY COMMISSIONERS' AGENDA**

### **I. MONDAY, FEBRUARY 25, 2019:**

- a) \*8:45 a.m. - 9:45 a.m. Briefing - County Commissioners/County Administrator with Planning and Development Services, Parks and Recreation and Facilities Management Departments
- b) \*9:45 a.m. - 10:15 a.m. Bi-Weekly Briefing - Public Works Department
- c) 1:30 p.m. - 2:15 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- d) 2:15 p.m. - 2:30 p.m. Public Works - Dan Berentson, Director:
  - 1. Presentation of Certificate of Commendation for Sheila Daut
- e) \*2:30 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

### **II. TUESDAY, FEBRUARY 26, 2019:**

- a) 8:30 a.m. - 10:00 a.m. Public Works - Dan Berentson, Director:
  - 1. Presentation by Solid Waste Division - Results of Recycling Survey
  - 2. Update - Clean Water Program
  - 3. Update - Guemes Island Ferry
- b) 10:00 a.m. - 11:00 a.m. Washington State University (WSU) Skagit County Extension Program Update and Proclamation Recognizing March as Nutrition Month - Don McMoran Director
- c) 11:30 a.m. - 11:45 a.m. Board of County Commissioners:
  - 1. County and Individual Success Stories
  - 2. Public Comment Period
  - 3. Miscellaneous Announcements

### **III. THURSDAY, FEBRUARY 28, 2019:**

- a) \*7:30 a.m. Breakfast with Elected Officials (Calico Cupboard, 121B Freeway Drive, Mount Vernon)

### **IV. SATURDAY, MARCH 2, THROUGH WEDNESDAY, MARCH 6, 2019:**

NATIONAL ASSOCIATION OF COUNTIES (NACO)  
2019 LEGISLATIVE CONFERENCE, WASHINGTON, D.C.

### **FUTURE PUBLIC HEARING:**

- Monday, March 11, 2019, 11:00 a.m. To Consider Testimony Regarding the 2019 Docket of Comprehensive Plan Land Use/Zoning Map and Policy Amendments
- Tuesday, March 12, 2019, 8:30 a.m. To Consider Testimony Regarding a Franchise Agreement with Comcast Cable Communications Management, LLC to allow the Right of Entry, Use, and Occupation of the Public Rights-of-Way in the Defined Franchise Area

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Tuesday, March 19, 2019, 11:00 a.m. To Consider Testimony Regarding the Intention to Re-Establish Lake Management District No. 2 for Lake McMurray Pursuant to Chapter 36.61 of the Revised Code of Washington

**NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION**

**MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE**

Except for the items marked with an asterisk \*, these sessions will be telecast live on Comcast Channel 21 and re-broadcast on Wave broadband - Channel 3, Thursdays at 12:00 noon and at 7:00 p.m.; Anacortes AT&T Cable - Channel 10, Fridays at 2:00 p.m. and at 7:00 p.m.; and Comcast Channel 21 daily at 12:00 noon and 6:00 p.m.

**IV. CONSENT AGENDA FOR MONDAY, FEBRUARY 25, 2019 (items 1 through 19):**

a) COMMISSIONERS:

1. Record of the Proceedings for Tuesday, February 19, 2019.

b) ADMINISTRATIVE SERVICES:

2. Personal Services Agreement with Spry to provide digital marketing services for Skagit County consisting of marketing, exploration, research, analysis and account management. Compensation shall not exceed \$2,000. The Agreement shall commence on February 11, 2019, and continue until May 11, 2019.

c) BUDGET AND FINANCE:

3. Resolution establishing Skagit County's Cost Assessment Policy for 2018.

d) EMERGENCY MEDICAL SERVICES:

4. Interlocal Cooperative Agreement with Fire District #5 (District) to allow the District and the County to work in cooperation on the delivery of emergency medical services (EMS) within the District's boundaries, as well as outside its boundaries as allowed by mutual aid requests. Skagit County shall reimburse the District for actual expenses incurred in an amount not to exceed \$95,000 for the entire term of the Agreement. The Agreement shall commence on the date of execution and continue until December 31, 2024.

e) FACILITIES MANAGEMENT:

5. Carletti Architects, P.S. to provide schematic and development design services to remodel the existing 911 building to accommodate Skagit County Department of Emergency Management (DEM) and Emergency Communications Center (ECC) and to provide a new 911 building on the same site located at 2911 East College Way in Mount Vernon. Compensation shall not exceed \$474,894 and is based on a fee schedule. The Agreement is ratified to commence on February 1, 2019, and continue until December 31, 2019.

f) HUMAN RESOURCES:

6. Amendment No. 1 to Agreement No. C20150119 with Orca Information, Inc. to provide employment background checks for new hires. This Amendment update the rate schedule for background check pricing for mini employment checks, additional employment or education verification, driving record checks and driving only record checks. All compensation is based on a rate schedule for the type of background check requested to be performed. This Amendment is ratified to be effective as of February 1, 2019, and shall continue until terminated. All other terms and conditions of the original Agreement shall remain in effect.
7. Collective Bargaining Agreement between Skagit County and Public Defender's Support Staff Local 176 PDS, Council #2, AFSCME effective January 1, 2018, through December 31, 2019.

g) INFORMATION SERVICES:

8. Amendment No. 3 to Personal Services Agreement No. C20060512 with Granicus, Inc. to provide upgrades to the Encoding hardware. This upgrade will include all hardware costs as well as setup and configuration which shall not exceed an estimated of \$9,100. This Amendment also increases the annual maintenance costs by \$6,300 for a new compensation amount not to exceed \$183,100. This Amendment is effective as of November 30, 2018, and is valid until December 30, 2018. Contract No. C20060512 shall continue until terminated.

h) OFFICE OF JUVENILE COURT:

9. Personal Services Agreement with Redwood Toxicology Laboratory, Inc. to provide drug and alcohol testing, specifically through screening of urine samples submitted by Skagit County. Compensation shall not exceed \$25,000, per year, which is based on a fee schedule. Total compensation for the entire term of the Agreement shall not exceed \$50,000. The Agreement is ratified to commence on January 1, 2019, and continue until December 31, 2020.

i) PARKS, RECREATION AND FAIR:

10. Personal Services Agreement with Herrera Environmental Consultants, Inc. to provide final landscape architecture design for key recreation elements within Pressentin Park. Compensation shall not exceed \$56,614 and is based on the completion of the project schedule. The Agreement shall commence on the date of execution and continue until December 31, 2020.

11. Amendment No. 1 to Vendor Services Agreement No. C20170109 with Gateway Septic Service, LLC to inspect and pump up to seven (7) septic systems in up to three (3) park locations in Skagit County, as mandated by the Skagit County Health Department. This Amendment extends the term of the Agreement from March 6, 2019, to March 7, 2020. Compensation remains at an amount not exceed \$16,000, including all applicable taxes, for the entire term of the Agreement. All other terms and conditions of the original Agreement shall remain in effect.

j) PUBLIC HEALTH:

12. Amendment No. 2 to Personal Services Agreement No. C20170570 with Consumer Voices Are Born to provide a peer-run drop-in center to offer recovery oriented psychosocial, recreational, and peer support needs to individuals living in Skagit County. This Amendment extends the term of the Agreement from February 28, 2019, to August 31, 2019, and increases compensation from \$408,350 to \$584,000, which is funded by Behavioral Health Organization and the 1/10 of 1% chemical dependency or mental health treatment sales tax. All other terms and conditions of the original Agreement shall remain in effect.
13. Interlocal Agreement between the State of Washington Department of Children, Youth and Families (DCYF) Contract No. 18-1291 to support the development of a community-based structure for providing direct services to support parents and families experiencing Perinatal Mood and Anxiety Disorders. Compensation to Skagit County shall not exceed \$10,000. The Agreement is ratified to commence on December 1, 2018, and continue until December 31, 2019.
14. Amendment No. 1 to Health Services Agreement with NaphCare, Inc., Skagit County Contract No. C20180014, to provide for the delivery of medical care, mental health care and dental care to individuals in custody in the Skagit County Community Justice Center. This Amendment modifies Article 1.3, NaphCare Staffing, Exhibit A, to reflect the determination that additional staffing that was projected in the original Agreement for year 2 was not needed as it was determined that current staffing levels were sufficient to meet the needs of the average daily population (ADP). Compensation for year 2 is reduced by \$414,835.69 for a new compensation amount for year 2 not to exceed \$2,242,417.80. Staffing levels shall be evaluated on a quarterly basis if ADP reaches 300, to ensure that the standards for National Commission on Correctional Health Care (NCCHC) accreditation are met. This Agreement was automatically renewed on February 1, 2019, and shall continue until February 1, 2021. All other terms and conditions of the original Agreement shall remain in effect.
15. Amendment No. 1 to Personal Services Agreement No. C20180434 with Chinook Enterprises to provide system navigation services to young adults through the Bridges Program. The purpose of this Amendment is to increase the number of hours of direct service to individuals eligible for the Bridges Program from 18 to 25 hours. Compensation remains at an amount not exceed \$15,000 and is based on a fee schedule. These services are funded through Millage funds. All other terms and conditions of the original Agreement shall remain in effect including the termination date of August 31, 2019.
16. Personal Services Agreement with Side Note Consult, LLC to assist with the 2019 Skagit County Five-Year Homeless Housing Plan aimed at eliminating homelessness in accordance with Washington State Department of Commerce's guidance. Compensation shall not exceed \$14,000 and is based on a rate schedule. The Agreement shall commence on the date of execution, and continue until December 31, 2019.
17. Contract with Northwest Regional Council, Northwest Washington Area Agency on Aging, Contract No. 203018-NUTR, to provide meals and nutrition support through congregate and home-delivered meals to the senior services community. Compensation to Skagit County shall not exceed \$327,098. This Agreement is ratified to commence on January 1, 2019, and shall continue until December 31, 2019.

k) PUBLIC WORKS:

18. Resolution to award the bid for the Public Works Landscaping Maintenance Project to Badgley's Landscape, LLC, as the lowest responsive and responsible bidder, for the total amount of \$93,945. The invitation to bid was sent to all contracts listed on the Municipal Research and Services Center small works roster on January 9, 2019, and the bid opening took place on February 5, 2019, at 2:00 p.m..
19. Personal Services Agreement with AHNE, PLLC to provide lobbying services before the Washington State Legislature to assist with matters related to the County's combined vehicle and passenger ferry (M/V Guemes), and obtaining funding for the anticipated replacement of the vehicle. Compensation shall not exceed \$53,000 per year and is based on a fee schedule. The Agreement shall commence on the date of mutual execution and shall continue for three (3) years.

**V. MISCELLANEOUS AGENDA (item 1):**

a) PUBLIC HEALTH:

1. Resolution to call for a public hearing regarding an application for Public Service Grant Component of the Community Development Block Grant (CDBG) to distribute CDBG funds, and housing eligible projects that principally benefit low to moderate income persons. The Public Hearing is scheduled for Tuesday, March 19, at 1:30 p.m., or as soon thereafter as possible, the Skagit County Commissioners Hearing Room.