

**Skagit County Conservation Futures Program Advisory Board  
(CFAC)  
Meeting Minutes  
December 13, 2016**

**Members Attendance**

Scott DeGraw                      Wendy Pare  
Steve Sakuma                     Andrea Xaver

**Members Absent**

Mike Hulbert                     Keith Wiggers  
Owen Peth

**Staff and Others in Attendance**

Kara Symonds, Skagit County Public Works  
Dan Berentson, Skagit County Public Works  
Linda Christensen, Skagit County Planning & Development Services

Scott called the meeting to order at 7:10 a.m.

**Member Update**

Andrea said she attended the WSU anniversary event and it was great, from meeting students and other people, and learning about the various important projects. A lot of work was involved to put this event together.

**Agenda Review**

There were no changes to the agenda.

**November 8, 2016 Meeting Minutes**

Steve moved to approve the November meeting minutes and Wendy seconded. The motion carried unanimously.

**Skagitionians (SPF) Meeting Recap**

The CFAC and SPF Board met on December 8 at the Farmhouse Inn for an informal meeting and greet. The purpose of the meeting was to gather strategies for future funding partnerships. Andrea thinks both SPF and CFAC face similar issues and it would be beneficial to meet two times per year. Kara mentioned it is always good to know what SPF is working on.

**39/1**

In a previous meeting, Mike Hulbert requested the CFAC discuss the potential of protected properties missing from the Farmland Legacy Program's (FLP) Matrix. 39/1 is defined as a land division where the farmstead is segged off from the property. Planning and Development Services (PDS) processes these land divisions and the FLP performs monitoring. A question is on how to identify missing properties.

Kara said there are two safeguard in place. One is through a title search and the other is through a PDS inquiry to FLP staff when a building permit is submitted.

### **Property Update**

Kara referenced the colored coded property matrix and reported there are no changes from last month's report. The Washington State Recreation Office has received a final report for the funded properties and the County is awaiting final payment.

The pending properties in the hopper are continuing lot certification.

### **Financials**

Kara said the Conservation Futures fund balance is over \$2 million. There is nearly enough funds to close all the pending properties using Conservation Futures funds and other grant funds.

### **FLP Annual Report**

Kara mentioned that the FLP Annual Report is due to publish in early 2017. Kara is progressing with articles, photos, and other data needed to complete the report and is still working closely with Bronlea Mishler, Skagit County's Communications Coordinator.

As the program uses up its available funds for pending properties, new applicants are needed for future funding goals. The annual report will give the FLP exposure and generate interest for future applicants. Scott is interested in targeting certain ag zoned land property owners by sending them the report separate from the newspaper insert.

Besides the annual report, Kara will work with Bronlea to develop a FLP brochure and a website update.

### **Other**

Scott thanked Kara for her work dedicated to the Farmland Legacy Program, especially noting her efficiency skills have helped keep the program running smoothly.

The meeting adjourned at 8:25 a.m.