

SKAGIT COUNTY COMMISSIONERS' AGENDA

Washington State Governor Inslee issued Proclamation 20-28 which among other things, temporarily prohibits in-person public attendance at meetings subject to the Open Public Meetings Act (OPMA). See information provided below about how to join a meeting remotely.

I. MONDAY, FEBRUARY 15, 2021:

PRESIDENT'S DAY HOLIDAY - COUNTY OFFICES CLOSED

II. TUESDAY, FEBRUARY 16, 2021:

- a) 8:45 a.m. - 9:45 a.m. Briefing - County Administrator, Planning and Development Services, Public Works, Public Health and Department of Emergency Management (Listen to the meeting by calling: 1 (872) 240-3412 Access Code: 649 174 133 or join by computer: <https://global.gotomeeting.com/join/649174133>)
- b) 9:45 a.m. - 10:15 a.m. Growth Management Technical Advisory Committee Meetings Briefing from Planning and Development Services and Public Health (Listen to the meeting by calling: 1 (872) 240-3412 Access Code: 649 174 133 or join by computer: <https://global.gotomeeting.com/join/649174133>)
- c) *10:30 a.m. - 11:30 a.m. Public Works – Dan Berentson, Director (Watch the meeting live on Skagit21 Television, streamed online at www.skagitcounty.net/Skagit21 or listen to the meeting by calling: 1 (408) 650-3123 Access Code: 632 327 501 or join by computer: <https://global.gotomeeting.com/join/632327501>):
1. Presentation - Noxious Weed Control Board by Coordinator Joseph Shea and Technician Christie Turner
 2. Presentation - Pollution Identification and Correction Program (PIC) and Clean Samish Initiative by Coordinator Karen Dubose and Water Quality Analyst Kevin Jackman
- d) *11:30 a.m. - 11:45 a.m. Board of County Commissioners (Watch the meeting live on Skagit21 Television, streamed online at www.skagitcounty.net/Skagit21 or listen to the meeting by calling: 1 (408) 650-3123 Access Code: 632 327 501 or join by computer: <https://global.gotomeeting.com/join/632327501>):
1. County and Individual Success Stories
 2. Public Comment Period
 3. Miscellaneous Announcements
- e) *1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items (Watch the meeting live on Skagit21 Television, streamed online at www.skagitcounty.net/Skagit21 or listen to the meeting by calling: 1 (408) 650-3123 Access Code: 632 327 501 or join by computer: <https://global.gotomeeting.com/join/632327501>)
- f) 2:30 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

III. WEDNESDAY, FEBRUARY 17, 2021:

- a) 1:00 p.m. Public Transportation Benefit Area - Board of Director's Meeting (Please join the meeting from your computer, tablet or smartphone: <https://us02web.zoom.us/j/82627081949> or go to zoom.com and enter **meeting ID: 826 2708 1949**)
- b) 1:30 p.m. Skagit Council of Governments - Transportation Policy Board Meeting (Join by computer: <https://global.gotomeeting.com/join/743948453> or by telephone 1 (877) 568 4106 Access Code: 743 948 453)

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- c) 2:00 p.m. Skagit Council of Governments - Board Meeting (Join by computer: <https://global.gotomeeting.com/join/743948453> or by telephone 1 (877) 568 4106 Access Code: 743 948 453)

IV. THURSDAY, FEBRUARY 18, 2021:

- a) 1:00 p.m. Commissioners may attend the National Association of Counties (NACo) West Region Meeting hosted by NACo

FUTURE BID OPENING:

- Monday, February 22, 2021, 2:30 p.m. 2021 Haul Out and Maintenance for the Vehicle and Passenger Ferry M/V Guemes Project #FEH021-1
- Monday, February 22, 2021, 3:30 p.m. One (1) New Latest Model Transport Emulsion Trailer
- Monday, March 1, 2021, 2:30 p.m. Josh Wilson Road – Phase I Project #ES33000-9

FUTURE PUBLIC HEARING:

- Tuesday, March 2, 2021, 9:00 a.m. To Consider Public Testimony Regarding Amending Skagit County Code Chapter 9.56 Brassicaceae Family Plants
- Tuesday, March 2, 2021, 10:00 a.m. To Consider Testimony Regarding Amending an Ordinance in Skagit County Code Chapter 9.04 Boating and Recreational Activities

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

Sessions marked with an asterisk * will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at www.skagitcounty.net/skagit21. Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at www.skagitcounty.net/Skagit21.

IV. CONSENT AGENDA FOR TUESDAY, FEBRUARY 16, 2021 (items 1 through 31):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, February 8, 2021.
2. Record of the Proceedings for Tuesday, February 9, 2021.
3. Record of the Proceedings for Friday, February 12, 2021.
4. Resolution to call for bids for County legal printing for 2021 through 2022. The bid opening is scheduled to take place on Monday, March 15, 2021, at 2:30 p.m. or as soon thereafter as possible, in the Skagit County Commissioners' Hearing Room. Attendance will be remote by computer, tablet or smartphone: <https://global.gotomeeting.com/join/220727813> or by telephone: 1 (646) 749-3122 Access Code: 220 727 813.
5. Resolution appointing members to the Low Income Housing and Homeless Services Allocations Committee. Their terms shall end on December 31, 2021.
6. Resolution appointing Heather Swenson to the Central Skagit Rural Partial-County Library District Board for a five-year term expiring on March 25, 2026.

b) BUDGET AND FINANCE:

7. Resolution to establish Skagit County's Insurance Cost Assessment Policy for fiscal year 2020.
8. Funding Agreement with the Anacortes Arts Festival, to award \$10,000 of Lodging Tax funds to support marketing and operations of special events and festivals as authorized by Resolution No. R20200200. The Agreement commenced on January 1, 2021, and continues until December 31, 2021.
9. Funding Agreement with Lincoln Theatre to award \$7,000 of Lodging Tax funds to support marketing and operations of special events and festivals as authorized by Resolution No. R20200200. The Agreement commenced on January 1, 2021, and continues until December 31, 2021.
10. Funding Agreement with Skagit River Salmon Festival to award \$2,500 of Lodging Tax funds to support marketing and operations of special events and festivals as authorized by Resolution No. R20200200. The Agreement commenced on January 1, 2021, and continues until December 31, 2021.

c) EMERGENCY MANAGEMENT:

11. Amendment No. 1 to Tower Site Lease Agreement No. C20090619 with Day Wireless Systems for the Lyman Hill Tower. This Amendment allows for the installation of additional equipment. This Amendment is ratified to commence on January 1, 2020, rent is increased by \$350, subject to further adjustments as provided in the Agreement, plus applicable taxes. All other terms and conditions of the original Agreement shall remain in effect including the Agreement continuing until terminated.

d) FACILITIES MANAGEMENT:

12. Commercial Electric Facilities Agreement with Puget Sound Energy to install buried electrical infrastructure needed to provide electric services for the Skagit County Stabilization Campus located at 1420 State Route 20 in Sedro-Woolley. Compensation is based on a fee schedule and shall not exceed \$71,120.08. The Agreement shall commence on the date of execution and continue until terminated.
13. Vendor Services Agreement with Price and Visser Millwork, Inc., to supply all labor, materials, equipment, and supervision to refurbish one (1) wood door, at Skagit County Superior Court, located at 205 West Kincaid Street in Mount Vernon. Compensation shall not exceed \$1,087, including all applicable taxes. The Agreement is ratified to commence on January 11, 2021, and continue for three months from the date of execution.

e) HUMAN RESOURCES:

14. Personal Services Agreement with CPS HR Consulting to provide executive recruitment services for Skagit County Human Resources/Risk Management position per the two-year guarantee clause included in Skagit County Agreement No. C20180661. Compensation is based on a fee schedule and shall not exceed \$7,000. The Agreement is ratified to commence on January 22, 2021, and continue until June 30, 2021.

f) PARKS, RECREATION AND FAIR:

15. Temporary Easement for Trail Access on Parcel Nos. P109164, P31472 and P113802 granted by the Humble Family Limited Partnership (Grantor) to Skagit County (Grantee) for a temporary and non-exclusive easement for a public non-motorized trail. The Easement shall be effective upon recording with the Skagit

County Auditor and continue for an initial term of ten (10) years with the option to renew by mutual agreement of the parties. No compensation was expended for this Easement.

g) PUBLIC DEFENDER:

16. Personal Services Agreement with Tatiana Dillard dba Whatcom County Investigation to provide investigation services as requested by the Skagit County Public Defender including, but not limited to, witness interviews, preparation of witness interview reports or transcripts, locating witnesses, service of subpoenas, preparation of diagrams, photographing items of evidentiary value, obtaining records, and court testimony. Total compensation for the two-year term of the Agreement is based on a fee schedule and shall not exceed \$192,000. The Agreement is ratified to commence on January 1, 2021, and continue until December 31, 2022.
17. Personal Services Agreement with Felix Moran dba Camano-Stanwood Investigations to provide investigation services as requested by the Skagit County Public Defender including, but not limited to, witness interviews, preparation of witness interview reports or transcripts, locating witnesses, service of subpoenas, preparation of diagrams, photographing items of evidentiary value, obtaining records, and court testimony. Total compensation for the two-year term of the Agreement is based on a fee schedule and shall not exceed \$100,000. The Agreement is ratified to commence on January 1, 2021, and continue until December 31, 2022.
18. Personal Services Agreement with Shauna Snyder dba Skepton Investigations to provide investigation services as requested by the Skagit County Public Defender, including, but not limited to, witness interviews, preparation of witness interview reports or transcripts, locating witnesses, service of subpoenas, and preparation of diagrams, photographing items of evidentiary value, obtaining records, and court testimony. The services provided shall include adult and juvenile cases. Total compensation for the two-year term of the Agreement is based on a fee schedule shall not exceed \$192,000. The Agreement is ratified to commence on January 1, 2021, and continue until December 31, 2022.
19. Personal Services Agreement with Geoff McCann, Attorney at Law, to provide legal defense services to defendants who qualify as indigent and who are charged with offences in Skagit County District Court. The contractor will be assigned a maximum of twenty-one (21) District Court cases per month. Compensation shall not exceed \$144,000. The Agreement is ratified to commence on January 1, 2021, and shall continue until December 31, 2022.

h) PUBLIC HEALTH:

20. Health Services Agreement with NaphCare, Inc., to provide for the delivery of medical care, mental health care and dental care to individuals who are in custody in the Skagit County Community Justice Center, located 201 Suzanne Lane in Mount Vernon. Compensation is based on a fee schedule and shall not exceed \$2,309,690.33 for the first year. The Agreement is ratified to commence on February 1, 2021, and continue for three (3) years through January 31, 2024, and may be renewed by mutual agreement for additional one-year terms beginning on February 1, 2024, for up to two (2) additional years.
21. Personal Services Agreement with Community Action of Skagit County to administer the Eviction Rental Assistance Program (ERAP) Grant to prevent evictions by paying past due and future rent, targeting limited resources to those with the greatest needs while working to distribute funds equitably. Compensation shall not exceed \$30,000. The Agreement is ratified to commence on January 1, 2021, and continue until June 30, 2021.
22. Amendment No. 1 to Personal Services Agreement No. C20200215 with Maureen Pettitt to assist Skagit County Public Health with on-going data collection and analysis regarding COVID-19 to begin to plan for emerging health needs when epidemiology capacity both locally and at a state level is overextended due to the pandemic. This Amendment increases the hourly reimbursement rate from \$120 per hour to \$125 per hour. The compensation amount remains the same and shall not exceed \$30,000. All other terms and conditions of the original Agreement shall remain in effect including the termination date of May 31, 2021.

i) PUBLIC WORKS:

23. Resolution awarding the bid for Temporary Passenger-Only Ferry Service between Anacortes and Guemes Island, Washington to Arrow Launch Service, Inc. for \$130,000.
24. Resolution to call for a public hearing to consider testimony regarding the 2021 - 2026 Six-Year Transportation Improvement Program (TIP) Revision No. 1. The public hearing is scheduled for Tuesday, March 2, 2021, at 9:00 a.m. or as soon thereafter as possible. Attendance will be remote by computer, tablet or smartphone: <https://global.gotomeeting.com/join/632327501> or by telephone: 1 (408) 650-3123 Access Code: 632 327 501.

25. Resolution authorizing the removal of seven (7) trees within the County right-of-way for Mountain View Road (County Road #73500), and in the vicinity of and adjacent to property commonly identified as Parcel No. P126670. Due to topography, the applicant's only feasible access location for their property is through an easement on a neighboring parcel. Tim and Jennifer Yzaguirre who have paid the required application fee and complied with the terms of the Tree Cutting Policy Resolution No. 14211 submitted the Application/Permit to Cut or Remove Trees on County Right-of-Way (ROW).
26. Personal Services Agreement with Inter-Fluve, Inc. to provide drawings and a design report at several project development phases for the Dam removal project at Barrel Springs. Compensation is based on a fee schedule and shall not exceed \$210,449. The Agreement shall commence on the date of mutual execution and continue until December 31, 2022.
27. Change Order No. 2 to Construction Contract Agreement No. C20200045 with Combined Construction, Inc. for the Ferry Terminal Maintenance Project #FETM16-1. This Change Order adds Bid Item #21, Apron Hinge Pin Grease Lines; due to unknown material type and the exact quantities required, the contractor was unable to accurately bid the required work to replace the apron hinge pin grease lines on the Anacortes and Guemes Island Docks. Additional labor will be required as the Guemes Island Dock has greater corrosion on the existing grease line fittings. This Change Order adds an additional estimated compensation amount of \$12,031.10 for a new compensation amount not to exceed \$360,483.30. The termination date remains the same and shall continue until the project acceptance date.
28. Grant Agreement with Washington State Recreation and Conservation Office (RCO) Project No. 20-1369R for the South Fork Skagit Channel Construction Project to construct the final design that will benefit Chinook Salmon as well as other species. Total funding to Skagit County shall not exceed \$809,941. The Agreement is ratified to commence on September 16, 2020, and continue until June 30, 2025.
29. Resolution to designate Watershed Planner Kara Symonds or her alternate, Administrative Assistant Meghan MacMullen, as applicant agent. This Resolution authorizes either one of them to execute an application and payment requests be filed with the State of Washington's Military Department through the Emergency Management Division, for the purpose of obtaining and administering certain state and federal financial assistance under Section 404 of the Robert T. Stafford Disaster Relief and Emergency Act of 1988. Under the provisions of the State of Washington's Hazard Mitigation Grant Program, state and federal grant assistance is requested to aid in financing property acquisitions, for property commonly described as Skagit County Parcel No. P41517 within the Town of Lyman.
30. Amendment No. 1 to Personal Services Agreement No. C20190132 with TranTech Engineering LLC to support Skagit County Public Works with the design and development of non-federally funded capital projects on an as needed basis. This Amendment increases compensation from \$300,000 to an amount not to exceed \$450,000 in order to allow the bridge consultant to continue work on federally mandated bridge load ratings and to provide ongoing support for projects for the Transportation Programs Section of Public Works. This Amendment also extends the term of the Agreement by one (1) additional year for a new expiration date of April 2, 2022. All other terms and conditions of the original Agreement shall remain in effect.

j) SHERIFF:

31. Agreement with Compass Health to establish the terms under which Compass Health will employ a master's level Mental Health professional as part of the Mobile Crisis Outreach Team (MCOT) to work alongside the Skagit County Sheriff. Compensation is based on a reimbursement schedule and shall not to exceed \$87,000. The Agreement is ratified to commence on January 1, 2021, and continue until June 30, 2021.