

SKAGIT COUNTY COMMISSIONERS' AGENDA

In-person public attendance at meetings has resumed. Remote access will continue through Zoom. To join remotely use this link: <https://bit.ly/SkagitBoCCMtg> or call: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573

Public comments prior to final action per RCW 42.30.20(4) must relate to the specific agenda item

I. MONDAY, JANUARY 1, 2024:

NEW YEAR'S DAY OBSERVED - COUNTY OFFICES CLOSED

II. TUESDAY, JANUARY 2, 2024:

- a) *11:00 a.m. Pledge of Allegiance
- b) *11:00 a.m. - 11:30 a.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
 - 1. Public Comment (Specifically related to the agenda item)
- c) *11:30 a.m. - 11:45 a.m. Board of County Commissioners:
 - 1. Public Comment Period
 - 2. County and Individual Success Stories
 - 3. Miscellaneous
- d) 1:00 p.m. - 2:00 p.m. Executive Session (Potential Litigation - RCW 42.30.110(1)(i))
 - 1. Call Public Meeting to Order/Roll Call
 - 2. Executive Session (Potential Litigation - RCW 42.30.110(1)(i))
 - 3. Reconvene Public Meeting/Adjournment

III. THURSDAY, JANUARY 4, 2024:

- a) 11:00 a.m. - 12:00 p.m. Work Session with Human Resources and Risk Management
- b) 2:00 p.m. - 3:00 p.m. Commissioners Briefing
- c) 4:00 p.m. - 5:30 p.m. Skagit Chamber Alliance 2024 Legislative Send-Off hosted by Burlington Chamber of Commerce (Burlington City Council Chambers, 833 South Spruce Street, Burlington)

IV. FRIDAY, JANUARY 5, 2024:

- a) 5:30 p.m. Burlington Chamber of Commerce Awards of Excellence (The Skagit Casino Resort, 5984 Darrk Lane, Bow)

FUTURE PUBLIC HEARINGS:

Monday, January 8, 2024, 11:00 a.m. To Consider Testimony Regarding the Proposed Revisions to the Fee Schedule for the Swinomish Boat Launch

Continued OVER...

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Monday, January 22, 2024, 2:00 p.m. To Consider Testimony Regarding Placement of Ballot Measure: Skagit County - Proposition No. 1, Continuation of Emergency Medical Services Levy (Skagit County EMS System) on the April 23, 2024 Special Election and if necessary, the August 6, 2024 Primary Election

REQUEST FOR QUALIFICATIONS (RFQ):

Thursday, January 18, 2024, 4:00 p.m. Professional Engineering, Environmental, and Right of Way Services for the Rosario Rd/Marine Drive/Marine Wye Drive Intersection Improvements
Project No. ES10610-3

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE

Sessions marked with an asterisk * will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at www.skagitcounty.net/skagit21. Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at www.skagitcounty.net/Skagit21.

2. CONSENT AGENDA FOR TUESDAY, JANUARY 2, 2024 (items 1 through 36):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, December 18, 2023.
2. Record of the Proceedings for Tuesday, December 19, 2023.
3. Record of the Proceedings for Wednesday, December 20, 2023.
4. Record of the Proceedings for Thursday, December 21, 2023.
5. Record of the Proceedings for Thursday, December 28, 2023.

b) BUDGET AND FINANCE:

6. Personal Services Agreement with Volunteers of America Western Washington (VOAWW) to provide services for Skagit County, operating as the designated Dispute Resolution Center as outlined in RCW 7.75. Compensation for 2024 will not exceed \$54,241; compensation for 2025 and 2026 will be approved in the 2025 and 2026 annual budget process. Additionally, for January 1, 2024 through December 31, 2024 the County will transfer the surcharge collected from District Court civil and small claims filing fees designated for a Dispute Resolution Center. The Agreement is ratified to commence on January 1, 2024 and continue until December 31, 2026.

c) FACILITIES MANAGEMENT:

7. Vendor Services Agreement with Harris Pacific Northwest, LLC to supply all labor, demolition, materials, equipment, and supervision for a prevailing wage project to supply and install new duct work in the M-Pod of the Skagit County Community Justice Center located at 201 Suzanne Lane in Mount Vernon. Compensation shall not exceed \$12,240 including applicable taxes. The Agreement shall commence on the date of execution and continue until April 1, 2024.
8. Amendment No. 1 to Personal Services Agreement No. C20230059 with Pacific MicroRem, Inc. for a closed-end lease of X-ray imaging systems and a service agreement for a county-owned X-ray system to deliver imaging capability for baggage and other small items at security checkpoints in Skagit County buildings. This Amendment extends the term of the Agreement from January 31, 2024 to January 31, 2025. Compensation remains the same and shall not exceed \$30,000. All other terms and conditions of the original Agreement shall remain in effect.

d) HUMAN RESOURCES:

9. Resolution amending Skagit County Resolution No. R20230223 to establish 2024 compensation and benefits for non-represented County employees.
10. Memorandum of Understanding, Amendment No. 2, to Labor Agreement No. C20220373 between Skagit County and Skagit County Public Works AFSCME Local 176, Council #2. This Amendment is necessary to implement the second phase of the compensation study involving leave and salary advancement and is ratified to commence on January 1, 2024 and continue until December 31, 2024.

e) INFORMATION SERVICES:

11. Amendment No. 1 to Contract No. C20210010 with Granicus to maintain software and hardware for streaming media services which allow the public to watch Commissioner meetings and other public meetings live and via the internet. This Amendment extends the term of the Agreement from December 31, 2023 to December 31, 2024, updates the rate schedule and increases compensation by \$68,335.49 for a new estimated total compensation amount not to exceed \$244,378.85. All other terms and conditions of the original Agreement shall remain in effect.
12. Amendment No. 1 to Contract No. C20230132 with Tyler Technologies to purchase and implement Energov Software-As-A-Service software. This Amendment increases compensation by \$21,500 for a new total compensation amount not to exceed \$1,699,410. The term remains the same and shall continue until March 27, 2030. All other terms and conditions of the original Agreement shall remain in effect.

f) OFFICE OF JUVENILE COURT:

13. Personal Services Agreement with Paul Douhan to provide specialized child, adolescent, adult and/or family, evaluation and treatment for juveniles and/or their families. Compensation is based on a rate schedule and shall not exceed \$50,000. The Agreement is ratified to commence on January 1, 2024 and continue until December 31, 2025.

g) PARKS, RECREATION AND FAIR:

14. Personal Services Agreement with EccosDesign, LLC to provide services related to the planning and development of Parks. Tasks may include, but are not limited to the planning and design of projects outlined in the Capital Facilities Plan and the Skagit County Parks and Recreation Comprehensive Plan. Compensation is based on an hourly rate schedule and shall not exceed \$30,000. The Agreement shall commence on the date of execution and continue until December 31, 2024.
15. Personal Services Agreement with Carletti Architects, P.S. to provide planning and development services for Parks, Recreation and Fair projects. Compensation is based on a rate schedule and shall not exceed \$20,000. The Agreement shall commence on the date of execution and continue until December 31, 2024.

h) PROSECUTING ATTORNEY:

16. Grant Agreement No. F23-31103-025 with the Washington State Department of Commerce through the Office of Crime Victims Advocacy Community Services Division for STOP Violence Against Women Formula Grant Program. This pass through allocation is to improve the community response to violence against women. Compensation to Skagit County shall not exceed \$18,201 and funds one-third of the salary for a victim advocate. The Agreement is ratified to commence on January 1, 2024 and continue until December 31, 2024.
17. County Program Agreement with the State of Washington Department of Social and Health Services (DSHS), DSHS Contract No. 2463-52613, Division of Child Support to process the required Title IV-D child support services in San Juan County. There is no compensation associated with this Agreement. The Agreement is ratified to commence on January 1, 2024 and continue until December 31, 2025.

i) PUBLIC HEALTH:

18. Personal Services Agreement with Lifeline Connections to provide temporary motel or hotel vouchers for eligible clients who are unhoused, unstably housed, or would otherwise return to unsafe housing after release from incarceration. Compensation is based on a reimbursement fee schedule and shall not exceed \$30,000. The Agreement is ratified to commence on January 1, 2024 and continue until December 31, 2024.
19. Subrecipient Agreement with Catholic Community Services of Western Washington to provide substance use disorder short-term housing subsidies for recovery support services for people who are homeless or at risk of becoming homeless through a grant from Washington State Health Care Authority (HCA Contract No. K7237, Skagit County Contract No. C20230533). Skagit County shall pass through to Catholic Community Services of Western Washington an amount not to exceed \$142,500. The Agreement is ratified to commence on September 1, 2023 and continue until June 30, 2024.
20. Data Sharing Agreement for Confidential Information or Limited Dataset(s) with the Washington State Department of Health to document the conditions under which the Washington State Department of Health shares confidential information for limited datasets with other entities regarding home visiting services under a Home Visiting Services Account (HVSA) contract with the Department of Children, Youth and Families (DCYF). There is no compensation associated with this Agreement. The Agreement is ratified to commence on January 1, 2024 and continue until December 31, 2028.
21. Personal Services Agreement with Catholic Community Services of Western Washington to provide case management and recovery support services to individuals enrolled in Skagit County Family Recovery Court. Compensation is based on a fee schedule and shall not exceed \$27,700. The Agreement is ratified to commence on January 1, 2024 and continue until December 31, 2024.
22. Interlocal Cooperative Agreement with City of Anacortes to provide nutrition programming at the Anacortes Senior Activity Center. The City will oversee and provide comprehensive programming and operational support to the Anacortes Senior Activity Center for all Senior Center programs and activities, other than those provided by the County as part of the nutrition program. The County will pay the City an amount not to exceed \$104,805. The City will pay the County an amount not to exceed \$43,725. The Agreement is ratified to commence on January 1, 2024 and continue until December 31, 2024.
23. Personal Services Agreement with Catholic Community Services of Western Washington to provide outpatient substance use disorder treatment related services to Skagit County residents who meet the eligibility requirements. Compensation is based on an hourly rate schedule and shall not exceed \$40,000. The Agreement is ratified to commence on January 1, 2024 and continue until December 31, 2024.
24. Amendment No. 2 to Personal Services Agreement No. C20230282 with Welcome Home Skagit to provide a year-round low-barrier drop-in shelter service at Salem Lutheran Church, located at 2529 North Laventure Road in Mount Vernon. This Amendment updates the operation schedule to include Saturdays and Sundays from 9:00 a.m. to 5:00 p.m. throughout the duration of the winter shelter program in coordination with First Steps Center and provides an intake and pick up location to Friendship House to transport overnight shelter guests and increases compensation from \$242,356 to an amount not to exceed \$263,553. The term remains

the same and shall continue until June 30, 2024. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.

25. Amendment No. 1 to Personal Services Agreement No. C20230110 with Little Mountain Counseling to provide mental health consultation to the Nurse-Family Partnership (NFP) team regarding the psychosocial needs of pregnant women and families with infants and toddlers. This Amendment updates compensation from \$3,000 to \$6,100 and extends the term of the Agreement. The Amendment shall commence on January 12, 2023 and continue until December 31, 2024. All other terms and conditions of the original Agreement shall remain in effect.
26. Amendment No. 1 to Personal Services Agreement No. C20230508 with Skagit Valley Hospitality House dba Friendship House to operate a low-barrier temporary, seasonal shelter located at First Steps Center on Pease Road in Burlington. This Amendment decreases compensation from \$310,120 to an amount not to exceed \$288,923. The term remains the same and shall continue until April 30, 2024. All other terms and conditions of the original Agreement shall remain in effect.
27. Amendment No. A to Interagency Agreement No. 24-46108-26, Skagit County Contract No. C20230300, with Washington State Department of Commerce through the Community Services and Housing Division Homelessness Assistance Unit to provide resources to fund homelessness crisis response systems and to assist people who are experiencing homelessness or are at risk of homelessness obtain or maintain housing stability. This Amendment increases compensation from \$4,041,116 to an amount not to exceed \$4,983,459.27. The term remains the same and shall continue until June 30, 2025. All other terms and conditions of the original Agreement shall remain in effect.
28. Personal Services Agreement with Volunteers of America Western Washington (VOAWW) to implement and maintain the Coordinated Entry (CE) system in Skagit County. Compensation is based on a reimbursement schedule and shall not exceed \$809,025. The Agreement shall commence on the date of execution and continue until June 30, 2025.

j) PUBLIC WORKS:

29. Resolution to issue a Request for Qualifications (RFQ) for Construction Management Services for the Fisher Creek Restoration at Cedardale (ES70550-5) and Starbird (ES82000-3) Projects. The closing date for submittal of statements is 4:00 p.m. on January 25, 2024.
30. Vendor Services Agreement with Sonshine Tree Care LLC to provide hazardous tree removal for trees that are outside of the County crews' capabilities due to the size of the tree and equipment required. Compensation is based on a fee schedule and shall not exceed \$24,000. The Agreement shall commence on the date of execution and continue for one year.

k) SHERIFF:

31. Agreement with Whatcom County (Northwest Minichain) to provide transportation services for Skagit County prisoners with at least one trip per weekday. Compensation is based on a fee schedule and shall not exceed \$260,934. The Agreement is ratified to commence on January 1, 2024 and continue until December 31, 2024.
32. Organized Crime Drug Enforcement Task Forces (OCDETF) Investigation/Strategic Initiative Number PA-WAW-0365 for fiscal year 2024, for the purpose of receiving reimbursement for costs incurred by the Skagit County Sheriff's Office in providing resources to joint operations/task forces. OCDETF shall reimburse Skagit County in an amount not to exceed \$15,000. The Agreement is ratified to commence on October 1, 2023 and continue until September 30, 2024.
33. Organized Crime Drug Enforcement Task Forces (OCDETF) Investigation/Strategic Initiative Number PA-WAW-0367 for fiscal year 2024, for the purpose of receiving reimbursement for costs incurred by the Skagit County Sheriff's Office in providing resources to joint operations/task forces. OCDETF shall reimburse Skagit County in an amount not to exceed \$15,000. The Agreement is ratified to commence on October 1, 2023 and continue until September 30, 2024.
34. Amendment No. 2 to Organized Crime Drug Enforcement Task Forces (OCDETF) Investigation/Strategic Initiative Number PA-WAW-0367, Skagit County Contract No. C20220555, for fiscal year 2023, for the purpose of receiving reimbursement for costs incurred by the Skagit County Sheriff's Office in providing resources to joint operations/task forces. This Amendment decreases compensation to Skagit County by \$0.01 for a new total compensation amount not to exceed \$16,185.45. The term remains the same and shall continue until September 30, 2023. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.
35. Amendment No. 1 to Organized Crime Drug Enforcement Task Forces (OCDETF) Investigation/Strategic Initiative Number PA-WAW-0365, Skagit County Contract No. C20220556, for fiscal year 2023, for the purpose of receiving reimbursement for costs incurred by the Skagit County Sheriff's Office in providing

resources to joint operations/task forces. This Amendment decreases compensation to Skagit County by \$13,256.34 for a new total compensation amount not to exceed \$1,743.66. The term remains the same and shall continue until September 30, 2023. All other terms and conditions of the original Agreement shall remain in effect.

36. Amendment No. 1 to Organized Crime Drug Enforcement Task Forces (OCDETF) Investigation/Strategic Initiative Number PA-WAW-0362, Skagit County Contract No. C20220518, for fiscal year 2023, for the purpose of receiving reimbursement for costs incurred by the Skagit County Sheriff's Office in providing resources to joint operations/task forces. This Amendment decreases compensation by \$3,329.37 for a new total compensation amount not to exceed \$1,670.63. The term remains the same and shall continue until September 30, 2023. All other terms and conditions of the original Agreement shall remain in effect.