

## SKAGIT COUNTY COMMISSIONERS' AGENDA

In-person public attendance at meetings has resumed. Remote access will continue through Zoom. To join remotely use this link: <https://bit.ly/SkagitBoCCMTg> or call: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573

Public comments prior to final action per RCW 42.30.20(4) must relate to the specific agenda item

### **I. MONDAY, JANUARY 15, 2024:**

MARTIN LUTHER KING JR. BIRTHDAY - COUNTY OFFICES CLOSED

### **II. TUESDAY, JANUARY 16, 2024:**

- a) 8:45 a.m. - 9:45 a.m. Briefing – Public Works and Department of Emergency Management
- b) 9:45 a.m. - 10:45 a.m. Planning and Development Services Monthly Briefing
- c) \*11:00 a.m. Pledge of Allegiance
- d) \*11:00 a.m. - 11:30 a.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:
  - 1. Public Comment (Specifically related to the agenda item)
- e) \*11:30 a.m. - 11:45 a.m. Board of County Commissioners:
  - 1. Public Comment Period
  - 2. County and Individual Success Stories
  - 3. Miscellaneous
- f) 1:00 p.m. - 2:30 p.m. Work Session with Public Works
- g) 2:30 p.m. - 3:00 p.m. Executive Session (Potential Litigation - RCW 42.30.110(1)(i))
  - 1. Call Public Meeting to Order/Roll Call
  - 2. Executive Session
  - 3. Reconvene Public Meeting/Adjournment
- h) 3:00 p.m. - 4:00 p.m. Executive Session (Potential Litigation - RCW 42.30.110(1)(i))
  - 1. Call Public Meeting to Order/Roll Call
  - 2. Executive Session
  - 3. Reconvene Public Meeting/Adjournment
- i) 4:00 p.m. - 5:00 p.m. Executive Session (Potential Litigation - RCW 42.30.110(1)(i))
  - 1. Call Public Meeting to Order/Roll Call
  - 2. Executive Session
  - 3. Reconvene Public Meeting/Adjournment

### **III. WEDNESDAY, JANUARY 17, 2024:**

- a) 9:00 a.m. Skagit Council of Governments – Transportation Policy Board Meeting (Burlington City Council Chambers, 833 South Spruce Street, Burlington and hosted remote by SCOG)
- b) 10:00 a.m. Skagit Council of Governments – Board of Directors Meeting (Burlington City Council Chambers, 833 South Spruce Street, Burlington and hosted remote by SCOG)

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- c) 11:00 a.m. Skagit Transit Board of Directors Meeting (Burlington City Council Chambers, 833 South Spruce Street, Burlington and hosted remote by SKAT)
- d) 11:30 a.m. - 1:00 p.m. County Connections – Get to Know District Court

**IV. THURSDAY, JANUARY 18, 2024:**

- a) 7:30 a.m. Economic Development Alliance of Skagit County Annual Investor Meeting (PUD Aqua Room, 1415 Freeway Drive, Mount Vernon)

**V. FRIDAY, JANUARY 19, 2024:**

- a) 9:00 a.m. - 10:00 a.m. Executive Session (Potential Litigation - RCW 42.30.110(1)(i))
  - 1. Call Public Meeting to Order/Roll Call
  - 2. Executive Session
  - 3. Reconvene Public Meeting/Adjournment
- b) 10:00 a.m. - 11:00 a.m. Executive Session (Real Estate Acquisition - RCW 42.30.110(1)(b) and Real Estate Sale - RCW 42.30.110(1)(c))
  - 1. Call Public Meeting to Order/Roll Call
  - 2. Executive Session
  - 3. Reconvene Public Meeting/Adjournment
- c) 11:00 a.m. - 12:30 p.m. Washington State Ferries Local Elected Officials Convening hosted by Puget Sound Regional Council
- d) 4:00 p.m. - 5:00 p.m. Commissioners Briefing

**FUTURE PUBLIC HEARING:**

- Monday, January 22, 2024, 2:00 p.m. To Consider Testimony Regarding Placement of Ballot Measure: Skagit County - Proposition No. 1, Continuation of Emergency Medical Services Levy (Skagit County EMS System) on the April 23, 2024 Special Election and if necessary, the August 6, 2024 Primary Election

**REQUEST FOR QUALIFICATIONS (RFQ):**

- Thursday, January 18, 2024, 4:00 p.m. Professional Engineering, Environmental, and Right of Way Services for the Rosario Rd/Marine Drive/Marine Wye Drive Intersection Improvements Project No. ES10610-3
- Thursday, January 25, 2024, 4:00 p.m. Construction Management Services for the Fisher Creek Restoration at Cedardale (ES70550-5) and Starbird (ES82000-3) Projects

**NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION**

**MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE**

Sessions marked with an asterisk \* will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at [www.skagitcounty.net/skagit21](http://www.skagitcounty.net/skagit21). Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at [www.skagitcounty.net/Skagit21](http://www.skagitcounty.net/Skagit21).

## **2. CONSENT AGENDA FOR TUESDAY, JANUARY 16, 2024 (items 1 through 31):**

### **a) COMMISSIONERS:**

1. Record of the Proceedings for Tuesday, November 28, 2023.
2. Record of the Proceedings for Monday, January 8, 2024.
3. Record of the Proceedings for Wednesday, January 10, 2024.
4. Record of the Proceedings for Friday, January 12, 2024.

### **b) BUDGET AND FINANCE:**

5. Resolution calling for a public hearing to consider amending the 2023 Skagit County budget. The public hearing is scheduled to take place on Monday, January 29, 2024, at 1:15 p.m., or as soon thereafter as possible in the Skagit County Commissioners Hearing Room located at 1800 Continental Place in Mount Vernon. Attendance will be in-person or remote by computer, tablet, or smartphone: <https://bit.ly/SkagitBoCCMTg> or by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573.
6. Funding Agreement with Burlington Historical Society to award \$6,000 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20230222. The Agreement is ratified to commence on January 1, 2024 and shall continue until December 31, 2024.
7. Funding Agreement with McIntyre Hall Performing Arts & Conference Center to award \$20,000 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20230222. The Agreement is ratified to commence on January 1, 2024 and shall continue until December 31, 2024.

### **c) EMERGENCY MEDICAL SERVICES:**

8. Personal Services Agreement with Medical Education and Training Industries, LLC to provide Emergency Medical Services personnel training courses. Compensation shall not exceed \$65,800 and is based on a fee schedule. The Agreement is ratified to commence on January 1, 2024 and shall continue until December 31, 2024.

### **d) HUMAN RESOURCES:**

9. Memorandum of Agreement regarding Skagit County Contract No. C20220543 a Collective Bargaining Agreement between Skagit County and Public Defender's Support Staff Local 176 PDS, Council #2, AFSCME. This Memorandum amends the Agreement to implement Compensation Study Phase 2. The term remains the same and shall continue through December 31, 2024.

### **e) INFORMATION SERVICES:**

10. Personal Services Agreement with Cities Digital, Inc. to provide training and professional services for Laserfiche workflows. Compensation shall not exceed \$8,100. The Agreement shall commence upon the date of execution and continue until December 31, 2024.

### **f) PARKS, RECREATION AND FAIR:**

11. Resolution authorizing a revised user fee schedule for the Swinomish Boat Launch to go into effect February 1, 2024.

### **g) PUBLIC HEALTH:**

12. Personal Services Agreement with Mount Baker Presbyterian Church to manage and operate a Severe Weather Shelter during extreme cold temperatures at the request of Skagit County Public Health. Compensation shall not exceed \$7,000 and is based on a rate schedule. The Agreement is ratified to commence on January 9, 2024 and shall continue until April 21, 2024.
13. Personal Services Agreement with Welcome Home Skagit to manage and operate a Severe Weather Shelter during extreme cold temperatures at the request of Skagit County Public Health. Compensation shall not exceed \$6,265 and is based on a rate schedule. The Agreement is ratified to commence on January 9, 2024 and shall continue until January 17, 2024.
14. Personal Services Agreement with Mount Baker Presbyterian Church to provide substance use disorder treatment, outreach, and other services to residents of Skagit County. Compensation shall not exceed \$35,000. The Agreement is ratified to commence on January 1, 2024 and continue until December 31, 2024.

15. Contract with Northwest Regional Council (243018-NUTR) to provide meals and nutritional support through Congregate and Home Delivered Meals. Compensation shall not exceed \$436,621 to Skagit County. The Agreement is ratified to commence on January 1, 2024 and continue until December 31, 2024.
16. Interlocal Cooperative Agreement with City of Mount Vernon to set forth the duties between the City and the County regarding a law enforcement embedded social worker program that hires a social worker to provide outreach and engagement to enhance and assist in community support services to vulnerable populations. Compensation shall not exceed \$77,000. The Agreement is ratified to commence on January 1, 2024 and continue until December 31, 2024.
17. Subrecipient Agreement with Catholic Community Services of Western Washington to provide State Opioid Response recovery support services to eligible individuals with opioid use disorders through a grant from the Washington State Health Care Authority (Contract No. C20230029 and Amendment No. A20230248). Compensation shall not exceed \$250,000. The Agreement is ratified to commence on September 29, 2023 and continue until September 28, 2024.
18. Amendment No. 3 to Personal Services Agreement No. C20230054 with Skagit Legal Aid to provide homelessness prevention support to households who are most at risk of homelessness. This Amendment increases compensation from \$97,750 to an amount not to exceed \$166,750 and extends the term from June 30, 2024 to continue until June 30, 2025. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.
19. Amendment No. 3 to Personal Services Agreement No. C20230044 with Helping Hands Project Organization to administer the Consolidated Homeless Grant Eviction Prevention Program to prevent evictions by providing outreach services and application preparation, review, and submission for marginalized communities. This Amendment increases compensation from \$347,273 to an amount not to exceed \$636,169.39 and extends the term from June 30, 2024 to continue until June 30, 2025. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.
20. Amendment No. 1 to Subaward Agreement No. C20230105 with Perinatal Support Washington to implement the Parent Resilience Program (PRP), which provides non-clerical peer support services to pregnant and parenting people who are at-risk of, or currently experiencing perinatal mental health mood and anxiety disorders (PMADs) in Skagit County. This Amendment updates Exhibit B and increases compensation from \$132,000 to an amount not to exceed \$232,000. The term remains the same and shall continue until December 31, 2024. All other terms and conditions of the original Agreement shall remain in effect.

h) PUBLIC WORKS:

21. Resolution calling for bids for the procurement of maintenance materials with annual purchases expected to exceed \$25,000. The bid opening is scheduled to take place on Monday, February 12, 2024, at 2:00 p.m., or as soon thereafter as possible in the Skagit County Commissioners Hearing Room located at 1800 Continental Place in Mount Vernon. Attendance will be in-person or remote by computer, tablet, or smartphone: <https://bit.ly/SkagitBoCCMtg> or by phone: 1 (253)215-8782 Meeting ID: 871 8000 1980 Passcode: 143573.
22. Resolution for the approval of maps, plans, and specifications and calling for bids for the Fisher Creek Restoration at Cedardale – Schedule “C” (Project #ES70550-5) and Starbird – Schedule “S” (Project #ES82000-3), RCO Project #21-1458R, Federal Aid #PROTECT 2029(060). The bid opening is scheduled to take place on Monday, February 12, 2024, at 2:15 p.m., or as soon thereafter as possible in the Skagit County Commissioners Hearing Room located at 1800 Continental Place in Mount Vernon. Attendance will be in-person or remote by computer, tablet, or smartphone: <https://bit.ly/SkagitBoCCMtg> or by phone: 1 (253)215-8782 Meeting ID: 871 8000 1980 Passcode: 143573.
23. Resolution authorizing Chair Browning to electronically sign the submission of a Grant Agreement with the Washington State Department of Ecology (No. OTGP-2024-SkCoPW-00043) to provide funding in the amount of \$69,250 to support Skagit County Marine Resources Committee 2024-2025 Projects including School Rain Gardens and Skagit Shorelines Needs Assessment.
24. Grant Agreement with Washington State Department of Ecology (No. OTGP-2024-SkCoPW-00043) to provide funding in the amount of \$69,250 to support Skagit County Marine Resources Committee 2024-2025 Projects including School Rain Gardens and Skagit Shorelines Needs Assessment. The Agreement is ratified to commence on January 1, 2024 and shall continue until December 31, 2025.
25. Interlocal Cooperative Agreement with Skagit Conservation District to provide public education, outreach, participation, and involvement to continue to meet requirements of the National Pollutant Discharge Elimination System (NPDES) Western Washington Phase II Municipal Stormwater Permit. Compensation shall not exceed \$20,746. The Agreement is ratified to commence on January 1, 2024 and shall continue until December 31, 2024.

26. Personal Services Agreement with Brown and Caldwell, Inc. to provide continued support of the County's compliance and management of the National Pollutant Discharge Elimination System Western Washington Phase II Municipal Stormwater Permit as needed. Compensation shall not exceed \$100,000 and is based on a rate schedule. The Agreement is ratified to commence on January 1, 2024 and shall continue until December 31, 2025.
27. Amendment No. 1 to Personal Services Agreement No. C20230388 with Sherwood Appraisals to conduct an appraisal of a County-owned property currently used for a variety of purposes and commonly referred to as Butler Pit located in the vicinity of the intersection of Highway 99 and Kelleher Road in Skagit County. This Amendment extends the term of the Agreement to December 31, 2024 to provide additional time for completion of work. Compensation remains the same and shall not exceed \$5,500. All other terms and conditions of the original Agreement shall remain in effect.
28. Amendment No. 1 to Personal Services Agreement No. C20230328 with BLR, LLC dba Black Lake Resources, LLC to assist with the preparation and/or negotiation of potential lease terms, including financial and other industry specific terms, and to provide general subject matter consulting services as related to portions of County owned property, Parcel numbers P36815 and P36818, commonly described as Butler Pit. This Amendment extends the term of the Agreement to December 31, 2024. Compensation remains the same and shall not exceed \$1,500 and is based on an hourly rate schedule. All other terms on conditions of the original Agreement shall remain in effect.
29. Amendment No. 1 to Interlocal Cooperative Agreement No. C20230495 with Skagit Conservation District to allow the County to work with the District on a reimbursable basis for assistance to be provided by the District to the County in meeting Voluntary Stewardship Program enhancement goals through implementation of site-specific projects. The following District projects will be funded: Skagit River Maple LLC invasive plant removal, hedgerow wetland planting, and forest restoration; and Stewart invasive plant removal and reforestation along the slough. This Amendment increases compensation from \$54,050 to an amount not to exceed \$67,562.50. The term of the Agreement remains the same and shall continue until June 30, 2025. All other terms and conditions of the original Agreement shall remain in effect.
30. Amendment No. 2 to Local Agency A&E Professional Services Negotiated Hourly Rate Consultant Agreement No. C20220074 with TranTech Engineering, LLC to provide consultant services for the Francis Road Section 3 Project #ES79000-10, Federal Aid #STPR-F294(002). This Amendment updates work elements #2, #6, and #8 within the Scope of Work and increases compensation from \$731,389 to an amount not to exceed \$740,974. The term remains the same and shall continue until December 31, 2026. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.

i) SHERIFF:

31. Personal Services Agreement with WSI Polygraph Service to provide polygraph and interview services for potential and existing employees of the Skagit County Sheriff's Office and Community Justice Center. Compensation shall not exceed \$20,000 per year. The Agreement is ratified to commence on January 1, 2024 and shall continue until December 31, 2028.

**2. MISCELLANEOUS AGENDA (1 item):**

a) PLANNING AND DEVELOPMENT SERVICES:

1. Personal Services Agreement with Kimley-Horn and Associates, Inc. in association with MAKERS architecture and urban design LLP, Berk Consulting, Inc., DCG/Watershed, Cascadia Consulting Group, Inc., and Transpogroup to complete the Skagit County 2025 Periodic Comprehensive Plan Update. Compensation shall not exceed \$1,049,915. The Agreement shall commence upon the date of execution and continue until June 30, 2025.