

SKAGIT COUNTY COMMISSIONERS' AGENDA

In-person public attendance at meetings has resumed. Remote access will continue through Zoom. To join remotely use this link: <https://bit.ly/SkagitBoCCMtg> or call: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573

Public comments prior to final action per RCW 42.30.20(4) must relate to the specific agenda item

I. MONDAY, JANUARY 22, 2024:

- a) 8:45 a.m. - 10:00 a.m. Briefing – Public Works, Planning and Development Services, Public Health, Emergency Medical Services, and Parks, Recreation and Fair Departments
- b) 10:00 a.m. - 10:30 a.m. Weekly Check-In with Gordon Thomas Honeywell Governmental Affairs
- c) 11:00 a.m. - 12:00 p.m. Work Session with Key Focus Area (KFA) Leads Regarding Proposed Updates to the Strategic Plan
- d) 1:00 p.m. - 2:00 p.m. Work Session with Public Health
- e) *2:00 p.m. Pledge of Allegiance
- f) *2:00 p.m. - 3:00 p.m. Emergency Medical Services – Josh Pelonio, Director:
 - 1. Public Hearing/Possible Action: To Consider Testimony Regarding Placement of Ballot Measure: Skagit County – Proposition No. 1, Continuation of Emergency Medical Services Levy (Skagit County EMS System) on the April 23, 2024 Special Election and if necessary, the August 6, 2024 Primary Election
 - 2. Miscellaneous
- g) *3:00 p.m. - 3:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:
 - 1. Public Comment (Specifically related to the agenda item)
- h) 4:00 p.m. - 5:00 p.m. Executive Session (Potential Litigation - RCW 42.30.110(1)(i))
 - 1. Call Public Meeting to Order/Roll Call
 - 2. Executive Session
 - 3. Reconvene Public Meeting/Adjournment

II. TUESDAY, JANUARY 23, 2024:

- a) *8:45 a.m. Pledge of Allegiance
- b) *8:45 a.m. - 9:45 a.m. Closed Record Appeal No. PL23-0537 of the Hearing Examiner's Decision on File No. PL23-0324 Regarding Abandoned Use Determination
- c) *11:30 a.m. - 11:45 a.m. Board of County Commissioners:
 - 1. Public Comment Period
 - 2. County and Individual Success Stories
 - 3. Miscellaneous

III. WEDNESDAY, JANUARY 24, 2024:

- a) 8:30 a.m. - 9:30 a.m. Executive Session (Appointment Qualification - RCW 42.30.110(1)(h))

Continued OVER...

1. Call Public Meeting to Order/Roll Call
 2. Executive Session
 3. Reconvene Public Meeting/Adjournment
- b) 1:30 p.m. - 2:30 p.m. Work Session with Public Works
- c) 2:30 p.m. - 3:00 p.m. Work Session with Administrative Services

IV. THURSDAY, JANUARY 25, 2024:

- a) 1:00 p.m. - 2:30 p.m. County Connects – Roundtable: Communication and Outreach
- b) 3:00 p.m. - 4:00 p.m. Commissioners Briefing

V. FRIDAY, JANUARY 26, 2024:

- a) 12:00 p.m. - 1:00 p.m. Washington State Association of Counties (WSAC) Legislative Virtual Update hosted by WSAC

FUTURE BID OPENINGS:

- Monday, February 12, 2024, 2:00 p.m. Maintenance Materials with Annual Purchases Expected to Exceed \$25,000
- Monday, February 12, 2024, 2:15 p.m. Fisher Creek Restoration at Cedardale – Schedule “C” (Project #ES70550-5) and Starbird – Schedule “S” (Project #ES82000-3), RCO Project #21-1458R, Federal Aid #PROTECT 2029(060)

FUTURE PUBLIC HEARING:

- Monday, January 29, 2024, 1:15 p.m. To Consider Testimony Regarding Amending the 2023 Skagit County Budget

REQUEST FOR QUALIFICATIONS (RFQ):

- Thursday, January 25, 2024, 4:00 p.m. Construction Management Services for the Fisher Creek Restoration at Cedardale (ES70550-5) and Starbird (ES82000-3) Projects

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE

Sessions marked with an asterisk * will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at www.skagitcounty.net/skagit21. Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at www.skagitcounty.net/Skagit21.

2. CONSENT AGENDA FOR MONDAY, JANUARY 22, 2024 (items 1 through 18):

a) COMMISSIONERS:

1. Record of the Proceedings for Tuesday, January 16, 2024.
2. Record of the Proceedings for Friday, January 19, 2024.
3. Resolution appointing Blake Vanfield to an unexpired term ending September 30, 2025 and reappointing Anthony Young, Monique Brigham, Valerie Stafford, and John Sternlicht to a three-year term expiring September 30, 2026 on the Tourism Promotion Area (TPA) Advisory Board.

b) ADMINISTRATIVE SERVICES:

4. Interlocal Cooperative Agreement with City of Mount Vernon to support completion of the commercial kitchen in the Mount Vernon Library Commons Project. Compensation shall not exceed \$184,242 for the entire term of the Agreement which is funded by the American Rescue Plan Act (ARPA). The Agreement is ratified to commence on December 8, 2023 and continue until December 31, 2024.

c) FACILITIES MANAGEMENT:

5. Amendment No. 1 to Vendor Services Agreement No. C20210362 with Smith Fire Systems, Inc. to provide inspection and maintenance services for Installed Fire Suppression System located at various Skagit County properties. This Amendment increases compensation from \$70,000 to an amount not to exceed \$85,000. The term remains the same and shall continue until August 15, 2024. All other terms and conditions of the original Agreement shall remain in effect.

d) INFORMATION SERVICES:

6. Grant Agreement No. E24-301 with the Washington State Military Department and the U.S. Department of Homeland Security (DHS) for Fiscal Year (FY) 2023 State and Local Cybersecurity Grant (23SLCGP) program to provide Federal funds to assist governments with managing and reducing systemic cyber risk. Compensation to Skagit County shall not exceed \$102,860. The Grant Agreement is ratified to commence on December 1, 2023 and continue until February 28, 2025.

e) PUBLIC HEALTH:

7. Personal Services Agreement with Michelle Muething, in support of North Star to provide consultation services in the role of Behavioral Health Project Manager to facilitate the development of county wide Co-Response, Outreach, and Case Management programming with clear roles and services to community members experiencing behavioral health disorders. Compensation is based on a rate schedule and shall not exceed \$300,000. The Agreement is ratified to commence on January 1, 2024 and continue until December 31, 2025.
8. Interlocal Agreement with Washington State Department of Health (DOH) to allow DOH to appoint a Department Regional Medical Officer ("RMO") or other qualified Department employee to serve as acting health officer during a vacancy or period of absence or incapacity pursuant to RCW 39.34.080. There is no compensation associated with this Agreement. The Agreement shall commence on the date of execution and continue for one year.
9. Personal Services Agreement with Washington Initiative for Supported Employment (WISE) to provide technical assistance services to individuals with disabilities and their families, employment providers and Skagit County's Developmental Disabilities Program. Compensation shall not exceed \$15,000. The Agreement is ratified to commence on January 1, 2024 and continue until June 30, 2024.
10. Agency Memorandum of Understanding with American Public University System to host up to ten (10) practicum students for the purpose of participating in field experiences with Skagit County, also known as practicums or internships. There is no compensation associated with this Agreement. The Memorandum is ratified to commence on December 17, 2023 and continue until terminated.
11. Preceptor Memorandum of Understanding with American Public University System for Public Health to authorize Kristen Ekstran as the Preceptor on behalf of Skagit County Public Health, to follow the roles and responsibilities outlined in regards to practicum student Marissa Davison. There is no compensation associated with this Agreement. The Memorandum is ratified to commence on December 17, 2023 and continue until terminated.
12. American Public University System Practicum Agency Waiver Form acknowledging that practicum student Marissa Davison has met the employee health and safety requirements, and any site-specific requirements

and has maintained documentation thereof. There is no compensation associated with this Form. The Form is ratified to commence on December 17, 2023 and continue until terminated.

13. Amendment A to Interagency Grant Agreement with the Washington State Department of Commerce through the Housing Division Homelessness Assistance Unit Emergency Housing Fund, Contract No. 24-4619D-121, Skagit County Contract No. C20230325, to provide resources to maintain current levels of homeless subsidies and emergency housing services. This Amendment updates “Attachment A: Budget” budget allocations. Compensation remains the same and shall not exceed \$1,452,929. The Amendment is ratified to commence on December 18, 2023 and continue until June 30, 2024.

f) PUBLIC WORKS:

14. Resolution awarding the bid and appropriating funds for the Bay View-Edison Joe Leary Slough Bridge (Deck Overlay) Project #ES31210-5; Federal Aid #BHS-L291(002) to Combined Construction, Inc. in the amount of \$474,215.
15. Resolution for the Declaration of Emergency for the repair of the vehicle and passenger ferry, M/V Guemes.
16. Resolution rejecting all bids received for the Guemes Island Electric Ferry Project, #ESMVGUE-1.
17. Personal Services Agreement with Life Rescue Inc. to provide complete on-site rescue services for confined space entry at the Guemes Island Ferry as required by the United States Coast Guard’s Federal Regulations (CFR) 29 CFR 1915, Subpart B. Compensation is based on a fee schedule and shall not exceed \$10,000. The Agreement shall commence on the date of execution and continue until December 31, 2025.

g) RECORDS MANAGEMENT:

18. Personal Services Agreement with Law Offices of Alex Sidles, PLLC to provide Hearing Examiner Services. Compensation is based on a rate schedule and shall not exceed \$100,000. The Agreement shall commence on the date of execution and continue until December 31, 2024.

3. MISCELLANEOUS AGENDA (items 1 through 3):

a) PUBLIC HEALTH:

1. Personal Services Agreement with Community Action of Skagit County to provide management, staffing, and operations of the following programs: access to dental care, adult education, and the East County Resource Center. Compensation shall not exceed \$207,776 for eligible direct services costs and administrative overhead costs. The Agreement is ratified to commence on January 1, 2024 and continue until December 31, 2024.
2. Personal Services Agreement with Community Action of Skagit County to process mileage requests for Skagit Meals on Wheels volunteers. Compensation shall not exceed \$24,500. The Agreement is ratified to commence on January 1, 2024 and continue until December 31, 2024.
3. Personal Services Agreement with Community Action of Skagit County to manage and offer programming at the Concrete Community Center to provide meals and a place of connection as a community hub and outlet for a variety of activities and programs that meet community needs and interests. Compensation shall not exceed \$167,400. The Agreement is ratified to commence on January 1, 2024 and continue until December 31, 2024.