

**SKAGIT COUNTY COMMISSIONERS' AGENDA**

In-person public attendance at meetings has resumed. Remote access will continue through Zoom. To join remotely use this link: <https://bit.ly/SkagitBoCCMtg> or call: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573. Public comments prior to final action per RCW 42.30.20(4) must relate to the specific agenda item.

**I. MONDAY, JANUARY 29, 2024:**

- a) 9:00 a.m. - 10:00 a.m. Work Session with WSU Skagit County Extension
- b) 10:00 a.m. - 10:30 a.m. Weekly Check-In with Gordon Thomas Honeywell Governmental Affairs
- c) 10:30 a.m. - 11:00 a.m. Briefing with Central Services
- d) 11:00 a.m. - 12:00 p.m. Juul Settlement Work Session
- e) \*12:45 p.m. Pledge of Allegiance
- f) \*12:45 p.m. - 1:15 p.m. Board of County Commissioners:
  - 1. Discussion/Public Comment/Possible Action Regarding an Interim Ordinance/Moratorium Pursuant to RCW 36.70A.390 and RCW 36.70.795
- g) \*1:15 p.m. - 1:30 p.m. Budget and Finance - Trisha Logue, Director:
  - 1. Public Hearing to Consider Amending the 2023 Skagit County Budget
  - 2. Possible Action: Approve a Resolution to Amend the 2023 Skagit County Budget
- h) \*1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:
  - 1. Public Comment (Specifically related to the agenda item)
- i) \*2:00 p.m. - 2:30 p.m. Board of County Commissioners:
  - 1. Discussion/Public Comment/Possible Action: Appointment to Fill an Upcoming Vacancy of Skagit County District Court Judge Position 2
- j) 2:30 p.m. - 3:30 p.m. Executive Session (Potential Litigation - RCW 42.30.110(1)(i))
  - 1. Call Public Meeting to Order/Roll Call
  - 2. Executive Session
  - 3. Reconvene Public Meeting/Adjournment

**II. TUESDAY, JANUARY 30, 2024:**

FIFTH WEEK - NO REGULAR AGENDA SCHEDULED

**III. WEDNESDAY, JANUARY 31, 2024:**

- a) 2:00 p.m. - 2:30 p.m. Office of the Washington State Auditor's (SAO) Exit Conference for Skagit 911 hosted by SAO

**IV. THURSDAY, FEBRUARY 1, 2024:**

- a) 3:00 p.m. - 4:00 p.m. Commissioners Briefing

**V. FRIDAY, FEBRUARY 2, 2024:**

- a) 9:00 a.m. - 10:00 a.m. Work Session with Elected Officials, Department Heads and Central Services

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- b) 10:30 a.m. - 11:30 a.m. Follow-up with Local Elected Officials Regarding Washington State Ferries and Policy Solutions Convening hosted by Puget Sound Regional Council
- c) 11:30 a.m. - 12:30 p.m. Work Session with Auditor's Office

**VI. SATURDAY, FEBRUARY 3, 2024:**

- a) 5:00 p.m. Skagit County Cattlemen's Annual Auction & Banquet (Sedro-Woolley Community Center, 715 Pacific Street, Sedro-Woolley)

**FUTURE BID OPENINGS:**

- Monday, February 12, 2024, 2:00 p.m. Maintenance Materials with Annual Purchases Expected to Exceed \$25,000
- Monday, February 12, 2024, 2:15 p.m. Fisher Creek Restoration at Cedar - Schedule "C" (Project #ES70550-5) and Starbird - Schedule "S" (Project #ES82000-3) RCO Project #21-1458R, Federal Aid #PROTECT 2029(060)

**NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION**

**MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE**

Sessions marked with an asterisk \* will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at [www.skagitcounty.net/skagit21](http://www.skagitcounty.net/skagit21). Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at [www.skagitcounty.net/Skagit21](http://www.skagitcounty.net/Skagit21).

**1. CONSENT AGENDA FOR MONDAY, JANUARY 29, 2024 (items 1 through 29):****a) COMMISSIONERS:**

1. Record of the Proceedings for Monday, January 22, 2024.
2. Record of the Proceedings for Tuesday, January 23, 2024.
3. Record of the Proceedings for Wednesday, January 24, 2024
4. Record of the Proceedings for Thursday, January 25, 2024.

**b) ADMINISTRATIVE SERVICES:**

5. Amendment No. 2 to Agreement No. C20220036 with the Skagit County Historical Society to provide funding for operation of the Museum, use of an artifact storage area, and support for information technology. This Amendment reflects the 2024 budget funding and the request to purchase used furniture. Compensation is increased from \$340,000 to an amount not to exceed \$502,000. The term of the Agreement remains unchanged and shall continue until December 31, 2024. All other terms and conditions of the original Agreement shall remain in effect.

**c) BUDGET AND FINANCE:**

6. Funding Agreement with Washington State University Skagit County Master Gardeners Foundation (Skagit County Tulip Tours) to award \$1,500 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20230222. The Agreement is ratified to commence on January 1, 2024 and shall continue until December 31, 2024.
7. Funding Agreement with Skagit County Historical Museum to award \$36,895 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20230222. The Agreement is ratified to commence on January 1, 2024 and shall continue until December 31, 2024.
8. Funding Agreement with Anacortes Arts Festival to award \$10,000 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20230222. The Agreement is ratified to commence on January 1, 2024 and shall continue until December 31, 2024.
9. Funding Agreement with Children's Museum of Skagit County to award \$10,000 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20230222. The Agreement is ratified to commence on January 1, 2024 and shall continue until December 31, 2024.
10. Funding Agreement with Skagit River Bald Eagle Awareness Team to award \$10,000 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20230222. The Agreement is ratified to commence on January 1, 2024 and shall continue until December 31, 2024.
11. Funding Agreement with Skagit Opera dba Pacific Northwest Opera to award \$2,000 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20230222. The Agreement is ratified to commence on January 1, 2024 and shall continue until December 31, 2024.
12. Funding Agreement with Anacortes Arts Festival (Nautical Treasure Hunt) to award \$5,000 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20230222. The Agreement is ratified to commence on January 1, 2024 and shall continue until December 31, 2024.

**d) EMERGENCY MEDICAL SERVICES:**

13. Resolution authorizing a proposition for the continuation of a six (6) year Emergency Medical Services (EMS) Levy supporting the Skagit County EMS system to be placed on the April 23, 2024 special election ballot for consideration by the voters of Skagit County, and if necessary, for placement on the August 6, 2024 primary election ballot.

**e) FACILITIES MANAGEMENT:**

14. Vendor Services Agreement with Justice Systems Cooperation to supply all labor, demolition, materials, equipment, and supervision for a prevailing wage project to supply and install new security software and associated hardware to the Skagit County Community Justice Center located at 201 Suzanne Lane in Mount Vernon. Compensation is based on a rate schedule and shall not exceed \$184,938.24. The Agreement shall commence on the date of execution and continue until December 31, 2024.

**f) INFORMATION SERVICES:**

15. Resolution authorizing a Request for Proposals (RFP) for replacement of a case management system for the District Court Probation Department. The closing time and date for proposals to be submitted to the Skagit

County Commissioners' Office shall be Thursday, March 7, 2024 at 3:30 p.m.

g) OFFICE OF JUVENILE COURT:

16. Personal Services Agreement with The Language Exchange, Inc. to provide interpretation services including spoken language interpreting, sign language interpreting, court interpreting, translation of technical and/or non-technical documents, and bilingual fluency testing for clients on an as needed basis. Compensation is estimated to not exceed \$10,000 for the entire term of the Agreement and is based on a rate schedule. The Agreement is ratified to commence on January 1, 2024, and continue until December 31, 2026.

h) PROSECUTING ATTORNEY:

17. Amendment No. 3 to Personal Services Agreement No. C20200739 with Janet Williamson to provide transcription services for victim, witness, and/or defendant interviews and depositions. This Amendment extends the term of the Agreement from December 31, 2023 to December 31, 2024. Compensation remains the same and shall not exceed \$10,000. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.
18. Resolution to provide legal defense to Skagit County employee Sheriff Don McDermott in a lawsuit filed by Michael Schermerhorn.

i) PUBLIC DEFENDER:

19. Personal Services Agreement with Alice Neville to prepare court transcripts as requested by the Skagit County Public Defender. Compensation is based on a rate schedule and shall not exceed \$10,000. The Agreement is ratified to commence on January 2, 2024 and continue until December 31, 2024.

j) PUBLIC HEALTH:

20. Personal Services Agreement with Jennifer Pitner to provide fundraising services for the Skagit County Meals on Wheels program through consistent and diverse grants, individual donations, corporate sponsorships and event income. Compensation is based on a reimbursement schedule and shall not exceed \$40,000. The Agreement is ratified to commence on January 1, 2024 and continue until June 30, 2024.
21. Personal Services Agreement with Welcome Home Skagit to manage and operate a Severe Weather Shelter during extreme cold temperatures as requested by the County. Compensation is based on a reimbursement schedule and shall not exceed \$15,000. The Agreement is ratified to commence on January 18, 2024 and continue until March 31, 2024.
22. Subaward Agreement with Tenfold Health to support the build out and implementation of Skagit County's North Star framework and Strategic Pillars. Compensation is based on a rate schedule and shall not exceed \$500,000. The Agreement is ratified to commence on January 1, 2024 and continue until December 31, 2024.
23. Personal Services Agreement with Tenfold Health to work with Skagit County and the North Star Initiative to strengthen and expand Behavioral Health Recovery Services in Skagit County. Compensation is based on a rate schedule and shall not exceed \$80,000. The Agreement is ratified to commence on January 1, 2024 and continue until December 31, 2024.
24. Coordination Community Care Management End User Agreement with the City of Anacortes (COA), COA Agreement No. 23-245-AFD-001, to partner to improve community outcomes through communication of care planning for individuals with unmet behavioral health, housing, and crisis care needs by sharing certain information through the Julota platform. There is no compensation associated with this Agreement. The Agreement shall commence on the date of execution and continue until December 31, 2025.

k) PUBLIC WORKS:

25. Resolution initiating County Road Projects (CRP) and assigning CRP numbers.
26. Vendor Services Agreement with Culbertson Marine Construction, Inc. to remove and replace two (2) wire rope sheaves and two (2) bolted connections at the I-beam on the Anacortes bridge span and two (2) wire rope sheaves and two (2) bolted connections at the I-beam on the Guemes Island bridge span. Compensation shall not exceed \$39,999. The Agreement is ratified to commence on October 26, 2023 and continue for one (1) year.
27. Interagency Agreement with Washington State Department of Natural Resources (DNR) DNR Agreement No. 93-106293, to allow Skagit County to provide employees, equipment, material and/or services in support of wildfire or other emergency response and to establish DNR's payment and reimbursement procedures to Skagit County. Skagit County shall submit invoices within 60 days of demobilization from each incident. The Agreement is ratified to commence on January 1, 2024 and continue until December 31, 2028.

28. Vendor Services Agreement with M-B Companies Inc. to provide one (1) 2024 Peterbilt cab over engine paint striper truck. Compensation was awarded by Resolution No. R20240004 and shall not exceed \$887,470.69 including sales tax. The Agreement shall commence on the date of execution and continue for an initial term of two (2) years with the option to extend for up to one (1) additional year.

1) TREASURER:

29. Resolution authorizing the cancellation of uncollectible personal property taxes in the amount of \$8,748.