

SKAGIT COUNTY COMMISSIONERS' AGENDA

I. MONDAY, JANUARY 21, 2019:

MARTIN LUTHER KING JR. DAY - COUNTY OFFICES CLOSED

II. TUESDAY, JANUARY 22, 2019:

- a) *8:45 a.m. - 9:45 a.m. Briefing - County Commissioners/County Administrator with Public Works, Planning and Development Services and Public Health Departments
- b) *9:45 a.m. - 10:15 a.m. Growth Management Technical Advisory Committee Meetings Briefing from Planning and Development Services and Public Health
- c) 10:30 a.m. - 11:00 a.m. Presentation by Senior Government Affairs Consultant Josh Weiss with Gordon, Thomas and Honeywell Governmental Affairs - State and Federal Government Affairs Services Proposals
- d) 11:00 a.m. - 11:30 a.m. Public Works - Dan Berentson, Director:
 - 1. Update - Guemes Island Ferry
- e) 11:30 a.m. - 11:45 a.m. Board of County Commissioners:
 - 1. County and Individual Success Stories
 - 2. Public Comment Period
 - 3. Miscellaneous Announcements
- f) 1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- g) *2:30 p.m. - 3:30 p.m. Executive Session (None Scheduled as of the Date of this Notice)

III. WEDNESDAY, JANUARY 23, 2019:

- a) *2:00 p.m. Ribbon Cutting Ceremony - Burlington Northern Overpass Project, #ES50510-8; Federal Aid #BRS-M291(006) (Southern End of Belleville Road, Burlington, at the Intersection of Dahlstedt and Belleville Roads)

IV. THURSDAY, JANUARY 24, 2019:

- a) *7:30 a.m. Breakfast with Elected Officials (Calico Cupboard, 121B Freeway Drive, Mount Vernon)

V. SATURDAY, JANUARY 26, 2019:

- b) *2:00 p.m. Guemes Island Public Forum (Guemes Island Community Hall, 7549 Guemes Island Road, Anacortes)

FUTURE BID OPENING:

Monday, January 28, 2019, 2:45 p.m. Procurement of Maintenance Materials with Annual Purchases Expected to Exceed \$25,000

FUTURE PUBLIC HEARING:

Tuesday, January 29, 2019, 9:00 a.m. To Consider Testimony Regarding the Adoption of Revisions to the Skagit County Public Health Department Schedule of Charges

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE

Except for the items marked with an asterisk *, these sessions will be telecast live on Comcast Channel 21 and re-broadcast on Wave broadband - Channel 3, Thursdays at 12:00 noon and at 7:00 p.m.; Anacortes AT&T Cable - Channel 10, Fridays at 2:00 p.m. and at 7:00 p.m.; and Comcast Channel 21 daily at 12:00 noon and 6:00 p.m.

IV. CONSENT AGENDA FOR TUESDAY, JANUARY 22, 2019 (items 1 through 33):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, January 14, 2019.
2. Record of the Proceeding for Tuesday, January 15, 2019.
3. Resolution to update Skagit County's social media policy and best practices, Resolution No. R20170005, to reflect the use of new platforms and additional best-practice recommendations for those employees who manage social media accounts on behalf of Skagit County.
4. Resolution to reappoint Dave Chamberlain (District 1), Tim Raschko (District 1), Ken Osborn (District 2), and Paul Kriegel (district 3) to a three-year term on the Skagit County Forest Advisory Board. The three-year term shall end on December 31, 2021.
5. Resolution appointing Darryl Kvistad, Scott Mangold, Tom Skinner, Bernard Alonzo, and Jeff Haddox to the Edison Subarea Clean Water District Advisory Board. Their terms expire on August 25, 2022.

b) BUDGET AND FINANCE:

6. Funding Agreement with Children's Museum of Skagit County, which awards \$1,000 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20180199. The Agreement shall commence on January 1, 2019, and continue until December 31, 2019.
7. Funding Agreement with Children's Museum of Skagit County, which awards \$5,000 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20180199. The Agreement shall commence on January 1, 2019, and continue until December 31, 2019.
8. Funding Agreement with Skagit River Salmon Festival, which awards \$1,500 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20180199. The Agreement shall commence on January 1, 2019, and continue until December 31, 2019.
9. Funding Agreement with Skagit Bald Eagle Awareness Team (SRBEAT), which awards \$6,000 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20180199. The Agreement shall commence on January 1, 2019, and continue until December 31, 2019.

c) EMERGENCY MEDICAL SERVICES:

10. Resolution authorizing the transfer of surplus equipment consisting of one (1) Microsoft Surface Pro to Skagit County Fire District No. 3.
11. Interlocal Cooperative Agreement with Fire District (District) #3 for the provision of Emergency Medical Services (EMS) to allow the District and the County to work in cooperation on the delivery of EMS within the District's boundaries, as well as outside its boundaries as allowed by mutual aid requests as applicable. The District's service consists of providing trauma verified aid services in accordance Washington Administrative Code (WAC) 246-976-260. Skagit County shall reimburse the District for actual expenses incurred in an amount not to exceed \$95,000 for the entire term of the Agreement. The Agreement shall commence on the date of execution and continue until December 31, 2024.

d) FACILITIES MANAGEMENT:

12. Vendor Services Agreement with NW Door Pro to provide all necessary materials to remove and replace all of the existing wooden roll-up counter doors at the Public Health Customer Service Counter, located in the Administration Building at 700 South 2nd Street in Mount Vernon. Compensation shall not exceed \$6,333.05 and is based on a fee schedule. The Agreement shall commence on the date of execution and continue for six (6) months from the date of execution.
13. Amendment No. 2 to Interlocal Agreement No. C20160157 between North Sound Behavioral Health Organization, LLC and Skagit County for use of County-owned building located at 201 Lila Lane in Burlington. This Amendment extends the term of the lease from December 31, 2018, to June 30, 2019. Monthly rent to Skagit County remains at an amount not to exceed \$5,020.83. All other terms and conditions of the original Agreement and subsequent Amendment shall remain in effect.
14. Amendment No. 1 to Vendor Services Agreement No. C20180419 with Eaton Corporation to provide uninterruptible power supply system support and maintenance services for equipment located at the Skagit County Community Justice Center and the Data Center. This Amendment increases compensation by \$5,000 for the labor and permits to replace consumable parts (batteries and capacitors) not covered under warranty

for a new compensation amount not to exceed \$57,903.51, plus any applicable taxes. All other terms and conditions of the original Agreement shall remain in effect including the termination date of June 12, 2021.

e) HUMAN RESOURCES:

15. Vendor Services Agreement with Total Testing to provide employment testing for potential Skagit County employees. Compensation shall not exceed \$2,500 and is based on a fee schedule. The Agreement is ratified to commence on November 15, 2018, and continue for one year from the date of execution.

f) INFORMATION SERVICES:

16. Personal Services Agreement with Dimensional Communications, Inc. to support and maintain equipment in Skagit County's courtrooms, Community Justice Center, Skagit 21 production studio and provide upgrades as necessary to existing equipment in those locations. Compensation shall not exceed \$40,000 and is based on a maintenance fee schedule. The Agreement shall commence on the date of execution and continue until December 31, 2019.
17. Amendment No. 1 to Telecommunication Services Agreement No. C20140540 with Frontier Communications of America, Inc. to provide telecommunication services to Skagit County Government. This Amendment adds an additional 100 Direct Inward Dialing (DID) lines for Skagit County Government and adds an additional \$588.50 for the additional lines. Annual compensation remains at an amount not to exceed \$17,244. All other terms and conditions of the original Agreement shall remain in effect including the Agreement remaining in effect until terminated.

g) PUBLIC DEFENDER:

18. Personal Services Agreement with Benito Cervantes dba Washington Private Investigations & Protective Services LLC to provide investigation services for adult and juvenile bi-lingual cases as requested by the Skagit County Public Defender. The services include, but are not limited to, witness interviews, preparation of witness interview reports or transcripts, locating witnesses, service of subpoenas, preparation of diagrams, photographing items of evidentiary value, obtaining records, and court testimony. Annual compensation shall not exceed \$108,000 for a total compensation amount not to exceed \$216,000 for the entire term of the Agreement. The Agreement is ratified to commence on January 1, 2019, and continue until December 31, 2020.
19. Personal Services Agreement with Tracy L. Pearson dba as Pearson Transcription, LLC to provide transcription services as requested by the Skagit County Public Defender including, but not limited to, preparation of verbatim transcripts of recorded witness interviews, recorded 911 calls, recorded inmate calls, and recorded proceedings in Skagit County Superior and District Courts. Compensation shall not exceed \$80,000 for the entire two-year term and is based on a fee schedule. The Agreement is ratified to commence on January 1, 2019, and continue until December 31, 2020.

h) PUBLIC HEALTH:

20. Amendment No. 2 to Professional Service and Consultant Agreement No. C20180060 with Paul Schissler Associates, Inc., to provide microenterprise assistance in the form of CDBG-funded on-farm infrastructure construction for eligible small farm business in Skagit and Whatcom counties. This Amendment reduces compensation from \$60,000 to \$25,000, which is based on an hourly rate and reimbursement schedule, in order to allow for an increase in direct grants to micro-enterprises through a related contract with Community Action of Skagit County. All other terms and conditions of the original Agreement and subsequent Amendment shall remain in effect including the termination date of June 30, 2019.
21. Amendment No. A (Skagit County Amendment No. 2), to General Purpose Grant Contract No. C20160155 with the Washington State Department of Commerce, Local Government Division, Community Development Block Grant (CDBG) Program, Contract No. 15-62210-031, to provide homeownership assistance to approximately 30 low- and moderate-income homebuyers in Skagit, Island, and Whatcom Counties. This Amendment extends Skagit County's CDBG project end date by six (6) months from January 31, 2019, to July 31, 2019, in order to allow time to finish all of the economic opportunity projects and spend out the remaining CDBG funds. The Homeownership Assistance Project funding remains at an amount not to exceed \$750,000. All other terms and conditions of the original Agreement and subsequent Amendment shall remain in effect.
22. Personal Services Agreement with Rita Ordonez dba Birdsign Consulting to perform project-specific and tiered environmental review(s) in compliance with the U.S. Department of Housing and Urban Development Environmental Review Procedures 24 CFR Part 58 as assigned by Skagit County Public Health, for projects

for which Skagit County is the Responsible Entity. Compensation shall not exceed \$15,000 and is based on a rate schedule and funded by the HOME, Community Development Block Grant. The Agreement is ratified to commence on January 15, 2019, and continue until December 31, 2019.

23. Agreement with the Washington State Department of Commerce, Local Government Division, Community Block Grant (CDBG) Program, General Purpose Grant to administer the CDBG homeownership assistance program in Island, Skagit, San Juan, and Whatcom Counties. Compensation to Skagit County shall not exceed \$750,000. The Agreement is ratified to commence on September 12, 2018, and expires on January 31, 2022.
24. Amendment No. 2 to Subrecipient Agreement No. C20180140 with Community Action of Skagit County to carry out projects under the Washington State Community Development Block Grant (CDBG) Program for the Skagit CDBG Microenterprise Assistance for On-Farm Infrastructure Project in compliance with all applicable local, state and federal laws, regulations and policies. This Amendment increases the compensation to Community Action of Skagit County by an additional \$116,432.62 for a new compensation amount not to exceed \$716,432.62. All other terms and conditions of the original Agreement and subsequent Amendment shall remain in effect including the termination date of June 30, 2019.
25. Restated Joint County Authority BH-ASO Interlocal Operating Agreement with North Sound Behavioral Health - Administrative Services Organization, LLC for community health program & regional care system in collaboration with San Juan, Whatcom, Snohomish & Island Counties. The Agreement is ratified to commence on January 1, 2019, and continue until terminated.

i) PUBLIC WORKS:

26. Resolution to request Qualifications for Professional Engineering and Environmental Services for the Centennial Trail Project #ESCTP-1. The project consists of designing a 3.5-mile paved non-motorized trail and a pedestrian bridge crossing Nookachamps Creek. The project parallels State Route (SR) 9 from Big Rock SR 538 to Clear Lake. The design will be utilizing an abandoned railroad corridor.
27. Resolution to request Qualifications for Professional Easement Monitoring Services for the Farmland Legacy Program (FLP). The work would consist of establishing baseline documentation and new monitoring files when necessary, establishing and submitting a monitoring schedule to ensure all properties with easements are monitored annually, assist FLP staff in delivering reports and information to appropriate partner agencies such as the United States Department of Agriculture (USDA), alert the FLP coordinator of conservation easement violations or issues, and present a monitoring report to the Conservation Futures Advisory Committee.
28. Construction Contract Agreement with RAZZ Construction, Inc., to provide improvement of the Friday Creek Bridge #40115 (Old Highway 99); Project #ES40115-1 and Federal Aid #BHS-M291(008). The improvements involve cutting and removing the concrete bridge deck; preparing and repairing bridge deck surface; modifying expansion joints; furnishing, placing, finishing and curing a two (2) inch modified concrete overlay; repaving asphalt approaches; traffic control; and other work in accordance with the Contract Plans, Contract Provisions and the 2018 Standard Specifications. Compensation is based on a rate schedule, which was awarded pursuant to Resolution No. R20180250 and shall not exceed \$249,662. The Agreement shall commence on the date of execution and continue until the project acceptance date.
29. Construction Contract Agreement with Strider Construction Co., Inc., to provide improvement of the Samish River Bridge #40114 (Old Highway 99); Project #ES50510-9 and Federal Aid #BHS-M291(007). The improvements involve cutting and removing the concrete bridge deck; preparing and repairing bridge deck surface; modifying deck expansion joints; replacing the truss expansion joints; furnishing, placing, finishing and curing a two (2) inch modified concrete overlay; repaving asphalt approaches; concrete repair of bridge barrier and pier joints; steel stringer crack repair; repair bearing; traffic control; and other work in accordance with the Contract Plans, Contract Provisions and the 2018 Standard Specifications. Compensation is based on a rate schedule, which was awarded pursuant to Resolution No. R20180249 and shall not exceed \$651,181.19. The Agreement shall commence on the date of execution and continue until the project acceptance date.
30. Vendor Services Agreement with Thermo Fluids, Inc. to provide collection and recycling services from various locations in Skagit County for used motor oil, used oil filter, and used antifreeze. Compensation shall not exceed \$20,000 for the entire term of the Agreement and is based on a fee schedule. The Agreement is ratified to commence on December 12, 2018, and continue for two years from the date of execution.

j) RISK MANAGEMENT:

31. Resolution updating appointments and designations as they relate to Skagit County's relationship with the Washington Counties Risk Pool.

k) SUPERIOR COURT:

32. Amendment No. 1 to Personal Services Agreement No. C20180590 with The Language Exchange, Inc. for the provision of court-certified, court-registered, or qualified interpreters in all languages for hearings and trials as requested by Skagit County Superior Court and Skagit County District Court. This Amendment replaces Exhibit "A" Scope of Work and Exhibit "B" Compensation to include language that the interpreters assist with interpretation needs for court-appointed special advocates (CASAs) and Guardian Ad Litem (GAL), but interpreter does not need to be court-certified. This Amendment will allow Superior Court to use the lower pricing for this interpreter need. Compensation remains at an amount not to exceed \$150,000. All other terms and conditions of the original Agreement shall remain in effect including the termination date of December 31, 2019.

l) TREASURER:

33. Resolution authorizing and acknowledging the investment of Skagit County monies in the Local Government Investment Pool (LGIP) for the contribution and withdrawal of money by an authorized entity for purposes of investment by the Office of the State Treasurer.