

SKAGIT COUNTY COMMISSIONERS' AGENDA

I. MONDAY, FEBRUARY 2, 2015:

- a) *9:00 a.m. – 10:00 a.m. Briefing – County Commissioners/County Administrator with Public Works; Planning and Development Services; Health/Community Services; and Emergency Medical Services Departments
- b) 1:30 p.m. – 2:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- c) *2:00 p.m. – 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

II. TUESDAY, FEBRUARY 3, 2015:

- a) 8:30 a.m. – 9:30 a.m. Planning and Development Services – Dale Pernula, Director:
 - 1. Discussion/Possible Action: Conservation Easement for Short Plat #PL12-0352 Submitted by Marjorie E. Hart, as Personal Representative of the Estate of Robert R. Hart, for Property Located at 15920 Best Road, Mount Vernon
 - 2. Discussion/Possible Action: Establishing the 2015 Planning and Development Services Work Program
 - 3. Miscellaneous
- b) 9:30 a.m. – 10:00 a.m. Presentation by North Sound Mental Health Administration Director Joe Valentine
- c) 10:00 a.m. – 11:00 a.m. Planning and Development Services – Dale Pernula, Director:
 - 1. Public Hearing/Possible Action: Continued from January 6, 2015, To Consider Testimony Regarding Adopting a Moratorium on Marijuana Facilities
 - 2. Miscellaneous
- d) 11:30 a.m. – 11:45 a.m. Board of County Commissioners:
 - 1. County and Individual Success Stories
 - 2. Public Comment Period
 - 3. Miscellaneous Announcements
- e) *3:30 p.m. – 4:30 p.m. Emergency Medical Services Meeting with Anacortes Representatives (Anacortes City Hall, 904 6th Street, Anacortes)

III. THURSDAY, FEBRUARY 5, 2015:

- a) *9:00 a.m. Population Health Trust Meeting (Northwest Career and Technical Academy - 2205 West Campus Place, Mount Vernon)
- b) *1:00 p.m. FEMA Draft Map Meeting for Skagit County Coastal Study (Maple Hall, 104 Commercial Street, La Conner)

FUTURE BID OPENING:

Monday, February 9, 2015, 2:00 p.m. Three (3) New Latest Model Four-Axle Dump Trucks

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE

Except for the items marked with an asterisk *, these sessions will be telecast live on Comcast Channel 21 and re-broadcast on Wave broadband - Channel 3, Thursdays at 12:00 noon and at 7:00 p.m.; Anacortes AT&T Cable - Channel 10, Fridays at 2:00 p.m. and at 7:00 p.m.; and Comcast Channel 21 daily at 12:00 noon and 6:00 p.m.

IV. CONSENT AGENDA FOR MONDAY, FEBRUARY 2, 2015 (items 1 through 22):

a) COMMISSIONERS:

1. Record of the proceedings for Monday, January 26, 2015.
2. Record of the proceedings for Tuesday, January 27, 2015.
3. Resolution calling for bids for Skagit County legal printing for 2015 through 2016. The bid opening is scheduled to take place on Monday, March 9, 2015, at 2:00 p.m.

b) ADMINISTRATIVE SERVICES:

4. Amendment No. 2 to Personal Services Agreement No. C20130531 with Argus Pacific Inc. to conduct asbestos assessments, lead sampling, assessment for additional regulated building materials and submission of written reports of findings associated with two (2) potential sites for the Skagit County Jail. The purpose of this amendment is to increase compensation by \$3,000 in order to provide for follow-up asbestos sampling outlined in Attachment 1, which was not performed while the building was occupied. The new compensation amount shall not exceed \$18,350. All other terms and conditions of the original Agreement and subsequent Amendment shall remain in effect including the termination date of December 31, 2015.
5. Amendment No. 2 to Personal Services Agreement No. C20130513 with Semrau Engineering & Surveying, PLLC to evaluate the differences in utility installation costs associated with two (2) potential sites for the new Skagit County jail. The purpose of this Amendment is to increase compensation by \$1,000 for additional survey consulting services on the proposed new Skagit County Jail at the Truck City Site. The new compensation amount shall not exceed \$26,500. All other terms and conditions of the original Agreement and subsequent Amendment shall remain in effect including the termination date of December 31, 2015.

c) BUDGET AND FINANCE:

6. Funding Agreement with Lincoln Theatre which awards \$2,500 of Lodging Tax funds to support marketing and advertising. The Agreement commenced on January 1, 2015, pursuant to Resolution No. R20140348, and shall continue until December 31, 2015.
7. Funding Agreement with Skagit Valley Festival of Family Farms which awards \$20,000 of Lodging Tax funds to support marketing and advertising. The Agreement commenced on January 1, 2015, pursuant to Resolution No. R20140348, and shall continue until December 31, 2015.
8. Funding Agreement with Pacific Northwest Giant Pumpkin Growers which awards \$1,000 of Lodging Tax funds to support marketing and advertising. The Agreement commenced on January 1, 2015, pursuant to Resolution No. R20140348, and shall continue until December 31, 2015.
9. Funding Agreement with Northwest Agriculture Business Center which awards \$5,000 of Lodging Tax funds to support marketing and advertising. The Agreement commenced on January 1, 2015, pursuant to Resolution No. R20140348, and shall continue until December 31, 2015.
10. Funding Agreement with Cascade Days which awards \$7,500 of Lodging Tax funds to support marketing and advertising. The Agreement commenced on January 1, 2015, pursuant to Resolution No. R20140348, and shall continue until December 31, 2015.
11. Funding Agreement with La Conner Quilt and Textile Museum which awards \$1,500 of Lodging Tax funds to support marketing and advertising. The Agreement commenced on January 1, 2015, pursuant to Resolution No. R20140348, and shall continue until December 31, 2015.
12. Funding Agreement with Children's Museum of Skagit County which awards \$3,000 of Lodging Tax funds to support marketing and advertising. The Agreement commenced on January 1, 2015, pursuant to Resolution No. R20140348, and shall continue until December 31, 2015.

d) COMMUNITY SERVICES:

13. Personal Services Agreement with Sunrise Services to provide short term housing assistance through the HARPS program. The Agreement shall commence on the date of execution and continue until December 31, 2015. Compensation shall not exceed \$10,500.

e) EMERGENCY MEDICAL SERVICES:

14. Supplemental Agreement to Personal Services Agreement No. C20140453 with Aero-Skagit to provide ambulance services. This Supplemental Agreement adjusts the previously negotiated increase over 3 payments instead of 4. Total compensation remains the same. All other terms and conditions of the original Agreement shall remain the same.
15. Supplemental Agreement to Personal Services Agreement No. C20140410 with City of Anacortes to provide ambulance services in response area #1. This Supplemental Agreement adjusts the previously negotiated increase over 3 payments instead of 4. Total compensation remains the same. All other terms and conditions of the original Agreement shall remain the same.

f) FACILITIES MANAGEMENT:

16. Interlocal Cooperative Agreement between the Town of Concrete and Skagit County to allow the Town to perform work, and provide materials for miscellaneous minor building repairs as requested by the County. The Agreement shall commence upon the date of execution and continue until December 31, 2018. The County shall reimburse the Town at the actual cost incurred by the Town for said work, materials and use of Town equipment, in addition thereto, nine (9%) of the total cost shall be added for overhead costs for accounting billing, and administrative services.

g) INFORMATION SERVICES:

17. Professional Services Master Agreement with M.K. Hamilton and Associates LLC to install and configure the OSMOSIS Security Information and Event Management software system. In addition, the vendor shall monitor and investigate security events and provide an Incident Action Plan as required to remediate cyber security incidents. The Agreement shall commence on the date of execution and continue until December 31, 2017. Compensation shall not exceed \$10,000 for installation, and \$1,500 per month for monitoring and providing incident reports. Total compensation shall not exceed \$28,000.

h) PUBLIC WORKS:

18. Resolution to award the bid for the procurement of maintenance materials with purchases expected to exceed \$25,000 annually to the following vendors: McAsphalt Industries Limited, Concrete Nor'west, Lakeside Industries Inc., Skagit Aggregates LLC, Erikson and Svendsen Inc., LB&R Logging, Martin Marietta Materials, Granite Construction, Roadwise Inc., Isco Industries LLC., and Hilfiker Retaining Walls.
19. Resolution to adopt the Skagit County Natural Hazards Mitigation Plan (dated October 2014).
20. Personal Services Agreement with Northwest Real Estate Valuation, LLC for the preparation of property evaluations, appraisals reviews and other tasks as assigned for the Farmland Legacy Program, Salmon Recovery Program, and Drainage Utility projects. The Agreement shall commence on the date of execution and continue until December 31, 2016. Compensation shall not exceed \$150,000.
21. Vendor Services Agreement with Maintenance Services LLC to replace fuel card reader systems at the Burlington Shop, Sheriff's Office, and Concrete Shop. The Agreement shall commence on the date of execution and continue for one year. Compensation shall not exceed \$20,000.

i) SUPERIOR COURT:

22. Intergovernmental Cooperation Agreement between Skagit County and the Skagit Transit Authority, which allows Skagit County Superior Court's bailiff and jurors to utilize Skagit Station in the event of an emergency and/or in the event the Courthouse is required to be evacuated. The agreement shall commence on the date of execution and continue for five years.

V. RATIFICATION AGENDA (items 23 through 38):

j) ADMINISTRATIVE SERVICES:

23. Resolution authorizing the ratification of a Personal Services Agreement with Robert K. Weidner to serve as the Washington D. C. government relations advisor for Skagit County and other

counties of the Evergreen Forest County Group. The Agreement was not executed prior to January 1, 2015, due to a delay in receiving a signed copy of the contract terms.

24. Personal Services Agreement with Robert K. Weidner to serve as the Washington D. C. government relations advisor for Skagit County and other counties of the Evergreen Forest County Group. The Agreement commenced on January 1, 2015, and shall continue until December 31, 2015. Compensation shall not exceed \$10,000.

k) BUDGET AND FINANCE:

25. Resolution authorizing the ratification of an Agreement with Economic Development Association of Skagit County (EDASC) to award \$47,000 in economic development funds to provide administrative and marketing services for Skagit County. The Agreement was not received for consideration until January 20, 2015.
26. Agreement with Economic Development Association of Skagit County (EDASC) to award \$47,000 in economic development funds to provide administrative and marketing services for Skagit County. The Agreement commenced January 1, 2015, and shall continue through December 31, 2105.

l) COMMUNITY SERVICES:

27. Resolution authorizing the ratification of a Vendor Services Agreement with Rick's Refrigeration to provide repair and replacement services as needed at Skagit County Senior Services locations. The Agreement could not be routed for review and finalization before January 1, 2015.
28. Vendor Services Agreement with Rick's Refrigeration to provide repair and replacement services as needed at Skagit County Senior Services locations. The Agreement commenced on January 1, 2015, and shall continue for one year. Compensation shall not exceed \$14,000.
29. Resolution authorizing the ratification of an Interagency Agreement with North Sound Mental Health Administration (NSMHA) #NSMHA-SKAGIT-ADMIN-15 to provide funding for county staff to participate in regional (NSMHA) related administrative functions in Skagit County and to provide funding for housing vouchers and supports. Development of terms and scope of work delayed finalization of the Agreement before January 1, 2015.
30. Interagency Agreement with North Sound Mental Health Administration (NSMHA) #NSMHA-SKAGIT-ADMIN-15 to provide funding for county staff to participate in regional (NSMHA) related administrative functions in Skagit County and to provide funding for housing vouchers and supports. The Agreement commenced on January 1, 2015, and shall continue until December 31, 2015. Compensation to Skagit County shall not exceed \$256,572.
31. Resolution authorizing the ratification of a Personal Services Agreement with Community Action of Skagit County to provide mileage reimbursement for Meals on Wheels volunteers. Review of contract terms delayed finalization of the Agreement before January 1, 2015.
32. Personal Services Agreement with Community Action of Skagit County to provide mileage reimbursement for Meals on Wheels volunteers. The Agreement commenced on January 1, 2015, and shall continue until December 31, 2015. Compensation shall not exceed \$11,000.
33. Resolution authorizing the ratification of a Funding Agreement No. 163009-NUTR with Northwest Regional Council to provide funding for congregate and home-delivered meals through the Skagit County Senior Nutrition Program. Review of contract provisions delayed finalization before January 1, 2015.
34. Funding Agreement No. 163009-NUTR with Northwest Regional Council to provide funding for congregate and home-delivered meals through the Skagit County Senior Nutrition Program. The Agreement commenced on January 1, 2015, and shall continue until December 31, 2015. Compensation to Skagit County shall not exceed \$286,771.

m) INFORMATION SERVICES:

35. Resolution authorizing the ratification of an Interlocal Agreement with the City of Mount Vernon to provide television production services to Skagit County in support of the Skagit 21 television station. The Agreement was only recently received by Skagit County for execution.

36. Interlocal Agreement with the City of Mount Vernon to provide television production services to Skagit County in support of the Skagit 21 television station. The Agreement commenced on December 29, 2014, and shall continue until December 31, 2015. Compensation shall not exceed \$10,000.

n) PROSECUTING ATTORNEY:

37. Resolution authorizing the ratification of a Personal Services Agreement with Julia de Haan to provide forensic accounting expert witness services for the prosecution related to the State v. Rosemary Kamb, Whatcom County Superior Court Cause No. 13-1-01064-2. Ms. De Haan's services were needed prior to the final execution of the Agreement.
38. Personal Services Agreement with Julia de Haan to provide forensic accounting expert witness services for the prosecution related to the State v. Rosemary Kamb, Whatcom County Superior Court Cause No. 13-1-01064-2. The Agreement commenced on January 5, 2015, and shall continue until February 1, 2015. Compensation shall not exceed \$3,938.