

## **SKAGIT COUNTY COMMISSIONERS' AGENDA**

### **I. MONDAY, FEBRUARY 12, 2018:**

- a) \*8:30 a.m. - 9:30 a.m. Briefing - County Commissioners/County Administrator with Public Works, Planning and Development Services; and Central Services: Information Services, Geographic Information Services and Records Management Departments
- b) 1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- c) \*2:30 p.m. - 3:00 p.m. Work Session with Geographic Information Services
- d) \*3:30 p.m. - 4:30 p.m. Regular Meeting - Executive Session (Litigation - RCW 42.30.110(1)(i))

### **II. TUESDAY, FEBRUARY 13, 2018:**

- a) 8:30 a.m. - 9:15 a.m. Update - Skagit County Historical Museum
- b) 9:15 a.m. - 9:30 a.m. Budget and Finance - Trisha Logue, Director:
  - 1. Public Hearing to Consider Testimony Regarding an Amendment to the 2018 Skagit County Budget to Allow for the Early Repayment of Existing Debt to Avoid Future Interest Expense
  - 2. Possible Action: Resolution to Amend the 2018 Skagit County Budget
- c) 10:00 a.m. - 10:15 a.m. Presentation of 2018 Skagit Valley Tulip Festival Poster by Executive Director Cindy Verge
- d) 10:30 a.m. - 11:30 a.m. Board of Health:
  - 1. Introductions of New Public Health Staff
  - 2. Public Health Strategic Plan
  - 3. Population Health Trust:
    - i. Recognition of Service
    - ii. Introduction of New Members
    - iii. Appointment of New Members by Board of Health
  - 4. Questions and Discussion
- e) 11:30 a.m. - 11:45 a.m. Board of County Commissioners:
  - 1. County and Individual Success Stories
  - 2. Public Comment Period
  - 3. Miscellaneous Announcements
- e) 11:45 a.m. - 12:00 p.m. Geographic Information Services (GIS) - Geoffrey Almvig, Manager:
  - 1. Introduction of New Employee - GIS Specialist 1 Rachel Vaughan

### **III. THURSDAY, FEBRUARY 15, 2018:**

- a) \*6:00 p.m. Public Meeting - Illabot Creek Alluvial Fan Restoration (Howard Miller Steelhead Park - Club House, 52804 Rockport Park Road, Rockport)

### **IV. FRIDAY, FEBRUARY 16, 2018:**

- a) \*9:00 a.m. - 5:00 p.m. Skagit Ag Summit (Washington State University - Northwest Washington Research and Extension Center, 16650 State Route 536, Mount Vernon)

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**MONDAY, FEBRUARY 12, 2018:    *BID OPENING (Public Works Staff and Clerk of the Board)***

2:30 p.m. (or soon thereafter)                      Two (2) New Latest-Model Four-Axle Dump Trucks for Use by the Road Operations Division of the Public Works Department

**FUTURE PUBLIC HEARING:**

Wednesday, February 21, 2018, 9:30 a.m. To Consider Public Testimony Regarding the Proposed Adoption of a Secure Medicine Return Ordinance

Wednesday, February 21, 2018, 9:30 a.m. To Consider Public Testimony Regarding the Proposed Adoption of an Additional Public Health Schedule of Charges to Support the Proposed Secure Medicine Return Ordinance

Tuesday, February 27, 2018, 1:30 p.m.      To Consider Testimony Regarding the HOME Investment Partnerships Program Consolidated Plan for the Years 2018-2022 and the Annual Action Plan of the Consolidated Plan for the Year 2018-2019, and the Analysis of Impediments to Fair Housing Choice

**NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION**

**MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE**

Except for the items marked with an asterisk \*, these sessions will be telecast live on Comcast Channel 21 and re-broadcast on Wave broadband - Channel 3, Thursdays at 12:00 noon and at 7:00 p.m.; Anacortes AT&T Cable - Channel 10, Fridays at 2:00 p.m. and at 7:00 p.m.; and Comcast Channel 21 daily at 12:00 noon and 6:00 p.m.

**IV. CONSENT AGENDA FOR MONDAY, FEBRUARY 12, 2018 (items 1 through 22):**

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, February 5, 2018.
2. Resolution calling for bids for County legal printing for 2018 through 2019. The bid opening is scheduled to take place on Monday, March 19, 2018, at 2:30 p.m., or as soon thereafter as possible in the Skagit County Commissioners' Hearing Room.

b) ADMINISTRATIVE SERVICES:

3. Amendment No. 1 to Interlocal Cooperative Agreement No. C20170557 with Skagit 911 to facilitate the distribution of funds through Grant Agreement No. C20170470 and Amendment No. A20180008 with the Washington State Military Department Contract No. E18-050. This Amendment reduces compensation from \$53,545 to \$26,773 due a budget cut from the Washington State 911 office. All other terms and conditions of the original Agreement shall remain in effect including the termination date of August 15, 2018.

c) ASSIGNED COUNSEL:

4. Amendment No. 1 to Personal Services Agreement No. C20170523 with Alexander Ransom, Attorney at Law, to provide consultation and representation related to cases that are considered to be conflict of interest cases for the Skagit County Public Defender's office and have been determined to be within the scope of indigent defense. This Amendment replaces Exhibit "B" Compensation language, #1 - 3 to reflect new hourly compensation rates established on January 1, 2017. Total compensation remains the same amount not to exceed \$150,000 for the term of the Agreement and is based on a rate schedule. All other terms and conditions of the original Agreement shall remain in effect including the termination date of December 31, 2019.
5. Amendment No. 1 to Personal Services Agreement No. C20170545 with Thomas H. Fryer, Attorney at Law, to provide consultation and representation for cases that are considered to be conflict of interest cases for the Skagit County Public Defender's office and have been determined to be within the scope of indigent defense. This Amendment replaces Exhibit "B" Compensation language, #1 - 3 to reflect new hourly compensation rates established on January 1, 2017. Total compensation amount remains the same amount not to exceed \$150,000 for the term of the Agreement and is based on a rate schedule. All other terms and conditions of the original Agreement shall remain in effect including the termination date of December 31, 2019.
6. Amendment No. 1 to Personal Services Agreement No. C20170544 with Alexandria Hohman, Attorney at Law, to provide consultation and representation for cases that are considered to be conflict of interest cases for the Skagit County Public Defender's office and have been determined to be within the scope of indigent defense. This Amendment replaces Exhibit "B" Compensation language, #1 - 3 to reflect new hourly compensation rates established on January 1, 2017. Total compensation remains the same amount not to exceed \$90,000 for the term of the Agreement and is based on a rate schedule. All other terms and conditions of the original Agreement shall remain in effect including the termination date of December 31, 2019.

d) BUDGET AND FINANCE:

7. Funding Agreement with the Economic Development Alliance of Skagit County (EDASC), which awards \$10,000 of Lodging Tax funds to support the continuation of efforts to form a Tourism Promotion Association (TPA) as authorized by Resolution No. R20170248. The Agreement commenced on January 1, 2018, and continues until December 31, 2018.
8. Funding Agreement with the Skagit Valley Tulip Festival (Annual Brochure), which awards \$9,500 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20170248. The Agreement commenced on January 1, 2018, and continues until December 31, 2018.
9. Agreement with the Economic Development Alliance of Skagit County (EDASC), Contract No. 5120-137-18, to award \$47,000 in Economic Development funds to provide administrative and marketing services to Skagit County. The Agreement is ratified to commence on January 1, 2018, and continue until December 31, 2018.

e) INFORMATION SERVICES:

10. Resolution declaring a sole source purchase for additional fire mobile client licenses with the Spillman Public Safety System for use by Fire Protection District No. 6 and Central Valley Ambulance Authority.

11. Amendment No. 25 to Contract No. 00484 with Spillman Technologies, Inc. to provide and install two (2) additional fire mobile client licenses for use by Fire Protection District No. 6 and Central Valley Ambulance Authority. Compensation shall not exceed \$1,426, which includes sales tax for a new estimated compensation amount not to exceed approximately \$917,391, plus associated taxes and maintenance costs. All other terms and conditions of the original Agreement and subsequent Amendments shall remain in effect.

f) PUBLIC HEALTH:

12. Contract with Northwest Regional Council, Contract No. 202301-CDSME, to provide two (2) complete six-week series of Chronic Disease Self-Management Education classes to the Skagit County senior community. Compensation to Skagit County shall not exceed \$4,000 and is provided by grant funding from the Older Americans Act, Title III-D (Title III-D). The Agreement is ratified to commence January 1, 2018, and continue until December 31, 2018.
13. Joint Plan of Responsibility (JPR) Agreement with the State of Washington Department of Health (DOH), Contract No. DOH JPR CLH23170, to provide a joint plan of responsibility which delineates the responsibilities of the DOH and the Skagit County Public Health Department with respect to regulation of water recreation facilities in Skagit County pursuant to RCW 70.90, WAC 246-260 and WAC 246-262. The Agreement shall commence from the date last executed and continue until December 31, 2027.

g) PUBLIC WORKS:

14. Resolution authorizing an interfund loan to the River Improvement Fund #110 in the amount of \$200,000.
15. Supplemental Agreement No. 3 to Local Agency Standard Consultant Agreement No. C20130621 with Shearer Design LLC to provide on-call structural engineering services for Skagit County projects. This Supplemental Agreement extends the term of the Agreement from February 28, 2018, to February 28, 2019. Compensation remains the same amount not to exceed \$350,000. All other terms and conditions of the original Agreement and subsequent Amendments shall remain in effect.
16. Personal Services Agreement with Debt Recovery Specialists LLC for the collection services for non-law and justice accounts on behalf of the County. The collection fee shall be 23.08% of any amount collected, pursuant to RCW 19.16.500. The Agreement is ratified to commence on February 1, 2018, and continue until January 31, 2020.
17. Vendor Services Agreement with Dahlman Pump & Well Drilling, Inc. to repair the South Similk Pump Station. Compensation shall not exceed \$547.93 which includes costs for labor, tools, permit fees (if applicable) necessary supplies and appropriate sales tax. The Agreement is ratified to commence on December 28, 2017, and continue for one year from the date of execution.
18. Grant Sub-award Agreement between Skagit County and the University of Washington (Sub-award Recipient) under the Washington State Department of Health Grant No. N22580, Skagit County Contract No. C20170194 to provide services to the County for tasks pertaining to the Pollution Identification and Correction Program (PIC). The project will confirm the presence of livestock chemical tracers previously identified during a previous phase of the project, and use these chemical tracers to identify livestock and human fecal coliform sources in the Samish and Padilla Watersheds. Sub-award Recipient shall be paid by the County an amount not to exceed \$26,730 for completed work and services rendered. The Agreement shall commence on the date of mutual execution and continue until March 31, 2019.
19. Local Agency Professional Services Consultant Agreement with Natural Systems Design to support the management and administration of flood, stormwater, and drainage projects. Compensation shall not exceed \$200,000 and is based on an hourly rate schedule. The Agreement shall commence on the date of mutual execution and continue until December 31, 2020.
20. Amendment No. 1 to Personal Services Agreement No. C20170558 with PFM Financial Advisors LLC to provide financial advisory and consulting services for debt planning and financing services initiated by Skagit County. This Amendment changes the commencement of the contract from “date of mutual execution” to November 8, 2017. Compensation amount remains unchanged at an amount not to exceed \$100,000, which is based on a fee and hourly rate schedule. All other terms and conditions shall remain in effect including the termination date of December 31, 2018.

h) TREASURER:

21. Resolution to approve the list of 2017 property tax refunds which were processed by the Skagit County Treasurer's Office.
22. Interlocal Agreement with Skagit Transit System (SKAT) to authorize the Skagit County Treasurer to act as custodian of SKAT moneys per RCW 36.29.020, 36.29.022, and 36.29.024. The Skagit County Treasurer shall disburse funds to SKAT when requested in writing by the SKAT Treasurer and Auditor for monthly expenses and payroll. SKAT agrees to reimburse the County Treasurer for costs of the safekeeping and wire transfer fees. The Agreement shall commence on March 1, 2018, and continue until February 28, 2021.

V. MISCELLANEOUS AGENDA (items 1 through 3):

a) PUBLIC HEALTH:

1. Amendment No. 1 to HOME Investment Partnerships Program Sub-recipient Agreement No. C20160524 with Community Action of Skagit County to utilize Community Action of Skagit County as a sub-recipient to administer the Tenant-Based Rental Assistance (TBRA) program in Skagit County to provide tenant based rental assistance to approximately 40 low-income individuals and/or families who are homeless or at risk of becoming homeless. This Amendment replaces Exhibit "C" Budget to reflect the values included in the Community Action of Skagit County's budget. The amount that Skagit County reimburses the sub-recipient remains the same at an amount not to exceed \$329,552. The HOME Program Agreement is funded through Skagit County Contract No. C20160443 and Skagit County Resolution No. R20150301. All other terms and conditions of the original Agreement shall remain in effect including the termination date of June 30, 2018. If on this date, funds have not been fully expended this contract will extend until funds expire on June 30, 2020 for 2015 funds and June 30, 2021 for 2016 funds.
2. Amendment No. 2 to Funding Agreement No. C20170357 with Community Action of Skagit County to provide distribution services of low-income housing funds pursuant to Substitute House Bill 2163, the Emergency Solutions Grant, and the Consolidated Homeless Grant for rental assistance and case management. This Amendment increases compensation to Community Action of Skagit County from \$703,689.50 to \$716,439.50 due to additional funding from the Department of Commerce. The term remains the same and shall continue until June 30, 2018. All other terms and conditions of the original Agreement and subsequent Amendment shall remain in effect.

b) COMMISSIONERS:

3. Personal Services Agreement with Robert K. Weidner, Chartwell Enterprises, to serve as the Washington, D.C., government relations advisor regarding timber related funding to Skagit County and other counties of the Evergreen Forest County Group. This Agreement is for federal lobbying only. Compensation shall not exceed \$12,000 and is based on actual work performed. The Agreement shall commence on the date of execution and continue for four (4) months.