

Washington State Child Support Schedule Worksheets

Proposed by (name) _____ State of WA Other _____. (CSWP)
 Or, Signed by the Judicial/Reviewing Officer. (CSW)

County Skagit Case No. _____

Child/ren and Age/s: _____

Parent 1 _____ Parent 2 _____

	Parent 1	Parent 2
Part I: Income (see Instructions, page 6)		
1. Gross Monthly Income		
a. Wages and Salaries	\$	\$
b. Interest and Dividend Income	\$	\$
c. Business Income	\$	\$
d. Maintenance Received	\$	\$
e. Other Income	\$	\$
f. Imputed Income	\$	\$
g. Total Gross Monthly Income (add lines 1a through 1f)	\$	\$
2. Monthly Deductions from Gross Income		
a. Income Taxes (Federal and State)	\$	\$
b. FICA (Soc. Sec.+ Medicare)/Self-Employment Taxes	\$	\$
c. State Industrial Insurance Deductions	\$	\$
d. Mandatory Union/Professional Dues	\$	\$
e. Mandatory Pension Plan Payments	\$	\$
f. Voluntary Retirement Contributions	\$	\$
g. Maintenance Paid	\$	\$
h. Normal Business Expenses	\$	\$
i. Total Deductions from Gross Income (add lines 2a through 2h)	\$	\$
3. Monthly Net Income (line 1g minus 2i)	\$	\$
4. Combined Monthly Net Income (add parent 1's and parent 2's monthly net incomes from line 3)	\$	
5. Basic Child Support Obligation (enter total amount in box →) Child #1 _____ Child #3 _____ Child #5 _____ Child #2 _____ Child #4 _____	\$	
6. Proportional Share of Income (divide line 3 by line 4 for each parent)	.	.

	Parent 1	Parent 2
Part II: Basic Child Support Obligation (see Instructions, page 7)		
7. Each Parent's Basic Child Support Obligation without consideration of low income limitations. (Multiply each number on line 6 by line 5.)	\$	\$
8. Calculating low income limitations: Fill in only those that apply.		
Self-Support Reserve: (125% of the Federal Poverty Guideline.)	\$	
a. Is Combined Net Income Less Than \$1,000? If yes , for each parent enter the presumptive \$50 per child .	\$	\$
b. Is Monthly Net Income Less Than Self-Support Reserve? If yes , for that parent enter the presumptive \$50 per child .	\$	\$
c. Is Monthly Net Income equal to or more than Self-Support Reserve? If yes , for each parent subtract the self-support reserve from line 3. If that amount is less than line 7, enter that amount or the presumptive \$50 per child, whichever is greater.	\$	\$
9. Each parent's basic child support obligation after calculating applicable limitations. For each parent, enter the lowest amount from line 7, 8a - 8c, but not less than the presumptive \$50 per child.	\$	\$
Part III: Health Care, Day Care, and Special Child Rearing Expenses (see Instructions, page 8)		
10. Health Care Expenses		
a. Monthly Health Insurance Premiums Paid for Child(ren)	\$	\$
b. Uninsured Monthly Health Care Expenses Paid for Child(ren)	\$	\$
c. Total Monthly Health Care Expenses (line 10a plus line 10b)	\$	\$
d. Combined Monthly Health Care Expenses (add parent 1's and parent 2's totals from line 10c)	\$	
11. Day Care and Special Expenses		
a. Day Care Expenses	\$	\$
b. Education Expenses	\$	\$
c. Long Distance Transportation Expenses	\$	\$
d. Other Special Expenses (describe)	\$	\$
	\$	\$
	\$	\$
	\$	\$
e. Total Day Care and Special Expenses (add lines 11a through 11d)	\$	\$
12. Combined Monthly Total Day Care and Special Expenses (add parent 1's and parent 2's day care and special expenses from line 11e)	\$	
13. Total Health Care, Day Care, and Special Expenses (line 10d plus line 12)	\$	
14. Each Parent's Obligation for Health Care, Day Care, and Special Expenses (multiply each number on line 6 by line 13)	\$	\$
Part IV: Gross Child Support Obligation		
15. Gross Child Support Obligation (line 9 plus line 14)	\$	\$

	Parent 1	Parent 2
Part V: Child Support Credits (see Instructions, page 9)		
16. Child Support Credits		
a. Monthly Health Care Expenses Credit	\$	\$
b. Day Care and Special Expenses Credit	\$	\$
c. Other Ordinary Expenses Credit (describe)	\$	\$
d. Total Support Credits (add lines 16a through 16c)	\$	\$
Part VI: Standard Calculation/Presumptive Transfer Payment (see Instructions, page 9)		
17. Standard Calculation (line 15 minus line 16d or \$50 per child whichever is greater)	\$	\$
Part VII: Additional Informational Calculations		
18. 45 % of each parent's net income from line 3 (.45 x amount from line 3 for each parent)	\$	\$
19. 25% of each parent's basic support obligation from line 9 (.25 x amount from line 9 for each parent)	\$	\$
Part VIII: Additional Factors for Consideration (see Instructions, page 9)		
20. Household Assets (List the estimated present value of all major household assets.)		
a. Real Estate	\$	\$
b. Investments	\$	\$
c. Vehicles and Boats	\$	\$
d. Bank Accounts and Cash	\$	\$
e. Retirement Accounts	\$	\$
f. Other (describe)	\$	\$
	\$	\$
21. Household Debt (List liens against household assets, extraordinary debt.)		
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
22. Other Household Income		
a. Income Of Current Spouse or Domestic Partner (if not the other parent of this action) Name _____ Name _____	\$ \$	\$ \$
b. Income Of Other Adults In Household Name _____ Name _____	\$ \$	\$ \$

	Parent 1	Parent 2
c. Gross income from overtime or from second jobs the party is asking the court to exclude per Instructions, page 8 _____	\$	\$
d. Income Of Child(ren) (if considered extraordinary) Name _____ Name _____	\$ \$	\$ \$
e. Income From Child Support Name _____ Name _____	\$ \$	\$ \$
f. Income From Assistance Programs Program _____ Program _____	\$ \$	\$ \$
g. Other Income (describe) _____ _____	\$ \$	\$ \$
23. Non-Recurring Income (describe) _____ _____	\$ \$	\$ \$
24. Child Support Owed, Monthly, for Biological or Legal Child(ren)		
Name/age: _____ Paid <input type="checkbox"/> Yes <input type="checkbox"/> No	\$	\$
Name/age: _____ Paid <input type="checkbox"/> Yes <input type="checkbox"/> No	\$	\$
Name/age: _____ Paid <input type="checkbox"/> Yes <input type="checkbox"/> No	\$	\$
25. Other Child(ren) Living In Each Household (First name(s) and age(s))		
26. Other Factors For Consideration		

Superior Court of Washington, County of Skagit

In re:

Petitioner/s *(person/s who started this case)*:

And Respondent/s *(other party/parties)*:

No. _____

Child Support Order

Temporary (TMORS)

Final (ORS)

Clerk's action required.

Child Support Order

1. Money Judgment Summary

No money judgment is ordered.

Summarize any money judgments from section 22 in the table below.

Judgment for	Debtor's name <i>(person who must pay money)</i>	Creditor's name <i>(person who must be paid)</i>	Amount	Interest
Past due child support from _____ to _____			\$	\$
Past due medical support from _____ to _____			\$	\$
Past due children's exp. from _____ to _____			\$	\$
Other amounts <i>(describe)</i> :			\$	\$
Yearly Interest Rate for child support, medical support, and children's expenses: 12% . For other judgments: ____% <i>(12% unless otherwise listed)</i>				
Lawyer <i>(name)</i> :		represents <i>(name)</i> :		
Lawyer <i>(name)</i> :		represents <i>(name)</i> :		

➤ **Findings and Orders**

2. The court orders child support as part of this family law case. This is a (*check one*):
 temporary order. final order.
3. The *Child Support Schedule Worksheets* attached or filed separately are approved by the court and made part of this Order.

4. **Parents' contact and employment information**

Each parent must fill out and file with the court a *Confidential Information* form (FL All Family 001) including personal identifying information, mailing address, home address, and employer contact information.

Important! If you move or get a new job any time while support is still owed, you must:

- Notify the Support Registry, and
- Fill out and file an updated *Confidential Information* form with the court.

Warning! Any notice of a child support action delivered to the last address you provided on the *Confidential Information* form will be considered adequate notice, if the party trying to serve you has shown diligent efforts to locate you.

5. **Parents' Income**

Parent (<i>name</i>): _____	Parent (<i>name</i>): _____
Net monthly income \$ _____ <i>(line 3 of the Worksheets)</i> This income is (<i>check one</i>): <input type="checkbox"/> imputed to this parent. (<i>Skip to 6.</i>) <input type="checkbox"/> this parent's actual income (<i>after any exclusions approved below</i>).	Net monthly income \$ _____ <i>(line 3 of the Worksheets)</i> This income is (<i>check one</i>): <input type="checkbox"/> imputed to this parent. (<i>Skip to 6.</i>) <input type="checkbox"/> this parent's actual income (<i>after any exclusions approved below</i>).
Does this parent have income from overtime or a 2 nd job? <input type="checkbox"/> No. (<i>Skip to 6.</i>) <input type="checkbox"/> Yes. (<i>Fill out below.</i>) Should this income be excluded? (<i>check one</i>): <input type="checkbox"/> No. The court has included this income in this parent's gross monthly income on line 1 of the <i>Worksheets</i> . <input type="checkbox"/> Yes. This income should be excluded because: <ul style="list-style-type: none"> ▪ This parent worked over 40 hours per week averaged over 12 months, and ▪ That income was earned to pay for <input type="checkbox"/> current family needs <input type="checkbox"/> debts from a past relationship <input type="checkbox"/> child support debt, and ▪ This parent will stop earning this extra income after paying these debts. The court has excluded \$ _____ from this parent's gross monthly income on line 1 of the <i>Worksheets</i> .	Does this parent have income from overtime or a 2 nd job? <input type="checkbox"/> No. (<i>Skip to 6.</i>) <input type="checkbox"/> Yes. (<i>Fill out below.</i>) Should this income be excluded? (<i>check one</i>): <input type="checkbox"/> No. The court has included this income in this parent's gross monthly income on line 1 of the <i>Worksheets</i> . <input type="checkbox"/> Yes. This income should be excluded because: <ul style="list-style-type: none"> ▪ This parent worked over 40 hours per week averaged over 12 months, and ▪ That income was earned to pay for <input type="checkbox"/> current family needs <input type="checkbox"/> debts from a past relationship <input type="checkbox"/> child support debt, and ▪ This parent will stop earning this extra income after paying these debts. The court has excluded \$ _____ from this parent's gross monthly income on line 1 of the <i>Worksheets</i> .

Parent (name): _____	Parent (name): _____
<input type="checkbox"/> Other Findings: _____ _____	<input type="checkbox"/> Other Findings: _____ _____

6. Imputed Income

To calculate child support, the court may **impute** income to a parent:

- whose income is unknown, or
- who the Court finds is unemployed or under-employed by choice.

Imputed income is not actual income. It is an assigned amount the court finds a parent could or should be earning. (RCW 26.19.071(6))

Parent (name): _____	Parent (name): _____
<input type="checkbox"/> Does not apply. This parent's actual income is used. (Skip to 7.)	<input type="checkbox"/> Does not apply. This parent's actual income is used. (Skip to 7.)
<input type="checkbox"/> This parent's monthly net income is imputed because (check one): <ul style="list-style-type: none"> <input type="checkbox"/> this parent's income is unknown. <input type="checkbox"/> this parent is voluntarily unemployed. <input type="checkbox"/> this parent is voluntarily under-employed. <input type="checkbox"/> this parent works full-time but is purposely under-employed to reduce child support. <p>The imputed amount is based on the information below: (Options are listed in order of required priority. The Court used the first option possible based on the information it had.)</p> <ul style="list-style-type: none"> <input type="checkbox"/> Full-time pay at current pay rate. <input type="checkbox"/> Full-time pay based on reliable information about past earnings. <input type="checkbox"/> Full-time pay based on incomplete or irregular information about past earnings. <input type="checkbox"/> Full-time pay at minimum wage in the area where the parent lives because this parent (check all that apply): <ul style="list-style-type: none"> <input type="checkbox"/> is a high school student. <input type="checkbox"/> recently worked at minimum wage jobs. <input type="checkbox"/> recently stopped receiving public assistance, supplemental security income (SSI), or disability. <input type="checkbox"/> was recently incarcerated. <input type="checkbox"/> Table of Median Net Monthly Income. <input type="checkbox"/> Other (specify): _____ 	<input type="checkbox"/> This parent's monthly net income is imputed because (check one): <ul style="list-style-type: none"> <input type="checkbox"/> this parent's income is unknown. <input type="checkbox"/> this parent is voluntarily unemployed. <input type="checkbox"/> this parent is voluntarily under-employed. <input type="checkbox"/> this parent works full-time but is purposely under-employed to reduce child support. <p>The imputed amount is based on the information below: (Options are listed in order of required priority. The Court used the first option possible based on the information it had.)</p> <ul style="list-style-type: none"> <input type="checkbox"/> Full-time pay at current pay rate. <input type="checkbox"/> Full-time pay based on reliable information about past earnings. <input type="checkbox"/> Full-time pay based on incomplete or irregular information about past earnings. <input type="checkbox"/> Full-time pay at minimum wage in the area where the parent lives because this parent (check all that apply): <ul style="list-style-type: none"> <input type="checkbox"/> is a high school student. <input type="checkbox"/> recently worked at minimum wage jobs. <input type="checkbox"/> recently stopped receiving public assistance, supplemental security income (SSI), or disability. <input type="checkbox"/> was recently incarcerated. <input type="checkbox"/> Table of Median Net Monthly Income. <input type="checkbox"/> Other (specify): _____

7. **Limits affecting the monthly child support amount**

Does not apply. The monthly amount was not affected by the upper or lower limits in RCW 26.19.065.

The monthly amount has been affected by *(check all that apply)*:

low-income limits. The self-support reserve and presumptive minimum payment have been calculated in the *Worksheets*, lines 8.a. - c.

the 45% net income limit. The court finds that the paying parent's child support obligations for his/her biological and legal children are more than 45% of his/her net income (*Worksheets*, line 18). Based on the children's best interests and the parents' circumstances, it is *(check one)*: fair **not** fair to apply the 45% limit. *(Describe both parents' situations)*:

Combined Monthly Net Income over \$12,000. Together the parents earn more than \$12,000 per month (*Worksheets* line 4). The child support amount *(check one)*:

is the presumptive amount from the economic table.

is **more** than the presumptive amount from the economic table because *(specify)*:

8. **Standard Calculation**

(Check one):

All children living together – All of the children are living with *(name)*: _____ most of the time. The other parent must pay child support. The standard calculation from the *Child Support Schedule Worksheets* line 17 for the parent paying support is \$_____.

Residential Split – Each parent has at least one of the children from this relationship living with him/her most of the time. *(Do not use this for 50/50 schedules.)*

These children <i>(names and ages)</i> :	These children <i>(names and ages)</i> :
Live with <i>(parent's name)</i> :	Live with <i>(parent's name)</i> :

The standard calculation for the parent paying support is \$_____. This is from *(check one)*:

the *Attachment for Residential Split Adjustment*, line G (form WSCSS–Attachment for RSA). This *Attachment* to the *Child Support Schedule Worksheets* is approved by the court and made part of this order.

other calculation *(specify method and attach Worksheet/s)*: _____

9. **Deviation from standard calculation**

Should the monthly child support amount be different from the standard calculation?

- No** – The monthly child support amount ordered in section 10 is the **same** as the standard calculation listed in section 8 because (*check one*):
 - Neither parent asked for a deviation from the standard calculation. (*Skip to 10.*)
 - There is no good reason to approve the deviation requested by (*name/s*): _____
The facts supporting this decision are (*check all that apply*):
 - detailed in the *Worksheets*, Part VIII, lines 20 through 26.
 - the parent asking for a deviation:
 - has a new spouse or domestic partner with income of \$_____.
 - lives in a household where other adults have income of \$_____.
 - has income from overtime or a 2nd job that was excluded in section 5 above.
 - other (*specify*): _____
- Yes** – The monthly child support amount ordered in section 10 is **different** from the standard calculation listed in section 8 because (*check all that apply*):
 - A parent or parents in this case has:
 - children from other relationships.
 - paid or received child support for children from other relationships.
 - gifts, prizes or other assets.
 - income that is not regular (non-recurring income) such as bonuses, overtime, etc.
 - unusual unplanned debt (extraordinary debt not voluntarily incurred).
 - tax planning considerations that will not reduce the economic benefit to the children.
 - very different living costs, which are beyond their control.
 - The children in this case:
 - have extraordinary income.
 - have special needs because of a disability.
 - have special medical, educational, or psychological needs.
 - spend significant time with the parent who owes support. The non-standard amount still gives the other parent’s household enough money for the children’s basic needs. The children do not get public assistance (TANF).
 - There are (or will be) costs for court-ordered reunification or a voluntary placement agreement.
 - The parent who owes support has shown it is not fair to have to pay the \$50 per child presumptive minimum payment.
 - The parent who is owed support has shown it is not fair to apply the self-support reserve (calculated on lines 8.a. – c. of the *Worksheets*).
 - Other reasons: _____

The facts that support the reasons checked above are (check all that apply):

- detailed in the *Worksheets*, Part VIII, lines 20 through 26.
- the parent asking for a deviation:
 - has a new spouse or domestic partner with income of \$_____.
 - lives in a household where other adults have income of \$_____.
 - has income from overtime or a 2nd job that was excluded in section 5 above.
- as follows: _____

10. Monthly child support amount (transfer payment)

After considering the standard calculation and whether or not to apply a deviation, the court orders the following monthly child support amount (transfer payment).

- All children living together** – (Name): _____ must pay child support to (name): _____ each month as follows for the children listed below (add lines for additional children if needed):

	Child's Name	Age	Amount
1.			\$
2.			\$
3.			\$
4.			\$
5.			\$
Total monthly child support amount:			\$

- Child turning twelve years old – The monthly amount for (child's name) _____ will change to \$_____ starting with the month this child turns twelve (month, year): _____.
- Residential Split** – Each parent has at least one of the children from this relationship living with him/her most of the time. (Name): _____ must pay child support to (name): _____ each month as follows:

Total monthly child support amount: \$

11. Starting date and payment schedule

The monthly child support amount must be paid starting (month, year): _____ on the following payment schedule:

- in one payment each month by the ____ day of the month.
- in two payments each month: ½ by the ____ and ½ by the ____ day of the month.
- other (specify): _____

12. **Step Increase (for modifications or adjustments only)**

- Does not apply.
- Approved** – The court is changing a final child support order. The monthly child support amount is increasing by more than 30% from the last final child support order. This causes significant financial hardship to the parent who owes support, so the increase will be applied in two equal steps:
 - For six months from the Starting Date in section 11 above, the monthly child support amount will be the old monthly amount plus ½ of the increase, for a total of \$ _____ each month.
 - On *(date)*: _____, six months after the Starting Date in section 11, the monthly child support amount will be the full amount listed in section 10.
- Denied** – The court is changing a final child support order *(check one)*:
 - but the monthly payment increased by less than 30%.
 - and the monthly payment increased by more than 30%, but this does not cause a significant hardship to the parent who owes support.

13. **Periodic Adjustment**

- Child support may be changed according to state law. The Court is not ordering a specific periodic adjustment schedule below.
- Any party may ask the court to adjust child support periodically on the following schedule **without** showing a substantial change of circumstances:
The *Motion to Adjust Child Support Order* may be filed:
 - every _____ months.
 - on *(date/s)*: _____
 - other *(describe condition or event)*: _____

Important! A party must file a *Motion to Adjust Child Support Order (form FL Modify 521)*, and the court must approve a new *Child Support Order* for any adjustment to take effect.

- Deadlines, if any *(for example, deadline to exchange financial information, deadline to file the motion)*: _____

14. **Payment Method**

Send payment to the *(check one)*:

- Washington State Support Registry.** The Division of Child Support (DCS) will forward the payments to the person owed support and keep records of all payments.

Address for payment: Washington State Support Registry
PO Box 45868, Olympia, WA 98504

Important! If you are ordered to send your support payments to the Washington State Support Registry, and you pay some other person or organization, you will **not** get credit for your payment.

DCS Enforcement (check one):

- DCS will **enforce** this order because (check all that apply):
 - this is a public assistance case.
 - one of the parties has already asked DCS for services.
 - one of the parties has asked for DCS services by signing the application statement at the end of this order (above the *Warnings*).

- DCS will **not** enforce this order unless one of the parties applies for DCS services or the children go on public assistance.

Other parent or non-parent custodian by:

mail to: _____
 street address or PO box city state zip

or any new address the person owed support provides to the parent who owes support. (*This does not have to be his/her home address.*)

other method: _____

15. **Enforcement through income withholding (garnishment)**

DCS or the person owed support can collect the support owed from the wages, earnings, assets or benefits of the parent who owes support, and can enforce liens against real or personal property as allowed by any state's child support laws without notice to the parent who owes the support.

*If this order is **not** being enforced by DCS and the person owed support wants to have support paid directly from the employer, the person owed support must ask the court to sign a separate wage assignment order requiring the employer to withhold wages and make payments. (Chapter 26.18 RCW.)*

Income withholding may be delayed until a payment becomes past due if the court finds good reason to delay.

- Does not apply. There is no good reason to delay income withholding.
- Income withholding will be **delayed** until a payment becomes past due because (check one):
 - the child support payments are enforced by DCS and there are good reasons in the children's best interest **not** to withhold income at this time. If this is a case about changing child support, previously ordered child support has been paid on time.

List the good reasons here: _____

- the child support payments are **not** enforced by DCS and there are good reasons **not** to withhold income at this time.

List the good reasons here: _____

- the court has approved the parents' written agreement for a different payment arrangement.

16. **End date for support**

Support must be paid for each child until (*check one*):

- the court signs a different order, if this is a temporary order.
- the child turns 18 or is no longer enrolled in high school, whichever happens last, unless the court makes a different order in section 17.
- the child turns 18 or is otherwise emancipated, unless the court makes a different order in section 17.
- after (*child's name*): _____ turns 18. Based on information available to the court, it is expected that this child will be unable to support him/herself and will remain dependent past the age of 18. Support must be paid until (*check one*):
 - this child is able to support him/herself and is no longer dependent on the parents.
 - other: _____
- other (*specify*): _____

17. **Post-secondary educational support (for college or vocational school)**

- Reserved** – A parent or non-parent custodian may ask the court for post-secondary educational support at a later date without showing a substantial change of circumstances by filing a *Petition to Modify Child Support Order* (form FL Modify 501). The *Petition* must be filed *before* child support ends as listed in section 16.
- Granted** – The parents must pay for the children’s post-secondary educational support. Post-secondary educational support may include support for the period after high school and before college or vocational school begins. The amount or percentage each person must pay (*check one*):
 - will be decided later. The parties may make a written agreement or ask the court to set the amount or percentage by filing a *Petition to Modify Child Support Order* (form FL Modify 501).
 - is as follows (*specify*): _____
- Denied** – The request for post-secondary educational support is denied.
- Other (*specify*): _____

18. **Claiming children as dependents on tax forms**

- Does not apply.
- The parties have the right to claim the children as their dependents on their tax forms as follows (*check one*):
 - Every year – (*name*): _____ has the right to claim (*children’s names*): _____; and (*name*): _____ has the right to claim (*children’s names*): _____.

Alternating – (name): _____
has the right to claim the children for (check one): even odd years. The other parent has the right to claim the children for the opposite years.

Other (specify): _____

For tax years when a non-custodial parent has the right to claim the children, the parents must cooperate to fill out and submit IRS Form 8332 in a timely manner.

Warning! Under federal law, the parent who claims a child as a dependent may owe a tax penalty if the child is not covered by health insurance.

19. Health Insurance

Important! Read the Health Insurance Warnings at the end of this order.

The court is not ordering how health insurance must be provided for the children because the court does not have enough information to determine the availability of accessible health insurance for the children (insurance that could be used for the children’s primary care). The Division of Child Support (DCS) or either parent can enforce the duty to provide or pay for health insurance. (Skip to 20.)

OR

(Name): _____ must pay the premium to provide health insurance coverage for the children. The court has considered the needs of the children, the cost and extent of coverage, and the accessibility of coverage.

The other parent must pay his/her proportional share* of the premium paid. Health insurance premiums (check one):

are included on the Worksheets (line 14). No separate payment is needed.

are **not** included on the Worksheets. Separate payment is needed. A parent or non-parent custodian may ask DCS or the court to enforce payment for the proportional share.

* Proportional share is each parent’s percentage share of the combined net income from line 6 of the Child Support Schedule Worksheets.

The other parent is **not** ordered to pay for any part of the children’s insurance because (explain): _____

Neither parent can be ordered to pay an amount towards health insurance premiums that is more than 25% of his/her basic support obligation (Worksheets, line 19) unless the court finds it is in the best interest of the children.

A parent has been ordered to pay an amount that is more than 25% of his/her basic support obligation. The court finds this is in the children’s best interest because: _____

Other (specify): _____

20. Health insurance if circumstances change or court has not ordered

If the parties' circumstances change, or if the court is not ordering how health insurance must be provided for the children in section 19:

- A parent, non-parent custodian, or DCS can enforce medical support.
- If a parent does not provide proof of accessible private insurance (insurance that can be used for the children's primary care), that parent may have to:
 - Get (or keep) insurance through his/her work or union, unless the insurance costs more than 25% of his/her basic support obligation (line 19 of the *Worksheets*),
 - Pay his/her share of the other parent's monthly premium up to 25% of his/her basic support obligation (line 19 of the *Worksheets*), or
 - Pay his/her share of the monthly cost of any public health care coverage, such as Healthy Kids, BHP, or Medicaid, for which there is an assignment.

21. Children's expenses not included in the monthly child support amount

Uninsured medical expenses – Each parent is responsible for a share of uninsured medical expenses as ordered below. Uninsured medical expenses include premiums, co-pays, deductibles, and other health care costs not covered by insurance. A parent can ask DCS to collect those expenses, or a parent or non-parent custodian can ask the court for a judgment.

Children's Expenses for:	Parent (name): _____ pays monthly	Parent (name): _____ pays monthly	Make payments to:	
			Person who pays the expense	Service Provider
Uninsured medical expenses	<input type="checkbox"/> Proportional Share* <input type="checkbox"/> _____%**	<input type="checkbox"/> Proportional Share* <input type="checkbox"/> _____%**	<input type="checkbox"/>	<input type="checkbox"/>

* *Proportional Share is each parent's percentage share of the combined net income from line 6 of the Child Support Schedule Worksheets.*

** *If the percentages ordered are different from the Proportional Share, explain why:*

Other shared expenses (check one):

- Does not apply. The monthly amount covers all expenses, except health care expenses.
- The parents will share the cost for the expenses listed below (*check all that apply*):

Children's Expenses for:	Parent (name): _____ pays monthly	Parent (name): _____ pays monthly	Make payments to:	
			Person who pays the expense	Service Provider
<input type="checkbox"/> Day care: _____ _____	<input type="checkbox"/> Proportional Share* <input type="checkbox"/> \$ _____ <input type="checkbox"/> _____%**	<input type="checkbox"/> Proportional Share* <input type="checkbox"/> \$ _____ <input type="checkbox"/> _____%**	<input type="checkbox"/>	<input type="checkbox"/>

Children's Expenses for:	Parent (name):	Parent (name):	Make payments to:	
	_____ pays monthly	_____ pays monthly	Person who pays the expense	Service Provider
<input type="checkbox"/> Education: _____ _____	<input type="checkbox"/> Proportional Share* <input type="checkbox"/> \$ _____ <input type="checkbox"/> _____%**	<input type="checkbox"/> Proportional Share* <input type="checkbox"/> \$ _____ <input type="checkbox"/> _____%**	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Long-distance transportation: _____ _____	<input type="checkbox"/> Proportional Share* <input type="checkbox"/> \$ _____ <input type="checkbox"/> _____%**	<input type="checkbox"/> Proportional Share* <input type="checkbox"/> \$ _____ <input type="checkbox"/> _____%**	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Other (specify): _____ _____	<input type="checkbox"/> Proportional Share* <input type="checkbox"/> \$ _____ <input type="checkbox"/> _____%**	<input type="checkbox"/> Proportional Share* <input type="checkbox"/> \$ _____ <input type="checkbox"/> _____%**	<input type="checkbox"/>	<input type="checkbox"/>

* Proportional Share is each parent's percentage share of the combined net income from line 6 of the Child Support Schedule Worksheets.

** If any percentages ordered are different from the Proportional Share, explain why:

Other (give more detail about covered expenses here, if needed): _____

22. **Past due child support, medical support and other expenses**

- This order does not address any past due amounts or interest owed.
- As of (date): _____, neither parent owes (check all that apply):
- past due child support interest on past due child support
 past due medical support interest on past due medical support
 past due other expenses interest on past due other expenses
- to (check all that apply): the other parent or non-parent custodian. the state.
- The court orders the following **money judgments** (summarized in section 1 above):

Judgment for	Debtor's name (person who must pay money)	Creditor's name (person who must be paid)	Amount	Interest
<input type="checkbox"/> Past due child support from _____ to _____			\$	\$
<input type="checkbox"/> Past due medical support (health ins. & health care costs not covered by ins.) from _____ to _____			\$	\$

Judgment for	Debtor's name <i>(person who must pay money)</i>	Creditor's name <i>(person who must be paid)</i>	Amount	Interest
<input type="checkbox"/> Past due expenses for: <input type="checkbox"/> day care <input type="checkbox"/> education <input type="checkbox"/> long-distance transp. from _____ to _____			\$	\$
<input type="checkbox"/> Other <i>(describe)</i> :			\$	\$

The **interest rate** for child support judgments is 12%.

Other *(specify)*: _____

23. Overpayment caused by change


- Does not apply.
- The *Order* signed by the court today or on date: _____ caused an overpayment of \$_____.
- (Name)*: _____ shall repay this amount to *(Name)*: _____ by *(date)*: _____.
- The overpayment shall be credited against the monthly support amount owed each month at the rate of \$_____ each month until paid off.
- Other *(specify)*: _____

24. Other Orders

All the *Warnings* below are required by law and are incorporated and made part of this order.


Other *(specify)*: _____

Ordered.

_____  _____
Date *Judge or Commissioner*

Petitioner and Respondent or their lawyers fill out below:

- | | |
|---|---|
| This document <i>(check any that apply)</i> :
<input type="checkbox"/> is an agreement of the parties
<input type="checkbox"/> is presented by me
<input type="checkbox"/> may be signed by the court without notice to me | This document <i>(check any that apply)</i> :
<input type="checkbox"/> is an agreement of the parties
<input type="checkbox"/> is presented by me
<input type="checkbox"/> may be signed by the court without notice to me |
|---|---|

 _____  _____
Petitioner signs here or lawyer signs here + WSBA # *Respondent signs here or lawyer signs here + WSBA #*

_____ _____ _____ _____
Print Name *Date* *Print Name* *Date*

If any parent or child received public assistance:

The state Department of Social and Health Services (DSHS) was notified about this order through the Prosecuting Attorney's office, and has reviewed and approved the following:

- child support medical support
 past due child support other (specify): _____

▶ _____
Deputy Prosecutor signs here Print name and WSBA # Date

Parent or Non-Parent Custodian applies for DCS enforcement services:

I ask the Division of Child Support (DCS) to enforce this order. I understand that DCS will keep \$25 each year as a fee if DCS collects more than \$500, unless I ask to be excused from paying this fee in advance. (You may call DCS at 1-800-442-5437. DCS will not charge a fee if you have ever received TANF, tribal TANF, or AFDC.)

▶ _____
Parent or Non-Parent Custodian signs here Print name Date
(lawyer cannot sign for party)

Warnings!

If you don't follow this child support order...

- DOL or other licensing agencies may deny, suspend, or refuse to renew your licenses, including your driver's license and business or professional licenses, and
- Dept. of Fish and Wildlife may suspend or refuse to issue your fishing and hunting licenses and you may not be able to get permits. (RCW 74.20A.320)

If you receive child support...

You may have to:

- Document how that support and any cash received for the children's health care was spent.
- Repay the other parent for any day care or special expenses included in the support if you didn't actually have those expenses. (RCW 26.19.080)

Health Insurance Warnings!

Both parents must keep the Support Registry informed whether or not they have access to health insurance for the children at a reasonable cost, and provide the policy information for any such insurance.

* * *

If you are ordered to provide children's health insurance...

You have **20 days** from the date of this order to send:

- proof that the children are covered by insurance, or
- proof that insurance is not available as ordered.

Send your proof to the other parent or to the Support Registry (if your payments go there).

If you do **not** provide proof of insurance:

- The other parent or the support agency may contact your employer or union, without notifying you, to ask for direct enforcement of this order (RCW 26.18.170), and
- The other parent may:
 - Ask the Division of Child Support (DCS) for help,
 - Ask the court for a contempt order, or
 - File a Petition in court.

Don't cancel your children's health insurance without the court's approval, unless your job ends and you can no

longer get or continue coverage as ordered in section 19 through your job or union. If your insurance coverage for the children ends, you must notify the other parent and the Support Registry.

If an insurer sends you payment for a medical provider's service:

- you must send it to the medical provider if the provider has not been paid; or
- you must send the payment to whoever paid the provider if someone else paid the provider; or
- you may keep the payment if you paid the provider.

If the children have public health care coverage, the state can make you pay for the cost of the monthly premium.

Always inform the Support Registry and other parent if your access to health insurance changes or ends.

Superior Court of Washington, County of Skagit

In re the marriage of:

Petitioner (person who started this case):

And Respondent (other spouse):

No. _____

Findings and Conclusions about a Marriage (FNFLC)

Findings and Conclusions about a Marriage

1. Basis for findings and conclusions (check all that apply):

- Spouses' agreement.
Order on Motion for Default (date):
Court hearing on (date): where the following people were present (check all that apply):
Petitioner, Respondent, Other (name and relationship to this case):
Petitioner's lawyer, Respondent's lawyer, Other (name and relationship to this case):

The Court makes the following findings of fact and conclusions of law:

2. Notice (check all that apply):

- The Respondent has appeared in this case, or has responded to or joined the Petition.
The Respondent was served on (date): (check all that apply):
in person, by mail, by publication, waived service by joining the Petition.

3. **Jurisdiction over the marriage and the spouses** (check all that apply):

At the time the *Petition* was filed,

the Petitioner lived did not live in Washington State.

the Respondent lived did not live in Washington State.

The Petitioner and Respondent lived in this state while they were married, and the Petitioner still lives in this state or is stationed here as a member of the armed forces.

The Petitioner is a member of the armed forces and has been stationed here for at least 90 days.

The Petitioner and Respondent may have conceived a child together in this state.

Other (specify): _____

Conclusion: The court has does not have jurisdiction over the marriage.

The court has does not have jurisdiction over the Respondent.

4. **Information about the marriage**

The spouses were married on (date): _____ at (city and state): _____.

Before they married, the spouses were registered domestic partners. Their domestic partnership was registered with the State of _____ on (date): _____ and:

it converted into a marriage by law on June 30, 2014. (RCW 26.60.100.)

they were married on (date): _____ at (city and state): _____

5. **Separation Date**

The marital community ended on (date): _____. The parties stopped acquiring community property and incurring community debt on this date.

6. **Status of the marriage**

Divorce – This marriage is irretrievably broken, and it has been 90 days or longer since the *Petition* was filed and the *Summons* was served or the Respondent joined the *Petition*.

Legal Separation – The (check one or both): Petitioner Respondent want/s to be legally separated.

Invalidity – The (check one or both): Petitioner Respondent want/s to invalidate (annul) this marriage, and the court finds the following facts about the validity of this marriage: _____

Conclusion: The *Petition* for divorce, legal separation or invalidity (annulment) should be:

approved.

denied.

7. **Separation Contract**

- There is no separation contract.
- The spouses signed a separation contract on (date): _____.

Conclusion: The parties should (check one):

- be ordered to comply with the terms of the contract.
- not** be ordered to comply with the terms of the contract because: _____

- The contract provides that it shall **not** be set forth, filed, or made an exhibit to the order.

8. **Real Property** (land or home)

- Neither spouse owns any real property.
- The spouses' real property is listed in Exhibit _____. This Exhibit is attached and made part of these Findings.
- The spouses' real property is listed in the separation contract described in 7.
- The spouses' real property is listed below:

Real Property Address	Tax Parcel Number	Community or Separate Property
		<input type="checkbox"/> community property <input type="checkbox"/> Petitioner's separate property <input type="checkbox"/> Respondent's separate property
		<input type="checkbox"/> community property <input type="checkbox"/> Petitioner's separate property <input type="checkbox"/> Respondent's separate property
		<input type="checkbox"/> community property <input type="checkbox"/> Petitioner's separate property <input type="checkbox"/> Respondent's separate property

- The court does not have jurisdiction to divide real property.
- Other (specify): _____

Conclusion: The division of real property described in the final order is fair (just and equitable).

9. **Community Personal Property** (possessions, assets or business interests of any kind)

- There is no community personal property.
- The community personal property has already been divided fairly between the spouses. Each spouse should keep any community personal property that s/he now has or controls.

- The spouses' community personal property is listed in Exhibit ____. This Exhibit is attached and made part of these Findings.
- The spouses' community personal property is listed in the separation contract described in 7.
- The spouses' community personal property is listed below. *(Include vehicles, pensions/retirement, insurance, bank accounts, furniture, businesses, etc. Do not list more than the last four digits of any account number. For vehicles, list year, make, model and VIN or license plate number.)*

1.	5.
2.	6.
3.	7.
4.	8.

- The court does not have jurisdiction to divide property.
- Other *(specify)*: _____

Conclusion: The division of community personal property described in the final order is fair (just and equitable).

10. **Separate Personal Property** *(possessions, assets or business interests of any kind)*

- Neither spouse has separate personal property.
- The **Petitioner** has no separate personal property.
- The **Respondent** has no separate personal property.
- The separate personal property has already been divided fairly between the spouses. Each spouse should keep any separate property that s/he now has or controls.
- The **Petitioner's** separate personal property is listed in Exhibit _____. This Exhibit is attached and made part of these Findings.
- The **Respondent's** separate personal property is listed in Exhibit _____. This Exhibit is attached and made part of these Findings.
- The spouses' separate personal property is listed in the separation contract described in 7.
- The **Petitioner's** separate personal property is listed below. *(Include vehicles, pensions/retirement, insurance, bank accounts, furniture, businesses, etc. Do not list more than the last four digits of any account number. For vehicles, list year, make, model and VIN or license plate number.)*

1.	5.
2.	6.
3.	7.
4.	8.

- The **Respondent's** separate personal property is listed below. (Include vehicles, pensions/retirement, insurance, bank accounts, furniture, businesses, etc. Do not list more than the last four digits of any account number. For vehicles, list year, make, model and VIN or license plate number.)

1.	5.
2.	6.
3.	7.
4.	8.

- The court does not have jurisdiction to divide property.
 Other (specify): _____

Conclusion: The division of separate personal property described in the final order is fair (just and equitable).

11. Community Debt

- There is no community debt.
 The community debt has already been divided fairly between the spouses.
 The spouses' community debt is listed in Exhibit _____. This Exhibit is attached and made part of these Findings.
 The spouses' community debt is listed in the separation contract described in 7.
 The spouses' community debt is listed below:

Debt Amount	Creditor (person or company owed this debt)	Account Number (last 4 digits only)
\$		
\$		
\$		
\$		

- The court does not have jurisdiction to divide debt.
 Other (specify): _____

Conclusion: The division of community debt described in the final order is fair (just and equitable).

12. Separate Debt

- Neither spouse has separate debt.
 The **Petitioner** has no separate debt.
 The **Respondent** has no separate debt.
 The community debt has already been divided fairly between the spouses.

- The **Petitioner's** separate debt is listed in Exhibit _____. This Exhibit is attached and made part of these Findings.
- The **Respondent's** separate debt is listed in Exhibit _____. This Exhibit is attached and made part of these Findings.
- The spouses' separate debt is listed in the separation contract described in 7.
- The **Petitioner's** separate debt is listed below:

Debt Amount	Creditor (person or company owed this debt)	Account Number (last 4 digits only)
\$		
\$		
\$		
\$		

- The **Respondent's** separate debt is listed below:

Debt Amount	Creditor (person or company owed this debt)	Account Number (last 4 digits only)
\$		
\$		
\$		
\$		

- The court does not have jurisdiction to divide debt.
- Other (*specify*): _____

Conclusion: The division of separate debt described in the final order is fair (just and equitable).

13. **Spousal Support** (maintenance/alimony)

- Spousal support was **not** requested.
- Spousal support should be based on the separation contract listed in 7.
- Spousal support was requested.

Conclusion: Spousal support should (*check one*):

- be ordered because: _____

- not** be ordered because: _____

14. Fees and Costs

- Each party should pay his/her own fees or costs.
- Fees and costs should be paid according to the separation contract listed in 7.
- The (*check one*): Petitioner Respondent incurred fees and costs, and needs help to pay those fees and costs. The other spouse has the ability to help pay fees and costs and should be ordered to pay the amount as listed in the final order. The court finds that the amount ordered is reasonable.
- Fees for a guardian ad litem (GAL) or other court-appointed professional should be paid as listed in the final order. The court has considered relevant factors including each party's ability to pay, and finds the fees as ordered are reasonable.
- Other findings: _____

15. Protection Order

- No one requested an *Order for Protection* in this case.
- (*Name*) _____ requested an *Order for Protection* in this case.

Conclusion: The court should (*check one*):

not approve an *Order for Protection* because: _____

approve an *Order for Protection* because: _____

16. Restraining Order

- No one requested a *Restraining Order* in this case.
- The (*check one*): Petitioner Respondent requested a *Restraining Order*.

Conclusion: The court should (*check one*):

not approve a *Restraining Order* because: _____

approve a *Restraining Order* because: _____

17. Pregnancy

- Neither spouse is pregnant.
- One of the spouses is pregnant (*check one*): Petitioner Respondent

Conclusion: The pregnancy shall not delay finalization of this case. Finalization of this case shall not affect any future case about the unborn child's parentage that is filed within the time limits allowed by law.

- A case about the parentage of the unborn child has been joined (combined) with this case. The court's *Findings and Conclusions about Parentage* will be filed separately.
- Other (*specify*): _____

Note: The law considers the other spouse to be the parent of any child born during the marriage or within 300 days after it ends. If the other spouse is **not** the parent, either spouse may file a *Petition to Disprove Parentage of Presumed Parent* (FL Parentage 355) in court. In most cases, the deadline to file the *Petition to Disprove* is before the child turns four. (See RCW 26.26.116, 26.26.500 – 26.26.625.)

If everyone agrees, both spouses and the child's biological father can sign an *Acknowledgment (and Denial) of Paternity*. Those forms must be notarized and filed with the Washington State Registrar of Vital Statistics to be valid.

18. Children

- There are no dependent children of this marriage.
- The dependent children of **either or both** spouses are listed below:

Child's name (<i>first, last</i>)	Age	The child's parent/s is/are (<i>check below</i>):		
		Both Spouses	Only Petitioner	Only Respondent
1.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

If there are children of both spouses listed above who do not have both spouses listed on their birth certificates, the State Registrar of Vital Statistics should be ordered to amend the children's birth certificates to list both spouses as parents.

- Other (*specify*): _____

19. **Jurisdiction over the children** (RCW 26.27.201 – .221, .231, .261, .271)

- There are no dependent children of this marriage.
- The court can approve a *Parenting Plan* because (check all that apply; if a box applies to all of the children, you may write “the children” instead of listing names):
- Exclusive, continuing jurisdiction** – A Washington court has already made a custody order or parenting plan for the children, and the court still has authority to make other orders for (*children’s names*): _____.
- Home state jurisdiction** – Washington is the children’s home state because (check all that apply):
- (*Children’s names*): _____ lived in Washington with a parent or someone acting as a parent for at least the 6 months just before this case was filed, or if the children were less than 6 months old when the case was filed, they had lived in Washington with a parent or someone acting as a parent since birth.
- There were times the children were not in Washington in the 6 months just before this case was filed (or since birth if they were less than 6 months old), but those were temporary absences.
- (*Children’s names*): _____ do not live in Washington right now, but Washington was the children’s home state some time in the 6 months just before this case was filed, and a parent or someone acting as a parent of the children still lives in Washington.
- (*Children’s names*): _____ do not have another home state.
- No home state or home state declined** – No court of any other state (or tribe) has the jurisdiction to make decisions for (*children’s names*): _____, or a court in the children’s home state (or tribe) decided it is better to have this case in Washington **and**:
- The children and a parent or someone acting as a parent have ties to Washington beyond just living here; **and**
 - There is a lot of information (substantial evidence) about the children’s care, protection, education and relationships in this state.
- Other state declined** – The courts in other states (or tribes) that might be (*children’s names*): _____’s home state have refused to take this case because it is better to have this case in Washington.
- Temporary emergency jurisdiction** – Washington had temporary emergency jurisdiction over (*children’s names*): _____ when the case was filed, and now has jurisdiction to make a final custody decision because:
- When the case was filed, the children were abandoned in this state, or the children were in this state and the children (or children’s parent, brother or sister) was abused or threatened with abuse;
 - The court signed a temporary order on (*date*) _____ saying that Washington’s jurisdiction will become final if no case is filed in the children’s home state (or tribe) by the time the children have been in Washington for 6 months;
 - The children have now lived in Washington for 6 months; **and**

- No case concerning the children has been started in the children's home state (or tribe).

Other reason (*specify*): _____

The court cannot approve a *Parenting Plan* because the court does not have jurisdiction over the children.

20. Parenting Plan

There are no dependent children of this marriage.

The court signed the final *Parenting Plan* filed separately today or on (*date*): _____.

Both parents agreed to and signed the *Parenting Plan*.

Other (*specify*): _____

The court cannot approve a *Parenting Plan* because the court does not have jurisdiction over the children.

21. Child Support

There are no dependent children of this marriage.


The dependent children should be supported according to state law.

The court signed the final *Child Support Order and Worksheets* filed separately today or on (*date*): _____.

There is no need for the court to make a child support order because the DSHS Division of Child Support (DCS) has already established an administrative child support order for the children of this marriage in DCS case number(s) _____.

Other (*specify*): _____

22. Other findings or conclusions (if any)

_____  _____
Date *Judge or Commissioner*


Petitioner and Respondent or their lawyers fill out below.


This document (*check any that apply*):

- is an agreement of the parties
- is presented by me
- may be signed by the court without notice to me

This document (*check any that apply*):

- is an agreement of the parties
- is presented by me
- may be signed by the court without notice to me

 _____
Petitioner signs here or lawyer signs here + WSBA #

 _____
Respondent signs here or lawyer signs here + WSBA #

Print Name *Date*

Print Name *Date*

Superior Court of Washington, County of Skagit

In re the marriage of:

Petitioner *(person who started this case)*:

And Respondent *(other spouse)*:

No. _____

- Final Divorce Order (Dissolution Decree) (DCD)
- Final Legal Separation Order (Decree) (DCLGSP)
- Invalid Marriage Order (Annulment Decree) (DCINMG)
- Valid Marriage Order (Decree) (DCVMO)
- Clerk's action required: 1, 2, 6, 13, 14, 16

Final Divorce Order Legal Separation Order

Invalid Marriage Order Valid Marriage Order

1. Money Judgment Summary

- No money judgment is ordered.
- Summarize any money judgments from sections 6 or 14 in the table below.

Judgment for	Debtor's name <i>(person who must pay money)</i>	Creditor's name <i>(person who must be paid)</i>	Amount	Interest
Money Judgment (section 6)			\$	\$
Fees and Costs (section 14)			\$	\$
Other amounts <i>(describe)</i> :			\$	\$
Yearly Interest Rate: ____% <i>(12% unless otherwise listed)</i>				
Lawyer <i>(name)</i> :		represents <i>(name)</i> :		
Lawyer <i>(name)</i> :		represents <i>(name)</i> :		

2. Summary of Real Property Judgment (land or home)

- No real property judgment is ordered
- Summarize any real property judgment from section 7 in the table below.

Grantor's name <i>(person giving property)</i>	Grantee's name <i>(person getting property)</i>	Real Property <i>(fill in at least one)</i>	
		Assessor's property tax parcel or account number:	Legal description of property awarded (lot/block/plat/section, township, range, county, state)
Lawyer <i>(name)</i> :		represents <i>(name)</i> :	
Lawyer <i>(name)</i> :		represents <i>(name)</i> :	

➤ **The court has made Findings and Conclusions in this case and now Orders:**

3. **Marriage**

- This marriage is dissolved. The Petitioner and Respondent are divorced.
- The Petitioner and Respondent are granted a Legal Separation.
- This marriage is invalid (annulled).
- This marriage is valid (not annulled).

4. **Name Changes**

- Neither spouse asked to change his/her name.
- The Petitioner's name is changed to *(new name)*:

first *middle* *last*

- The Respondent's name is changed to *(new name)*:

first *middle* *last*

5. **Separation Contract**

- There is no enforceable separation contract.
- The spouses must comply with the terms of the separation contract signed on *(date)*: _____. This contract is *(check one)*:
 - attached as an Exhibit and made part of this Order.
 - not** filed with the court and is incorporated by reference. *(RCW 26.09.070(5))*
 - filed with the court as a separate document and is incorporated by reference.

6. **Money Judgment** (summarized in section 1 above)

- None.
- The (check one): Petitioner Respondent must pay the other party (amount) \$_____. The court grants a judgment for this amount.
The **interest rate** is 12% unless another amount is listed below.
 The interest rate is _____% because (explain): _____
- Other: _____

7. **Real Property** (land or home) (summarized in section 2 above)

- Neither spouse owns any real property.
- The real property is divided according to the separation contract described in 5 above.
- The real property is divided as listed in Exhibit _____. This Exhibit is attached and made part of this Order.
- The real property is divided as explained below:

Real Property Address	Tax Parcel Number	Given to which spouse as his/her separate property?
		<input type="checkbox"/> Petitioner <input type="checkbox"/> Respondent
		<input type="checkbox"/> Petitioner <input type="checkbox"/> Respondent
		<input type="checkbox"/> Petitioner <input type="checkbox"/> Respondent

- The spouse giving up ownership must sign a Quit Claim Deed and Real Estate Excise Tax Affidavit to transfer the real property to the other spouse by (date): _____.
- The court does not have jurisdiction to divide real property.
- Other (specify): _____

8. **Petitioner's Personal Property** (possessions, assets or business interests of any kind)

- The personal property that Petitioner now has or controls is given to Petitioner as his/her separate property. No transfer of property between Petitioner and Respondent is required.
- The personal property listed as Petitioner's in the separation contract described in 5 above is given to Petitioner as his/her separate property.

- The personal property listed in Exhibit ____ is given to Petitioner as his/her separate property. This Exhibit is attached and made part of this Order.
- The personal property listed below is given to Petitioner as his/her separate property. *(Include vehicles, pensions/retirement, insurance, bank accounts, furniture, businesses, etc. Do not list more than the last four digits of any account number. For vehicles, list year, make, model and VIN or license plate number.)*

1.	5.
2.	6.
3.	7.
4.	8.

- The court does not have jurisdiction to divide personal property.
- Other *(specify)*: _____

9. Respondent's Personal Property (possessions, assets or business interests of any kind)

- The personal property that Respondent now has or controls is given to Respondent as his/her separate property. No transfer of property between Petitioner and Respondent is required.
- The personal property listed as Respondent's in the separation contract described in 5 above is given to Respondent as his/her separate property.
- The personal property listed in Exhibit ____ is given to Respondent as his/her separate property. This Exhibit is attached and made part of this Order.
- The personal property listed below is given to Respondent as his/her separate property. *(Include vehicles, pensions/retirement, insurance, bank accounts, furniture, businesses, etc. Do not list more than the last four digits of any account number. For vehicles, list year, make, model and VIN or license plate number.)*

1.	5.
2.	6.
3.	7.
4.	8.

- The court does not have jurisdiction to divide personal property.
- Other *(specify)*: _____

10. Petitioner's Debt

The Petitioner must pay all debts s/he has incurred (made) since the date of separation, unless the court makes a different order about a specific debt below. *(Check one)*:

- The Petitioner has no debt.
- The Petitioner must pay the debts that are now in his/her name.

- The Petitioner must pay debts as required by the separation contract described in 5 above.
- The Petitioner must pay the debts listed in Exhibit _____. This Exhibit is attached and made part of this Order.
- The Petitioner must pay all debts listed below:

Debt Amount	Creditor (person or company owed this debt)	account number (last 4 digits only)
\$		
\$		
\$		
\$		

- The court does not have jurisdiction to divide debts.
- Other (*specify*): _____

11. Respondent's Debt

The Respondent must pay all debts s/he has incurred (taken on) since the date of separation, unless the court makes a different order about a specific debt below. (*Check one*):

- The Respondent has no debt.
- The Respondent must pay the debts that are now in his/her name.
- The Respondent must pay debts as required by the separation contract described in 5 above.
- The Respondent must pay the debts listed in Exhibit _____. This Exhibit is attached and made part of this Order.
- The Respondent must pay all debts listed below:

Debt Amount	Creditor (person or company owed this debt)	account number (last 4 digits only)
\$		
\$		
\$		
\$		

- The court does not have jurisdiction to divide debts.
- Other (*specify*): _____

12. Debt Collection (hold harmless)

- Does not apply.
- If one spouse fails to pay a debt as ordered above and the creditor tries to collect the debt from the other spouse, the spouse who was ordered to pay the debt must hold the other spouse harmless from any collection action about the debt. This includes

reimbursing the other spouse for any of the debt he/she paid and for attorney fees or costs related to defending against the collection action.

Other (specify): _____

13. **Spousal Support** (maintenance/alimony)

- No spousal support is ordered.
- Spousal support must be paid as required by the separation contract described in 5 above. Spousal support will end when either spouse dies, or the spouse receiving support gets married or registers a new domestic partnership, *unless* the separation contract provides differently.
- Spousal support must be paid as described in Exhibit _____. This Exhibit is attached and made part of this Order. Spousal support will end when either spouse dies, or the spouse receiving support gets married or registers a new domestic partnership, *unless* the Exhibit provides differently.
- The (check one): Petitioner Respondent must pay spousal support as follows:

Amount: \$ _____ each month	Start date: _____ <i>Date 1st payment is due</i>	Payment schedule: _____ <i>Day(s) of the month each payment is due (for example, "the 5th," "weekly," or "half on the 1st and half on the 15th")</i>
Termination: Spousal support will end when either spouse dies, or the spouse receiving support gets married or registers a new domestic partnership <i>unless</i> a different date or event is provided below: <input type="checkbox"/> Date: _____ <input type="checkbox"/> Other (specify): _____		
Make all payments to (check one): <input type="checkbox"/> the other spouse directly by (check one): <input type="checkbox"/> mail to: _____ <i>Street address or PO box City State Zip</i> <input type="checkbox"/> direct deposit/transfer to a bank account identified by the receiving party. The receiving party must notify the paying party of any address or account change. <input type="checkbox"/> the Washington State Support Registry. The Registry will forward the support to the other spouse (only if child support is also ordered). (If you check this box, also check the "Clerk's action required" box in the caption on page 1.) To the Clerk: forward a copy of this order to WSSR. <input type="checkbox"/> the court clerk, who will forward the support to the other spouse (only if there is no child support order). (If you check this box, also check the "Clerk's action required" box in the caption on page 1.) <input type="checkbox"/> Other (specify): _____		

- The spouse paying support has public (state) retirement benefits. (RCW 26.09.138)
- The spouse owed support may ask, without giving notice, for the other spouse's retirement benefits to be assigned to him/her if:
- \$100 or more in spousal support is more than 15 days late, or

- The other spouse asks to take money out of his/her public retirement account. (RCW 41.50)
- The Department of Retirement Systems may pay all or part of a withdrawal from a retirement account directly to the spouse owed support. (RCW 41.50.550(3))
- Other (specify): _____

14. **Fees and Costs** (Summarize any money judgment in section 1 above.)

- Each spouse will pay his/her own fees and costs.
- Fees and costs must be paid as required by the separation contract described in 5 above.
- The court orders a money judgment for fees and costs as follows:

Judgment for	Debtor's name (person who must pay money)	Creditor's name (person who must be paid)	Amount	Interest
<input type="checkbox"/> lawyer fees			\$	\$
<input type="checkbox"/> guardian ad litem (GAL) fees			\$	\$
<input type="checkbox"/> court costs			\$	\$
<input type="checkbox"/> other fees and expenses (specify):			\$	\$

The **interest rate** is 12% unless another amount is listed below.

- The interest rate is _____% because (explain): _____
- Other: _____

15. **Protection Order**

- No one requested an *Order for Protection*.
- Approved** – The request for an *Order for Protection* is approved. The *Order for Protection* is filed separately.
- Denied** – The request for an *Order for Protection* is denied. The *Denial Order* is filed separately.
- Renewed/Changed** – The existing *Order for Protection* filed in or combined with this case is renewed or changed as described in following order, filed separately (check one):
 - Order on Renewal of Order for Protection*
 - Order Modifying/Terminating Order for Protection*
- Other: _____

16. **Restraining Order**

- No one requested a *Restraining Order*.
- Approved** – The request for a *Restraining Order* is approved. The *Restraining Order* is filed separately.
- Denied** – The request for a *Restraining Order* is denied.
- Check this box if the court previously signed a temporary Restraining Order and is **not** signing a final Restraining Order in this case. Also check the “Clerk’s action required” box in the caption on page 1.*

Name of law enforcement agency where the Protected Person lived when the *Restraining Order* was issued: _____

To the Clerk: Provide a copy of this Order to the agency listed above within one court day. The law enforcement agency must remove the temporary *Restraining Order* from the state’s database.

17. **Children**

- There are no dependent children of this marriage.
- This court has jurisdiction over the children as explained in the *Findings and Conclusions* for this case.

If there are children of both spouses listed in the *Findings and Conclusions* who do not have both spouses listed on their birth certificates, the State Registrar of Vital Statistics is ordered to amend the children’s birth certificates to list both spouses as parents upon receipt of a certified copy of this order and the *Findings and Conclusions*.

Note – The court does not forward this order to Vital Statistics. To amend the birth certificate, a party must provide a certified copy of this order and the *Findings and Conclusions* and pay a filing fee to the State Registrar of Vital Statistics (360-236-4347). You may order a copy of the amended birth certificate for an additional fee.

- This court does **not** have jurisdiction over the children as explained in the *Findings and Conclusions* for this case.

18. **Parenting Plan**

- There are no dependent children of this marriage or the court does not have jurisdiction over the children.
- The court signed the final *Parenting Plan* filed separately today or on (*date*): _____.
- The guardian ad litem (GAL) is discharged.

19. **Child Support**

- There are no dependent children of this marriage or the court does not have jurisdiction over child support.
- Court Order** – The court signed the final *Child Support Order* and *Worksheets* filed separately today or on (*date*): _____.
Tax exemptions and post-secondary (college or vocational school) support are covered in the Child Support Order.

- Administrative Order** – The court is **not** issuing a child support order. There is an administrative child support order established by DSHS Division of Child Support (DCS) for the dependent children of this marriage.

DCS child support orders do not cover tax exemptions or post-secondary (college or vocational school) support. Therefore, the court orders:

- Tax Exemptions** – The parties have the right to claim the children as their dependents on their tax forms as follows (*describe*):


For tax years when a non-custodial parent has the right to claim the children, the parents must cooperate to fill out and submit IRS Form 8332 in a timely manner.

Warning! Under federal law, the parent who claims a child as a dependent may owe a tax penalty if the child is not covered by health insurance.

- Post-secondary (college or vocational school)** –The court orders:
- A parent may ask the court for post-secondary support at a later date, but he/she must file that request before the duty to pay child support ends.
 - The parents must pay for the children’s post-secondary support. The parents will make a post-secondary support plan or the court will order one.
 - Post-secondary support is **not** required.
 - Other (*specify*): _____

20. **Other Orders** (if any):

Ordered.

_____  _____

Date *Judge or Commissioner*


Petitioner and Respondent or their lawyers fill out below.

This document (*check any that apply*):


- is an agreement of the parties
- is presented by me
- may be signed by the court without notice to me

This document (*check any that apply*):

- is an agreement of the parties
- is presented by me
- may be signed by the court without notice to me

 _____

Petitioner signs here or lawyer signs here + WSBA #

 _____

Respondent signs here or lawyer signs here + WSBA #

Print Name *Date*

Print Name *Date*

Superior Court of Washington, County of Skagit

In re the marriage / domestic partnership of:

Petitioner *(person who started this case)*:

And Respondent *(other spouse / partner)*:

No. _____

Residential Time Summary Report
(RTSR)

Clerk's action required.

Residential Time Summary Report

Submit with final Parenting Plan, *only*. This form is for statistical reporting purposes only.

1. The Parenting Plan

The court signed the Parenting Plan on (Date) _____.	
It was: <input type="checkbox"/> by agreement of the parties <input type="checkbox"/> after a contested hearing or trial <input type="checkbox"/> by default	It is: <input type="checkbox"/> an original order <input type="checkbox"/> a modification of a prior order
How many children under the parenting plan have the residential schedule summarized in paragraph 2, below? _____	

2. Parenting Time Schedule (Residential Provisions) from the Parenting Plan

If the same schedule does not apply to all children, fill out a separate Residential Time Summary Report for each schedule.

Check the box that comes closest to representing the time spent with each parent:	% of time the children spend with Petitioner	% of time the children spend with Respondent
<input type="checkbox"/>	0%	100%
<input type="checkbox"/>	10%	90%
<input type="checkbox"/>	20%	80%
<input type="checkbox"/>	30%	70%
<input type="checkbox"/>	40%	60%
<input type="checkbox"/>	50%	50%
<input type="checkbox"/>	60%	40%
<input type="checkbox"/>	70%	30%
<input type="checkbox"/>	80%	20%
<input type="checkbox"/>	90%	10%
<input type="checkbox"/>	100%	0%

3. Information about the Parents

Petitioner: has the following relationship to the child(ren) <input type="checkbox"/> mother <input type="checkbox"/> father <input type="checkbox"/> _____, and is <input type="checkbox"/> self-represented <input type="checkbox"/> represented by an attorney.
The court found under sections 3.a. and 3.b. from the Parenting Plan: <input type="checkbox"/> does not apply, or Petitioner <input type="checkbox"/> committed domestic violence <input type="checkbox"/> abused or neglected a child <input type="checkbox"/> has chemical dependency issues <input type="checkbox"/> has mental health issues <input type="checkbox"/> other: _____

Respondent: has the following relationship to the child(ren) <input type="checkbox"/> mother <input type="checkbox"/> father <input type="checkbox"/> _____, and is <input type="checkbox"/> self-represented <input type="checkbox"/> represented by an attorney.
The court found under sections 3.a. and 3.b. from the Parenting Plan: <input type="checkbox"/> does not apply, or Respondent <input type="checkbox"/> committed domestic violence <input type="checkbox"/> abused or neglected a child <input type="checkbox"/> has chemical dependency issues <input type="checkbox"/> has mental health issues <input type="checkbox"/> other: _____

4. Dispute Resolution from section 6 of the Parenting Plan

<input type="checkbox"/> Arbitration <input type="checkbox"/> Mediation <input type="checkbox"/> Counseling <input type="checkbox"/> No dispute resolution process except court action
--

Prepared by: _____, on (date) _____.

Superior Court of Washington, County of Skagit

In re:

Petitioner/s *(person/s who started this case)*:

And Respondent/s *(other party/parties)*:

No. _____

Parenting Plan
(PPP / PPT / PP)

Clerk's action required: 1.

Parenting Plan

1. This parenting plan is a *(check one)*:

- Proposal** (request) by a parent *(name/s)*: _____
It is not a signed court order. (PPP)
- Court order** signed by a judge or commissioner. This is a *(check one)*:
 - Temporary order. (PPT)
 - Final order. (PP)
 - This final parenting plan changes the last final parenting plan.

2. **Children** – This parenting plan is for the following children:

Child's name	Age	Child's name	Age
1.		4.	
2.		5.	
3.		6.	

3. **Reasons for putting limitations on a parent** (under RCW 26.09.191)

- a. Abandonment, neglect, child abuse, domestic violence, assault, or sex offense.**
(If a parent has any of these problems, the court must limit that parent's contact with the children and right to make decisions for the children.)
- Neither parent has any of these problems. *(Skip to 3.b.)*

- A parent has one or more of these problems as follows (*check all that apply*):
- Abandonment** – (*Parent's name*): _____ intentionally abandoned a child listed in 2 for an extended time.
 - Neglect** – (*Parent's name*): _____ substantially refused to perform his/her parenting duties for a child listed in 2.
 - Child Abuse** – (*Parent's name*): _____ (or someone living in that parent's home) abused or threatened to abuse a child. The abuse was (*check all that apply*): physical sexual repeated emotional abuse.
 - Domestic Violence** – (*Parent's name*): _____ (or someone living in that parent's home) has a history of domestic violence as defined in RCW 26.50.010(1).
 - Assault** – (*Parent's name*): _____ (or someone living in that parent's home) has assaulted or sexually assaulted someone causing grievous physical harm or fear of such harm.
 - Sex Offense** –
 - (*Parent's name*): _____ has been convicted of a sex offense as an adult.
 - Someone living in (*parent's name*): _____'s home has been convicted as an adult or adjudicated as a juvenile of a sex offense.

b. Other problems that may harm the children's best interests. (*If a parent has any of these problems, the court may limit that parent's contact with the children and right to make decisions for the children.*)

- Neither parent has any of these problems. (*Skip to 4.*)
- A parent has one or more of these problems as follows (*check all that apply*):
 - Neglect** – (*Parent's name*): _____ neglected his/her parental duties towards a child listed in 2.
 - Emotional or physical problem** – (*Parent's name*): _____ has a long-term emotional or physical problem that gets in the way of his/her ability to parent.
 - Substance Abuse** – (*Parent's name*): _____ has a long-term problem with drugs, alcohol, or other substances that gets in the way of his/her ability to parent.
 - Lack of emotional ties** – (*Parent's name*): _____ has few or no emotional ties with a child listed in 2.
 - Abusive use of conflict** – (*Parent's name*): _____ uses conflict in a way that endangers or damages the psychological development of a child listed in 2.
 - Withholding the child** – (*Parent's name*): _____ has kept the other parent away from a child listed in 2 for a long time, without a good reason.
 - Other** (*specify*): _____

4. **Limitations on a parent**

Does not apply. There are no reasons for limitations checked in 3.a. or 3.b. above.
(Skip to 5.)

No limitations despite reasons (explain why there are no limitations on a parent even though there are reasons for limitations checked in 3a. or 3.b. above): _____

The following limits or conditions apply to (parent's name): _____
(check all that apply):

No contact with the children.

Limited contact as shown in the Parenting Time Schedule (sections 8 – 11) below.

Limited contact as follows (specify schedule, list all contact here **instead** of in a Parenting Time Schedule, skip sections 8 – 11): _____

Supervised contact. All parenting time shall be supervised. Any costs of supervision must be paid by (name): _____

The supervisor shall be:

a professional supervisor (name): _____

a non-professional supervisor (name): _____

The dates and times of supervised contact will be:

as shown in the Parenting Time Schedule (sections 8 – 11) below.

as follows (specify): _____

(Specific rules for supervision, if any): _____

Other limitations or conditions during parenting time (specify): _____

Evaluation or treatment required. (Name): _____ must:

be evaluated for: _____.

start (or continue) and comply with treatment:

as recommended by the evaluation.

as follows (specify kind of treatment and any other details): _____

provide a copy of the evaluation and compliance reports (specify details): _____

If this parent does not follow the evaluation or treatment requirements above, then
(what happens): _____

5. Decision-making

When the children are with you, you are responsible for them. You can make day-to-day decisions for the children when they are with you, including decisions about safety and emergency health care. Major decisions must be made as follows.

a. Who can make major decisions about the children?

Type of Major Decision	Joint <i>(parents make these decisions together)</i>	Limited <i>(only the parent named below has authority to make these decisions)</i>
School / Educational	<input type="checkbox"/>	<input type="checkbox"/> (Name):
Health care (not emergency)	<input type="checkbox"/>	<input type="checkbox"/> (Name):
Other:	<input type="checkbox"/>	<input type="checkbox"/> (Name):
Other:	<input type="checkbox"/>	<input type="checkbox"/> (Name):
Other:	<input type="checkbox"/>	<input type="checkbox"/> (Name):

b. Reasons for limits on major decision-making, if any:

- There are no reasons to limit major decision-making.
- Major decision-making **must** be limited because one of the parents has problems as described in 3.a. above.
- Major decision-making **should** be limited because *(check all that apply)*:
 - Both parents are against shared decision-making.
 - One of the parents does not want to share decision-making and this is reasonable because of:
 - problems as described in 3.b. above.
 - the history of each parent’s participation in decision-making.
 - the parents’ ability and desire to cooperate with each other in decision-making.
 - the distance between the parents’ homes makes it hard to make timely decisions together.

6. Dispute Resolution – If you and the other parent disagree...

From time to time, the parents may have disagreements about shared decisions or about what parts of this parenting plan mean.

a. To solve disagreements about this parenting plan, the parents will go to *(check one)*:

- the dispute resolution provider below (before they may go to court):
 - Mediation *(mediator or agency name)*: _____
If there are domestic violence issues, you may only use mediation if the victim asks for mediation, mediation is a good fit for the situation, and the victim can bring a support person to mediation.

Arbitration (*arbitrator or agency name*): _____

Counseling (*counselor or agency name*): _____

If a dispute resolution provider is not named above, or if the named provider is no longer available, the parents may agree on a provider or ask the court to name one.

Important! Unless there is an emergency, the parents must participate in the dispute resolution process listed above in good faith, before going to court. This section does **not** apply to disagreements about money or support.

Court (without having to go to mediation, arbitration, or counseling).
(If you check this box, skip to section 7 below, do not fill out 6.b.)

b. If mediation, arbitration, or counseling is required, one parent must notify the other parent by (*check one*): certified mail other (*specify*): _____

The parents will pay for the mediation, arbitration, or counseling services as follows (*check one*):

(*Name*): _____ will pay _____%,
(*Name*): _____ will pay _____%.

based on each parents' Proportional Share of Income (percentage) from line 6 of the *Child Support Worksheet*.

as decided through the dispute resolution process.

What to expect in the dispute resolution process:

- Preference shall be given to carrying out the parenting plan.
- If you reach an agreement, it must be put into writing, signed, and both parents must get a copy.
- If the court finds that you have used or frustrated the dispute resolution process without a good reason, the court can order you to pay financial sanctions (penalties) including the other parent's legal fees.
- You may go back to court if the dispute resolution process doesn't solve the disagreement or if you disagree with the arbitrator's decision.

7. Custodian

The custodian is (*name*): _____ solely for the purpose of all state and federal statutes which require a designation or determination of custody. Even though one parent is called the custodian, this does not change the parenting rights and responsibilities described in this plan.

(Washington law generally refers to parenting time and decision-making, rather than custody. However, some state and federal laws require that one person be named the custodian. The custodian is the person with whom the children are scheduled to spend more of their time.)

➤ **Parenting Time Schedule (Residential Provisions)**

Check one:

- Skip** the parenting time schedule in sections 8 - 11 if one parent has no contact with the children other than what is described in section 4 – Limitations.

The children live with (name): _____ except as described in section 4.

- Complete** the parenting time schedule in sections 8 - 11.

8. School Schedule

a. Children under School-Age

- Does not apply. All children are school-age.
- The schedule for children under school-age is the same as for school-age children.
- Children under school-age are scheduled to live with (name): _____, except when they are scheduled to live with (name): _____ on (check all that apply):
 - WEEKENDS: every week every other week other (specify): _____
from (day) _____ at ____:____.m. to (day) _____ at ____:____.m.
from (day) _____ at ____:____.m. to (day) _____ at ____:____.m.
 - WEEKDAYS: every week every other week other (specify): _____
from (day) _____ at ____:____.m. to (day) _____ at ____:____.m.
from (day) _____ at ____:____.m. to (day) _____ at ____:____.m.
 - OTHER (specify): _____
- Other (specify): _____

b. School-Age Children

This schedule will apply when (check one): the youngest child the oldest child
 each child begins:

(check one): Kindergarten 1st grade Other: _____

The children are scheduled to live with (name): _____, except when they are scheduled to live with (name): _____ on (check all that apply):

- WEEKENDS: every week every other week other (specify): _____
from (day) _____ at ____:____.m. to (day) _____ at ____:____.m.
from (day) _____ at ____:____.m. to (day) _____ at ____:____.m.
- WEEKDAYS: every week every other week other (specify): _____
from (day) _____ at ____:____.m. to (day) _____ at ____:____.m.

from (day) _____ at ____:____.m. to (day) _____ at ____:____.m.

OTHER (specify): _____

Other (specify): _____

9. Summer Schedule

Summer begins and ends according to the school calendar. as follows: _____

The Summer Schedule is the **same** as the School Schedule. (Skip to 10.)

The Summer Schedule is the **same** as the School Schedule **except** that each parent shall spend _____ weeks of uninterrupted vacation time with the children each summer. The parents shall confirm their vacation schedules in writing by the end of (date) _____ each year. (Skip to 10.)

The Summer Schedule is **different** than the School Schedule. The Summer Schedule will begin the summer before:

(check one): the youngest child the oldest child each child

begins (check one): Kindergarten 1st grade Other: _____

During the summer the children are scheduled to live with (name): _____,

except when they are scheduled to live with (name): _____ on

(check all that apply):

WEEKENDS: every week every other week other (specify): _____

from (day) _____ at ____:____.m. to (day) _____ at ____:____.m.

from (day) _____ at ____:____.m. to (day) _____ at ____:____.m.

WEEKDAYS: every week every other week other (specify): _____

from (day) _____ at ____:____.m. to (day) _____ at ____:____.m.

from (day) _____ at ____:____.m. to (day) _____ at ____:____.m.

OTHER (specify): _____

10. Holiday Schedule (includes school breaks)

The Holiday Schedule is the **same** as the School and Summer Schedules above for all holidays and school breaks. (Skip to 11.)

This is the Holiday Schedule for all children school-age children only:

(Put one parent's name in each column and fill out when the children will be with that parent for holidays and school breaks.)

Holiday	Children with (name):	Children with (name):
Martin Luther King Jr. Day	<input type="checkbox"/> Odd Years <input type="checkbox"/> Even Years <input type="checkbox"/> Every Yr. Begin day/time: _____ End day/time: _____	<input type="checkbox"/> Odd Years <input type="checkbox"/> Even Years <input type="checkbox"/> Every Yr. Begin day/time: _____ End day/time: _____
	<input type="checkbox"/> With the parent who has the children for the attached weekend <input type="checkbox"/> Other plan:	
Presidents' Day	<input type="checkbox"/> Odd Years <input type="checkbox"/> Even Years <input type="checkbox"/> Every Yr. Begin day/time: _____ End day/time: _____	<input type="checkbox"/> Odd Years <input type="checkbox"/> Even Years <input type="checkbox"/> Every Yr. Begin day/time: _____ End day/time: _____
	<input type="checkbox"/> With the parent who has the children for the attached weekend <input type="checkbox"/> Other plan:	
Mid-winter Break	<input type="checkbox"/> Odd Years <input type="checkbox"/> Even Years <input type="checkbox"/> Every Yr. Begin day/time: _____ End day/time: _____	<input type="checkbox"/> Odd Years <input type="checkbox"/> Even Years <input type="checkbox"/> Every Yr. Begin day/time: _____ End day/time: _____
	<input type="checkbox"/> Each parent has the children for the half of break attached to his/her weekend. The children must be exchanged on Wednesday at (time): _____. <input type="checkbox"/> Other plan:	
Spring Break	<input type="checkbox"/> Odd Years <input type="checkbox"/> Even Years <input type="checkbox"/> Every Yr. Begin day/time: _____ End day/time: _____	<input type="checkbox"/> Odd Years <input type="checkbox"/> Even Years <input type="checkbox"/> Every Yr. Begin day/time: _____ End day/time: _____
	<input type="checkbox"/> Each parent has the children for the half of break attached to his/her weekend. The children must be exchanged on Wednesday at (time): _____. <input type="checkbox"/> Other plan:	
Mother's Day	<input type="checkbox"/> Odd Years <input type="checkbox"/> Even Years <input type="checkbox"/> Every Yr. Begin day/time: _____ End day/time: _____	<input type="checkbox"/> Odd Years <input type="checkbox"/> Even Years <input type="checkbox"/> Every Yr. Begin day/time: _____ End day/time: _____
	<input type="checkbox"/> Other plan:	
Memorial Day	<input type="checkbox"/> Odd Years <input type="checkbox"/> Even Years <input type="checkbox"/> Every Yr. Begin day/time: _____ End day/time: _____	<input type="checkbox"/> Odd Years <input type="checkbox"/> Even Years <input type="checkbox"/> Every Yr. Begin day/time: _____ End day/time: _____
	<input type="checkbox"/> With the parent who has the children for the attached weekend <input type="checkbox"/> Other plan:	

Holiday	Children with (name):	Children with (name):
Father's Day	<input type="checkbox"/> Odd Years <input type="checkbox"/> Even Years <input type="checkbox"/> Every Yr. Begin day/time: _____ End day/time: _____	<input type="checkbox"/> Odd Years <input type="checkbox"/> Even Years <input type="checkbox"/> Every Yr. Begin day/time: _____ End day/time: _____
	<input type="checkbox"/> Other plan:	
Fourth of July	<input type="checkbox"/> Odd Years <input type="checkbox"/> Even Years <input type="checkbox"/> Every Yr. Begin day/time: _____ End day/time: _____	<input type="checkbox"/> Odd Years <input type="checkbox"/> Even Years <input type="checkbox"/> Every Yr. Begin day/time: _____ End day/time: _____
	<input type="checkbox"/> Follow the Summer Schedule in section 9.	
	<input type="checkbox"/> Other plan:	
Labor Day	<input type="checkbox"/> Odd Years <input type="checkbox"/> Even Years <input type="checkbox"/> Every Yr. Begin day/time: _____ End day/time: _____	<input type="checkbox"/> Odd Years <input type="checkbox"/> Even Years <input type="checkbox"/> Every Yr. Begin day/time: _____ End day/time: _____
	<input type="checkbox"/> With the parent who has the children for the attached weekend	
	<input type="checkbox"/> Other plan:	
Thanksgiving Day / Break	<input type="checkbox"/> Odd Years <input type="checkbox"/> Even Years <input type="checkbox"/> Every Yr. Begin day/time: _____ End day/time: _____	<input type="checkbox"/> Odd Years <input type="checkbox"/> Even Years <input type="checkbox"/> Every Yr. Begin day/time: _____ End day/time: _____
	<input type="checkbox"/> Other plan:	
Winter Break	<input type="checkbox"/> Odd Years <input type="checkbox"/> Even Years <input type="checkbox"/> Every Yr. Begin day/time: _____ End day/time: _____	<input type="checkbox"/> Odd Years <input type="checkbox"/> Even Years <input type="checkbox"/> Every Yr. Begin day/time: _____ End day/time: _____
	<input type="checkbox"/> Other plan:	
Christmas Eve	<input type="checkbox"/> Odd Years <input type="checkbox"/> Even Years <input type="checkbox"/> Every Yr. Begin day/time: _____ End day/time: _____	<input type="checkbox"/> Odd Years <input type="checkbox"/> Even Years <input type="checkbox"/> Every Yr. Begin day/time: _____ End day/time: _____
	<input type="checkbox"/> Follow the Winter Break schedule above.	
	<input type="checkbox"/> Other plan:	

Holiday	Children with (name):	Children with (name):
Christmas Day	<input type="checkbox"/> Odd Years <input type="checkbox"/> Even Years <input type="checkbox"/> Every Yr.	<input type="checkbox"/> Odd Years <input type="checkbox"/> Even Years <input type="checkbox"/> Every Yr.
	Begin day/time: _____	Begin day/time: _____
	End day/time: _____	End day/time: _____
	<input type="checkbox"/> Follow the Winter Break schedule above. <input type="checkbox"/> Other plan: _____	
New Year's Eve / New Year's Day <i>(odd/even is based on New Year's Day)</i>	<input type="checkbox"/> Odd Years <input type="checkbox"/> Even Years <input type="checkbox"/> Every Yr.	<input type="checkbox"/> Odd Years <input type="checkbox"/> Even Years <input type="checkbox"/> Every Yr.
	Begin day/time: _____	Begin day/time: _____
	End day/time: _____	End day/time: _____
	<input type="checkbox"/> Follow the Winter Break schedule above. <input type="checkbox"/> Other plan: _____	
Children's Birthdays	<input type="checkbox"/> Odd Years <input type="checkbox"/> Even Years <input type="checkbox"/> Every Yr.	<input type="checkbox"/> Odd Years <input type="checkbox"/> Even Years <input type="checkbox"/> Every Yr.
	Begin day/time: _____	Begin day/time: _____
	End day/time: _____	End day/time: _____
	<input type="checkbox"/> Other plan: _____	
All three-day weekends not listed elsewhere	<i>(Federal holidays, school in-service days, etc.)</i> <input type="checkbox"/> The children shall spend any unspecified holiday or non-school day with the parent who has them for the attached weekend. <input type="checkbox"/> Other plan: _____	
Other occasion important to the family: _____	<input type="checkbox"/> Odd Years <input type="checkbox"/> Even Years <input type="checkbox"/> Every Yr.	<input type="checkbox"/> Odd Years <input type="checkbox"/> Even Years <input type="checkbox"/> Every Yr.
	Begin day/time: _____	Begin day/time: _____
	End day/time: _____	End day/time: _____
	<input type="checkbox"/> Other plan: _____	
Other occasion important to the family: _____	<input type="checkbox"/> Odd Years <input type="checkbox"/> Even Years <input type="checkbox"/> Every Yr.	<input type="checkbox"/> Odd Years <input type="checkbox"/> Even Years <input type="checkbox"/> Every Yr.
	Begin day/time: _____	Begin day/time: _____
	End day/time: _____	End day/time: _____
	<input type="checkbox"/> Other plan: _____	

11. Conflicts in Scheduling

The Holiday Schedule must be observed over all other schedules. If there are conflicts within the Holiday Schedule (*check all that apply*):

- Named holidays shall be followed before school breaks.
 - Children's birthdays shall be followed before named holidays and school breaks.
 - Other (*specify*): _____
-

12. Transportation Arrangements

The children will be exchanged for parenting time (picked up and dropped off) at:

- each parent's home
- school or day care when in session
- other location (*specify*): _____

Who is responsible for arranging transportation?

- The **picking up** parent – The parent who is about to **start** parenting time with the children must arrange to have the children picked up.
- The **dropping off** parent – The parent whose parenting time is **ending** must arrange to have the children dropped off.

Other details (if any): _____

13. Moving with the Children (Relocation)

If the custodian plans to move, s/he **must notify** every person who has court-ordered time with the children.

Move to a different school district

If the move is to a different school district, the custodian must complete the form *Notice of Intent to Move with Children* (FL Relocate 701) and deliver it at least **60 days** before the intended move.

Exceptions:

- If the custodian could not reasonably have known enough information to complete the form in time to give 60 days' notice, the custodian must give notice within **5 days** after learning the information.
- If the custodian is relocating to a domestic violence shelter or moving to avoid a clear, immediate and unreasonable risk to health or safety, notice may be delayed **21 days**.
- If information is protected under a court order or the address confidentiality program, it may be withheld from the notice.
- A custodian who believes that giving notice would put her/himself or a child at unreasonable risk of harm, may ask the court for permission to leave things out of the notice or to be allowed to move without giving notice. Use form *Motion to Limit Notice of Intent to Move with Children (Ex Parte)* (FL Relocate 702).

The *Notice of Intent to Move with Children* can be delivered by having someone personally serve the other party or by any form of mail that requires a return receipt.

If the custodian wants to change the *Parenting Plan* because of the move, s/he must deliver a proposed *Parenting Plan* together with the *Notice*.

Move within the same school district

If the move is within the *same* school district, the custodian still has to let the other parent know. However, the notice does not have to be served personally or by mail with a return receipt. Notice to the other party can be made in any reasonable way. No specific form is required.

Warning! If you do not notify...

A custodian who does not give the required notice may be found in contempt of court. If that happens the court can impose sanctions. Sanctions can include requiring the custodian to bring the children back if the move has already happened, and ordering the custodian to pay the other side's costs and lawyer's fees.

Right to object

A person who has court-ordered time with the children can object to a move to a different school district and/or to the custodian's proposed *Parenting Plan*. If the move is within the same school district, the other party doesn't have the right to object to the move, but s/he may ask to change the *Parenting Plan* if there are adequate reasons under the modification law (RCW 26.09.260).

An objection is made by filing the *Objection about Moving with Children and Petition about Changing a Parenting/Custody Order (Relocation)* (form FL Relocate 721). File your *Objection* with the court and serve a copy on the custodian and anyone else who has court-ordered time with the children. Service of the *Objection* must be by personal service or by mailing a copy to each person by any form of mail that requires a return receipt. The *Objection* must be filed and served no later than **30 days** after the *Notice of Intent to Move with Children* was received.

Right to move

During the 30 days after the *Notice* was served, the custodian may not move to a different school district with the children unless s/he has a court order allowing the move.

After the 30 days, if no *Objection* is filed, the custodian may move with the children without getting a court order allowing the move.

After the 30 days, if an *Objection* has been filed, the custodian may move with the children **pending** the final hearing on the *Objection unless*:

- The other party gets a court order saying the children cannot move, or
- The other party has scheduled a hearing to take place no more than 15 days after the date the *Objection* was served on the custodian. (However, the custodian may ask the court for an order allowing the move even though a hearing is pending if the custodian believes that s/he or a child is at unreasonable risk of harm.)

The court may make a different decision about the move at a final hearing on the *Objection*.

Parenting Plan after move

If the custodian served a proposed *Parenting Plan* with the *Notice*, **and** if no *Objection* is filed within 30 days after the *Notice* was served (or if the parties agree):

- Both parties may follow that proposed plan without being held in contempt of the *Parenting Plan* that was in place before the move. However, the proposed plan cannot be enforced by contempt unless it has been approved by a court.
- Either party may ask the court to approve the proposed plan. Use form *Ex Parte Motion for Final Order Changing Parenting Plan – No Objection to Moving with Children* (FL Relocate 706).

Forms

You can find forms about moving with children at:

- The Washington State Courts’ website: www.courts.wa.gov/forms,
- The Administrative Office of the Courts – call: (360) 705-5328,
- Washington LawHelp: www.washingtonlawhelp.org, or
- The Superior Court Clerk’s office or county law library (for a fee).

(This is a summary of the law. The complete law is in RCW 26.09.430 through 26.09.480.)

14. **Other**

15. **Proposal**

- Does not apply. This is a court order.
- This is a **proposed** (requested) parenting plan. *(The parent/s requesting this plan must read and sign below.)*

I declare under penalty of perjury under the laws of the state of Washington that this plan was proposed in good faith and that the information in section 3 above is true.

▶ _____ Signed at *(city and state)*

Parent requesting plan signs here

▶ _____ Signed at *(city and state)*

Other parent requesting plan (if agreed) signs here

16. **Court Order**

- Does not apply. This is a proposal.
- This is a court order (if signed by a judge or commissioner below).

Findings of Fact – Based on the pleadings and any other evidence considered:


The Court adopts the statements in section 3 (Reasons for putting limitations on a parent) as its findings.

- The Court makes additional findings which are:
 - contained in an order or findings of fact entered at the same time as this *Parenting Plan*.
 - attached as Exhibit A as part of this *Parenting Plan*.
 - other: _____

Conclusions of Law – This *Parenting Plan* is in the best interest of the children.

Other: _____

Order – The parties must follow this *Parenting Plan*.

_____  _____
Date *Judge or Commissioner signs here*

Warning! If you don't follow this *Parenting Plan*, the court may find you in contempt (RCW 26.09.160). You still have to follow this *Parenting Plan* even if the other parent doesn't. Violation of **residential** provisions of this order with actual knowledge of its terms is punishable by contempt of court and may be a criminal offense under RCW 9A.40.060(2) or 9A.40.070(2). Violation of this order may subject a violator to arrest.


If this is a court order, the parties and/or their lawyers (and any GAL) sign below.


This order (*check any that apply*):

- is an agreement of the parties.
- is presented by me.
- may be signed by the court without notice to me.

This order (*check any that apply*):

- is an agreement of the parties.
- is presented by me.
- may be signed by the court without notice to me.

 _____
Petitioner signs here or lawyer signs here + WSBA #

 _____
Respondent signs here or lawyer signs here + WSBA #

Print Name *Date*


Print Name *Date*


This order (*check any that apply*):

- is an agreement of the parties.
- is presented by me.
- may be signed by the court without notice to me.

This order (*check any that apply*):

- is an agreement of the parties.
- is presented by me.
- may be signed by the court without notice to me.

 _____
Other party signs here or lawyer signs here + WSBA #

 _____
Other party or Guardian ad Litem signs here

Print Name *Date*

Print Name *Date*