

SKAGIT COUNTY COMMISSIONERS' AGENDA

In-person public attendance at meetings has resumed. Remote access will continue through Zoom. To join remotely use this link: <https://bit.ly/SkagitBoCCMtg> or call: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573.

Public comments prior to final action per RCW 42.30.20(4) must relate to the specific agenda item.

I. MONDAY, JANUARY 23, 2023:

- a) 10:00 a.m. - 10:30 a.m. Weekly Check-In with Gordon Thomas Honeywell Governmental Affairs
- b) 12:00 p.m. - 1:00 p.m. Washington State Association of Counties (WSAC) Virtual Assembly hosted by WSAC
- c) 2:30 p.m. - 3:30 p.m. Executive Session (Potential Litigation - RCW 42.30.110(1)(i))
 - 1. Call Public Meeting to Order/Roll Call
 - 2. Executive Session
 - 3. Reconvene Public Meeting/Adjournment
- d) 3:45 p.m. - 4:15 p.m. Work Session with Human Resources

II. TUESDAY, JANUARY 24, 2023:

- a) *11:00 a.m. Pledge of Allegiance
- b) *11:00 a.m. - 11:30 a.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:
 - 1. Public Comment (Specifically related to the agenda item)
- c) *11:30 a.m. - 11:45 a.m. Board of County Commissioners:
 - 1. Public Comment Period
 - 2. County and Individual Success Stories
 - 3. Miscellaneous
- d) 1:00 p.m. Solid Waste Governance Board Meeting (Skagit Conference Room, 1800 Continental Place, Mount Vernon and hosted remote by Public Works)

III. WEDNESDAY, JANUARY 25, 2023:

- a) 7:30 a.m. - 9:30 a.m. Skagit Conservation District Meeting (2021 E College Way, Suite 203, Mount Vernon and hosted remote by Skagit Conservation District)
- b) 2:00 p.m. - 3:00 p.m. Ovenell Slough Project Ribbon Cutting Ceremony (Just North of 8165 Cedar Grove, Concrete)

IV. THURSDAY, JANUARY 26, 2023:

- a) 1:45 p.m. - 2:45 p.m. Work Session with Facilities Management
- b) 3:00 p.m. - 4:00 p.m. Commissioners' Briefing
- c) 6:00 p.m. - 7:00 p.m. Roundtable with Representative Lekanoff (Remote Only - Join the meeting from your computer, tablet, or smartphone: <https://leg-wa-gov.zoom.us/j/97395580979?pwd=S3RVK3FZQow5ZUdpak4wOy9HQi9JUT09>, Meeting ID: 973 9558 0979 or dial in: 1 (253) 215-8782)

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V. FRIDAY, JANUARY 27, 2023:

- a) 12:00 p.m. - 1:00 p.m. Washington State Association of Counties 2023 Legislative Virtual Update hosted by WSAC

FUTURE BID OPENING:

Monday, February 6, 2023, 2:00 p.m. Maintenance Materials with Annual Purchases Expected to Exceed \$25,000

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE

Sessions marked with an asterisk * will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at www.skagitcounty.net/skagit21. Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at www.skagitcounty.net/Skagit21.

1. CONSENT AGENDA FOR TUESDAY, JANUARY 24, 2023 (items 1 through 20):

a) COMMISSIONERS:

1. Record of the Proceedings for Tuesday, January 17, 2023.
2. Record of the Proceedings for Wednesday, January 18, 2023.
3. Record of the Proceedings for Friday, January 20, 2023.
4. Resolution to call for bids for County legal printing for 2023 through 2024. The bid opening is scheduled to take place on Monday, March 6, 2023, at 2:00 p.m. or as soon thereafter as possible, in the Skagit County Commissioners' Hearing Room. Attendance will be in-person or remote by computer, tablet or smartphone: <https://bit.ly/SkagitBoCCMtg> or by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1982 Passcode: 143573.
5. Resolution to reappoint Darcy Resetar to the Central Skagit Rural Partial-County Library District Board of Trustees to a five (5) year term. Ms. Resetar's term will begin on March 26, 2023 and continue until March 25, 2028.
6. Resolution to reappoint Jim Airy and appoint Sarah Christensen to the La Conner Regional Library Board. Jim Airy's term is ratified to commence on April 1, 2022 and continue until March 31, 2027. Sarah Christensen shall fill the remainder of the term vacated by Jean Markert and will expire on September 30, 2025.

b) ADMINISTRATIVE SERVICES:

7. Personal Services Agreement with Economic Development Alliance of Skagit County (EDASC) to partner with Beacon Economics, LLC to deliver an Economic Forecast Presentation by Dr. Christopher Thornberg on February 15, 2023. Compensation shall not exceed \$15,000. The Agreement shall commence on the date of execution and continue until March 31, 2023.

c) FACILITIES MANAGEMENT:

8. Amendment No. 1 to Personal Services Agreement No. C20220361 with Coffman Engineers, Inc. to complete HVAC replacement design services for the Parker Building (Tech Center) located at 1700 East College Way in Mount Vernon. This Amendment increases compensation by \$5,800 for a new total compensation amount not to exceed \$21,800 due to drawing and design corrections and the addition of two (2) duct heaters. The term remains the same and shall continue until December 31, 2023. All other terms and condition of the original Agreement shall remain in effect.

d) HUMAN RESOURCES:

9. Personal Services Agreement with Duncan West to provide support services related to the implementation of Julota. Compensation shall not exceed \$100,000 and is based on a rate schedule. The Agreement is ratified to commence on January 6, 2023 and continue until December 31, 2023.

e) PARKS, RECREATION AND FAIR:

10. Vendor Services Agreement with Jeremy Oliver, dba Absolute Plumbing to provide plumbing and drainage services at multiple park locations. Compensation shall not exceed \$20,000 and is based on a rate schedule. The Agreement shall commence on the date of execution and continue for two (2) years.

f) PUBLIC DEFENDER:

11. Personal Services Agreement with Michelle Lawler dba OMC Investigations to provide investigation services as requested by the Skagit County Public Defender. Investigation services include, but are not limited to, witness interview reports or transcripts, locating witnesses, service of subpoenas, preparation of diagrams, photographing items of evidentiary value, obtaining records, and court testimony. Annual compensation shall not exceed \$97,500 and is based on a fee schedule. Total compensation for the two-year term of the Agreement shall not exceed \$195,000. The Agreement is ratified to commence on January 1, 2023 and continue until December 31, 2024.
12. Personal Services Agreement with Gabriela Kelpel dba Kelpel Investigative Agency, LLC to provide investigation services as requested by the Skagit County Public Defender. Investigation services include, but are not limited to, witness interview reports or transcripts, locating witnesses, service of subpoenas, preparation of diagrams, photographing items of evidentiary value, obtaining records, and court testimony. Annual compensation shall not exceed \$97,500 and is based on a fee schedule. Total compensation for the two-year term of the Agreement shall not exceed \$195,000. The Agreement is ratified to commence on January 1, 2023 and continue until December 31, 2024.
13. Personal Services Agreement with Shauna Snyder dba Skepton Investigations to provide investigation

services as requested by the Skagit County Public Defender. Investigation services include, but are not limited to, witness interview reports or transcripts, locating witnesses, service of subpoenas, preparation of diagrams, photographing items of evidentiary value, obtaining records, and court testimony. Annual compensation shall not exceed \$97,500 and is based on a fee schedule. Total compensation for the two-year term of the Agreement shall not exceed \$195,000. The Agreement is ratified to commence on January 1, 2023 and continue until December 31, 2024.

g) PUBLIC HEALTH:

14. Personal Services Agreement with Helping Hands Project Organization to administer the Consolidated Homeless Grant Eviction Prevention Program to prevent evictions by providing outreach services and application preparation, review and submission for marginalized communities. Compensation shall not exceed \$295,029. The Agreement is ratified to commence on January 1, 2023 and continue until June 30, 2023.
15. Personal Services Agreement with Catholic Community Services of Western Washington to provide emergency shelter and tenant-based rental assistance to farmworkers and their families who are homeless or at risk of being homeless. Compensation shall not exceed \$75,504. The Agreement is ratified to commence on January 1, 2023 and continue until June 30, 2023.

h) PUBLIC WORKS:

16. Resolution to issue a Request for Qualifications (RFQs) for Professional Engineering, Environmental, and Right of Way Services for the Cook Road/I-5 Interchange Vicinity Improvements Project #ES63000-11. RFQs must be submitted by 4:00 p.m. on February 16, 2023.
17. Interlocal Cooperative Agreement with City of Mount Vernon for the provision of bridge inspection services to the City on a reimbursable basis. The City will reimburse Skagit County for actual costs and expenses for services, in addition to a 9% administrative fee. The Agreement shall commence on the date of execution and continue for ten (10) years.
18. Amendment No. 2 to Grant Agreement No. C20210413 with Washington State Recreation and Conservation Office (RCO) Project No. 20-1367P for the Debays Slough Feasibility Assessment to complete feasibility of the re-establishment (full or partially) of the hydraulic connection to the mainstem, including a detailed existing conditions assessment and 3-5 alternatives for restoration. This Amendment increases compensation to Skagit County by \$85,741.90 for a new total compensation amount to Skagit County not to exceed \$247,241.90. The term remains the same and shall continue until December 31, 2024. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.
19. Amendment No. 3 to Grant Agreement No. K2221, Skagit County Contract No. C20210295, with the Washington State Conservation Commission to provide funding for the implementation of a work plan as required for the Voluntary Stewardship Program (VSP), consistent with the RCW 36.70A.700-760 and related statutes. This Amendment adds an additional \$28,125 for technical assistance on the McDougall and Whitcomb projects, bringing the total grant amount to Skagit County to \$300,625. The term remains the same and shall continue until June 30, 2023. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.

i) SHERIFF:

20. Agreement with Public Safety Testing, Inc. to conduct a promotional testing selection process for the position of Corrections Sergeant. Compensation shall not exceed \$8,550 plus travel and related expenses. The Agreement is ratified to commence on October 31, 2022 and continue until December 31, 2022.

2. MISCELLANEOUS AGENDA (1 item):

a) PUBLIC HEALTH:

1. Personal Services Agreement with Community Action of Skagit County to manage and offer programming and provide congregate meals at the Concrete Community Center that serves the community as a whole. Compensation shall not exceed \$167,400, and is based on a fee schedule. The Agreement is ratified to commence on January 1, 2023 and continue until December 31, 2023.