

SKAGIT COUNTY COMMISSIONERS' AGENDA

All meetings will be held remotely. You may attend meetings by computer, tablet or smartphone:
<https://us06web.zoom.us/j/87180001980?pwd=eEVGUGkxZ3NkQkhYSnhBMEo2RTQordzo9> or
 by telephone: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573

I. MONDAY, JANUARY 31, 2022:

- a) *1:15 p.m. Pledge of Allegiance
- b) *1:15 p.m. - 1:30 p.m. Budget and Finance – Director, Trisha Logue:
 - 1. Public Hearing/Possible Action: Consider Testimony Regarding Amending the 2021 Skagit County Budget
- c) *1:30 p.m. - 2:10 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- d) 2:10 p.m. - 2:30 p.m. Legislative Briefing with Gordon Thomas Honeywell Governmental Affairs
- e) 3:30 p.m. - 4:30 p.m. Work Session with Public Health

II. THURSDAY, FEBRUARY 3, 2022:

- a) *8:45 a.m. Pledge of Allegiance
- b) *8:45 a.m. Public Health – Sarah Hinman, Assistant Public Health Director:
 - 1. Presentation/Possible Action: License/Use Agreement with the Department of Homeland Security/Federal Emergency Management Agency (FEMA) to license and permit FEMA to use the property located at 45570 Main Street in Concrete as a Disaster Recovery Center/Public Assistance office
- c) *9:00 a.m. - 10:00 a.m. Washington State Department of Fish and Wildlife:
 - 1. Update/Discussion: North Cascade Elk Herd Game Management Plan
- d) 10:00 a.m. - 11:30 a.m. Skagit 911 Communications Call with LLPA hosted by Skagit 911

III. FRIDAY, FEBRUARY 4, 2022:

- a) 9:45 a.m. Leadership Skagit Law and Justice Day (Skagit Station, 105 East Kincaid Street, Mount Vernon)
- b) 3:30 p.m. - 4:00 p.m. Skagit County Strategic Plan Kickoff Meeting

MONDAY, JANUARY 31, 2022: *BID OPENING (Clerk of the Board and Public Health Staff)*

*2:45 p.m. (or soon thereafter) Motel/Hotel Rooms for Guests Enrolled in a Supportive Housing Program

FUTURE BID OPENING:

Monday, February 14, 2022, 2:30 p.m. Maintenance Materials with Annual Purchases Expected to Exceed \$25,000

FUTURE PUBLIC HEARING:

Tuesday, February 8, 2022, 9:00 a.m. To Consider Testimony Regarding the 2022-2027 Six-Year Transportation Improvement Program (TIP) Revision No. 1

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

Sessions marked with an asterisk * will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at www.skagitcounty.net/skagit21. Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at www.skagitcounty.net/Skagit21.

1. CONSENT AGENDA FOR Monday, January 31, 2022 (items 1 through 23):

a) COMMISSIONERS:

1. Record of the Proceedings for Friday, January 14, 2022.
2. Record of the Proceedings for Monday, January 24, 2022.
3. Record of the Proceedings for Tuesday, January 25, 2022.

b) ADMINISTRATIVE SERVICES:

4. Agreement with the Skagit County Historical Society to provide funding for operation of the Museum, use of an artifact storage area, and support for information technology. Compensation for the 2022 calendar year shall not exceed \$170,000. The Agreement is ratified to commence on January 1, 2022 and continue until December 31, 2024.

c) BUDGET AND FINANCE:

5. Funding Agreement with Northwest Agriculture Business Center (NABC) which awards \$24,000 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20210244. The Agreement is ratified to commence on January 1, 2022 and continue until December 31, 2022.

d) EMERGENCY MANAGEMENT:

6. Grant Agreement No. E22-170 with the Washington State Military Department and the U.S. Department of Homeland Security (DHS) for Fiscal Year (FY) 2021 Emergency Management Performance Grant (21EMPG) program to provide Federal funds to assist governments in preparing for all hazards through sustainment and enhancement of the programs described in the Work Plan. Compensation to Skagit County shall not exceed \$71,014. The Grant Agreement is ratified to commence on June 1, 2021 and continue until September 30, 2022.
7. Grant Agreement No. E22-246 with the Washington Military Department and the U.S. Department of Homeland Security (DHS) for Fiscal Year (FY) 2021 Emergency Management Performance Grant American Rescue Plan Act (21EMPG-ARPA) program to provide Federal funds to assist governments in preparing for all hazards through sustainment and enhancement of the programs described in the Work Plan. Compensation to Skagit County shall not exceed \$24,222. The Agreement is ratified to commence on June 1, 2021 and continue until December 31, 2022.

e) EMERGENCY MEDICAL SERVICES:

8. Amendment No. 2 to Interlocal Cooperative Agreement No. C20180482 with City of Burlington Fire Department for the provision of Basic Life Support (BLS) Ongoing Training and Evaluation Program (OTEP) training in the "Burlington Fire Department Training Hub" that includes training Fire Districts 5, 6, 12, and 14 a minimum of 12 times per year for 2018 through 2024. This Amendment adds Section B, Number 7 to include specific CPR and First Aid EMS trainings for the Skagit County Sheriff's Office. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.

f) FACILITIES MANAGEMENT:

9. Resolution awarding the bid for Morgue Equipment to Salam International, Inc. in the amount of \$45,454.48.
10. Vendor Services Agreement with RFI Enterprises, Inc. dba RFI Communications and Security Systems to provide all labor, demolition, materials, equipment, and supervision for the installation of a new door access control system that integrates into the current Skagit County Keri system at the Skagit County Technology Center, located at 1700 Continental Place in Mount Vernon. Compensation shall not exceed \$13,364.76. The Agreement shall commence on the date of execution and continue until June 30, 2022.
11. Vendor Services Agreement with Performance Systems Integration, LLC to provide annual fire extinguisher inspections, maintenance, and recharging at all Skagit County Facilities. Compensation shall not exceed \$35,000 plus any applicable taxes. The Agreement shall commence on the date of execution and continue through January 31, 2025.

g) INFORMATION SERVICES:

12. Services Agreement with Cityzen Solutions Inc. DBA PublicInput.com to provide software for community

engagement on County initiatives and projects. Compensation shall not exceed \$14,500. The Agreement shall commence on April 22, 2022 and continue until April 21, 2023.

h) PLANNING AND DEVELOPMENT SERVICES:

13. Vendor Services Agreement with All Phase Brush & Land Clearing for the Property Cleanup Project within Skagit County located at 18912 Kelleher Road in Burlington. Compensation shall not exceed \$13,913. The Agreement shall commence on the date of execution and continue for one (1) year.

i) PUBLIC HEALTH:

14. Advertiser Agreement with Outfront Media for digital advertising to promote youth marijuana prevention messaging. Compensation shall not exceed \$3,000. The Agreement shall commence on February 28, 2022 and continue until May 22, 2022.
15. Personal Services Agreement with Public Hospital District 304, CHOP, to perform an evaluation of the East County Community Resource Center in Concrete and to prepare written report of observations and recommendations for programs and services, including target populations. Compensation is based on a reimbursement schedule and shall not exceed \$10,000. The Agreement is ratified to commence on January 1, 2022 and continue until April 30, 2022.
16. Interagency Agreement with the State of Washington Department of Health (DOH), Contract Number CLH-266631, to provide for a joint plan of responsibility which delineates the responsibilities of DOH and Skagit County Public Health with respect to the regulation of water systems in Skagit County pursuant to Chapters 70.119A and 70.116 RCW and Chapter 246-291 WAC. This Agreement supersedes and replaces all prior Interagency Agreements between DOH and Skagit County Public Health regarding the regulation of water systems. There is no compensation associated with this Agreement. This Agreement shall commence on the date of execution and continue until December 31, 2025.
17. Amendment No. 1 to Personal Services Agreement No. C20220005 with Giant Killer Shark for videography services of weekly COVID-19 video updates in both English and Spanish. This Amendment increases compensation from \$3,900 to \$9,000 for the expansion of the project scope. The term remains the same and shall continue until June 30, 2022. All other terms and conditions of the original Agreement shall remain in effect.

j) PUBLIC WORKS:

18. Grant Sub-Award Agreement with Salish Sea School to provide services related to the County for tasks pertaining to Task 4 MRC-Salish Sea School Intern under the Washington State Department of Ecology (DOE) Grant No. SEANWS-2021-SkCoPW-00003 (Skagit County Contract No. C20210470). Compensation shall not exceed \$4,000. The Agreement is ratified to commence on October 1, 2021 and continue until September 30, 2023.
19. Amendment No. 1 to Grant Agreement No. C20190265 with National Fish and Wildlife Foundation to receive \$144,225 to be used to repair a failing culvert under Cedar Grove Avenue pedestrian bridge to restore fish passage within Ovenell Slough. This Amendment extends the term of the Agreement to August 26, 2022. All other terms and conditions of the original Agreement shall remain in effect.
20. Amendment No. 1 to Vendor Services Agreement No. C20210242 with Dews Electric, LLC to provide pump maintenance at Similk and reprogram the alvitar variable frequency drive as needed. This Amendment extends the term of the Agreement to continue until February 1, 2023. Compensation remains the same and shall not exceed \$1,500. All other terms and conditions of the Agreement shall remain in effect.

k) SHERIFF:

21. Personal Services Agreement with Dr. Jeffery Watson dba Regulus Counseling PLLC for the provision of a 2-day training for employees of the Skagit County Sheriff's Office. Compensation shall not exceed \$5,000. The Agreement is ratified to commence on December 1, 2021 and continue until February 1, 2022.

l) TREASURER:

22. Resolution to approve a listing of 2021 property tax refunds processed by the Skagit County Treasurer's Office.
23. Resolution authorizing an increase to the Treasurer's Change Fund by \$200 for a total of \$1,300 to utilize an additional cash drawer for the collection of property tax revenues.

2. MISCELLANEOUS AGENDA (items 1 through 2):

a) PUBLIC HEALTH:

1. Amendment No. 2 to Funding Agreement No. C20200153 with Home Trust of Skagit to provide HOME Community Housing Development Organization (CHDO) operations to support ongoing affordable housing development work in Skagit County. This Amendment decreases FY 2020 compensation from by \$50,755 to \$50,742 and adds compensation for FY 2021 in the amount of \$49,541.75. Total compensation shall not exceed \$148,296.55. The term is also extended from April 15, 2022 to December 31, 2022. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.
2. Subaward Agreement with Opportunity Council for the provision of Tenant Based Rental Assistance (TBRA) in Island County with Federal HOME Funding through the Skagit HOME Consortium. Compensation shall not exceed \$76,294.30. The Agreement is ratified to commence on January 1, 2022 and shall continue until December 31, 2023.